



# Township of Holmdel

## Department of Community Development

4 Crawfords Corner Road, Holmdel, New Jersey 07733

Phone: 732-946-2820 Fax: 732-975-9774

[www.holmdeltownship.com](http://www.holmdeltownship.com)



### **Public & Private Event Fees**

When a public or private event is held on public or private land, certain permits and approvals are required in advance of holding the event. Permit applications and approvals are obtained through the Department of Community Development. The Department does not regulate nor approve the holding of the event. Rather, what is regulated are certain activities, equipment, and structures that are part of the event. The most common are listed below.

Examples of public & private events include carnivals, fairs, block parties, outdoor weddings, fire work displays, concerts, and public gatherings. All required permits must be obtained prior to the event. Inspections must be scheduled with the respective Departments prior to the event and are required to pass before the event can be held. If there are no activities, equipment, or structures requiring permit or approvals, the event is not regulated by the Department and thus no permits nor approvals are required. Please note that certain events may require approval by the Township Committee, police department, Township Clerk, or other agencies.

**The following permit fees are associated with all events within the Township of Holmdel.**

#### **Fire Prevention Permits Required**

- |                    |                           |
|--------------------|---------------------------|
| ⇒ Tent: \$54       | ⇒ Circus/Carnival: \$214  |
| ⇒ Cooking: \$54    | ⇒ Generator: No Charge    |
| ⇒ Fireworks: \$427 | ⇒ Food Truck: \$54 (each) |
| ⇒ Bonfire: \$54    | ⇒ Outdoor Maze: \$54      |

***Checks, Credit Cards, and E-Checks are accepted for Fee Payment  
Checks must be paid to the Holmdel Fire Prevention Bureau***

*Fire Prevention Technical Assistant: Dina Rosado  
Phone: 732-946-2820, ext. 1307  
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#### **Building Department Construction Permits Required**

- ⇒ Generator: \$150 (Electrical Tech)
- ⇒ Electrical lighting & receptacles: \$100 (Electrical Tech)
- ⇒ Tent: (between December 1st and March 31st): \$85 (Building Tech)

***Checks, Credit Cards, and E-Checks are accepted for Fee Payment  
Checks must be paid to the Holmdel Building Department***

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