

# MINUTES Township Committee Meeting

7:30 PM - Tuesday, June 27,  
2023

Committee Meeting Room

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The Township Committee of the Township of Holmdel was called to order on Tuesday, June 27, 2023, at 7:30 PM, in the Committee Meeting Room, with the following members present:

**COMMITTEE PRESENT:** Mayor DJ Luccarelli  
Deputy Mayor Rocco Impreveduto  
Committeeman Greg Buontempo  
Committeeman Brian Foster  
Committeewoman Kim LaMountain

**STAFF PRESENT:** Township Administrator Jay Delaney  
Township Clerk Wendy L Patrovich  
Township Attorney Michael Collins  
Chief Financial Officer William E. Antonides, Jr.

## 1. ANNOUNCEMENT OF MEETING (OPEN PUBLIC MEETINGS ACT NOTICE)

- I hereby announce that pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, the Two River Times and posted on the bulletin board in Township Hall and filed in the Township Clerk's Office on January 3, 2023.

## 2. ROLL CALL

- DJ Luccarelli, Mayor  
Rocco Impreveduto, Deputy Mayor  
Gregory Buontempo, Committeeman  
Brian Foster, Committeeman  
Kim LaMountain, Committeewoman

## 3. 7:30 PM PUBLIC SESSION - COMMITTEE CONFERENCE ROOM

## 4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

## 5. PUBLIC COMMENT- AGENDA ITEMS ONLY

Members of the public are invited to provide comments up to three (3) minutes in duration on agenda items only. Commenters are asked to state his or her full name and address for the record before entering comments.

- **Jim Locato, Duxbury Court** - commented on the flooding issues near Palmer Avenue and Middle Road and asked the Committee to take action
- **Joseph Tetro, Middle Road** - commented on the flooding issues on Middle Road and Palmer Avenue

## 6. CONSENT AGENDA

**Resolutions 2023-171 to 2023-180** All matters listed under the Consent Agenda are considered routine by the Township Committee and will be adopted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired of any item by a member of the Township Committee, the item will be considered separately.

- [2023-171](#)
- [2023-172](#)
- [2023-173](#)
- [2023-174](#)
- [2023-175](#)
- [2023-176](#)
- [2023-177](#)
- [2023-178](#)
- [2023-179](#)
- [2023-180](#)

**Mayor Luccarelli requested a motion to approve the Consent Agenda, including Resolutions 2023-171 through 2023-180. Mayor Luccarelli voted affirmatively with a note, referring to a recusal he placed on the record at a previous meeting.**

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Rocco Impeveduto
<b>SECONDER:</b>	Brian Foster
<b>AYES:</b>	Gregory Buontempo, DJ Luccarelli, Rocco Impeveduto, Brian Foster, and Kim LaMountain

## 7. ABC LICENSE RENEWAL APPROVAL 2023-2024 RESOLUTIONS 2023-181 - 2023-188

- [2023-181](#)
- [2023-182](#)
- [2023-183](#)
- [2023-184](#)
- [2023-185](#)

- [2023-186](#)
- [2023-187](#)
- [2023-188](#)
- **Mayor Luccarelli requested a motion to approve Resolutions 2023-181 through 2023-188.**

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Brian Foster
<b>SECONDER:</b>	Rocco Impreveduto
<b>AYES:</b>	Gregory Buontempo, DJ Luccarelli, Rocco Impreveduto, Brian Foster, and Kim LaMountain

## 8. INTRODUCTION OF ORDINANCES

- Township Clerk Patrovich read Ordinance 2023-07 by title **(Bond Ordinance to Authorize the Making of Various Public Improvements and the Acquisition of New Additional or Replacement Equipment and Machinery, New Information Technology Equipment, New Communication and Signal Systems Equipment and New Automotive Vehicles, Including Original Apparatus ad Equipment, in, by and for the Township of Holmdel, in the County of Monmouth, State of New Jersey, to appropriate the Sum of \$2,835,000 to Pay the Cost Thereof, to Make a Down Payment, to Authorize the issuance of Bonds to Finance Such Appropriation and to Provide for the Issuance of Bond Anticipation Notes in Anticipation of the Issuance of Such Bonds)**

Township Administrator Delaney provided a brief explanation of the Bond Ordinance.

Mayor Luccarelli requested a motion to adopt on first reading, publish in the Asbury Park Press and set public hearing for July 11, 2023.

### [Ordinance 2023-07](#)

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Kim LaMountain
<b>SECONDER:</b>	Rocco Impreveduto
<b>AYES:</b>	Gregory Buontempo, DJ Luccarelli, Rocco Impreveduto, Brian Foster, and Kim LaMountain

- Township Clerk Patrovich read Ordinance 2023-08 by title **(Capital Ordinance Providing for Improvements to Pleasant Valley and Bethany Roads and Appropriating \$665,000 from General Capital Fund)**

Township Administrator Delaney and CFO Antonides provided a brief explanation of the ordinance.

Mayor Luccarelli requested a motion to adopt on first reading, publish in the Asbury Park Press and set public hearing for July 11, 2023.

### [Ordinance 2023-08](#)

<b>RESULT:</b>	<b>CARRIED.</b>
<b>MOVER:</b>	Brian Foster

<b>SECONDER:</b>	Kim LaMountain
<b>AYES:</b>	Gregory Buontempo, DJ Luccarelli, Rocco Impeveduto, Brian Foster, and Kim LaMountain

## 9. PUBLIC HEARING OPEN SPACE GRANT APPLICATION

- Laura Harding House/Bayonet Farm Building Improvements/Roof Replacement Project Block 11/ Lot 77.01
- Township Administrator Delaney provided a brief explanation of the grant. Mayor Luccarelli opened the meeting for public comment.
- **Janet Jackal, Stoney Brook Road** - commented in support of the Township obtaining this grant  
**Karen Strickland, Heyward Hills Drive** - commented on behalf of CILU Board of Directors in support of this grant to preserve the Harding House, commented on possible future uses of the Harding House  
**Jenny Blumenthal, Stoney Brook Road** - commented in support of this grant to improve and preserve the Harding House
- Township Administrator Delaney advised that with the general consensus of the Township Committee, the Administration Department would move forward with preparing the grant application and it would be listed on the July 11, 2023 agenda for authorization.

## 10. DEPARTMENTS

### 10.1. Administrator

- 10.1.1. Mr. Delaney provided an update on three upcoming grant applications including potential improvement projects to be funded by the grants.

### 10.2. Chief Financial Officer

- 10.2.1. Mr. Antonides provided an update about the extension of the tax grace period.

## 11. PROFESSIONAL REPORTS

### 11.1. Attorney

- 11.1.1. Mr. Collins provided an update about the New Jersey Natural Gas regulator station litigation.

## 12. BOARDS/COMMITTEES

- **Committeeman Buontempo** provided an update from the Holmdel Library and the Veterans Committee.
- **Committeewoman LaMountain** provided an update from the Community Development Department.
- **Committeeman Foster** provided an update from the Department of Public Safety and the Department of Public Works.

- **Deputy Mayor Impreveduto** provided updates from the Department of Recreation, the Holmdel Board of Education, and the Holmdel Heritage Committee.
- **Mayor Luccarelli** provided updates on severe weather preparation, the air quality notifications, and offered congratulations to all graduating students.

### 13. BUSINESS FROM THE COMMITTEE

### 14. PUBLIC COMMENT

Members of the public are invited to provide comments up to three (3) minutes in duration. Commenters are asked to state his or her full name and address for the record before entering comments.

- **Joe Crowley, Ely Road** - commented in support of the Committee's efforts to preserve the Holmdel Horn Antenna
- Thomas Wood, Heather Hill Way** - commented in support of preserving the Holmdel Horn Antenna and the Crawford Hill property
- Ralph Blumenthal, Stoney Brook Road** - inquired about the status of road paving on Stoney Brook Road
- Ron Emma, Ladwood Drive** - inquired about the status of a feasibility study for a paid fire department
- Robert Gengerke, Arlington Court** - commented about the flooding issues in the area of Palmer Square
- Jim Locato, Duxbury Court** - requested a flood map study related to the area around Middle Road and Palmer Avenue
- Patrick Trischitta, Line Road** - commented on the Library presentation at Bell Works, commented in support of the preservation of the Holmdel Horn Antenna
- Janet Jackal, Stoney Brook Road** - encouraged Township Committee to collaborate with neighboring towns on a solution to the flooding issue
- Kin Gee, Sage Street** - commented on the flooding issues on Palmer Avenue, commented on the New Jersey Natural Gas legislation

### 15. ADJOURNMENT

- Meeting was adjourned by acclamation at 9:15pm.

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Township Clerk

**BILLS PAYABLE RESOLUTION**

WHEREAS, the Township of Holmdel has received certain claims against it by way of vouchers received during the period ending on June 27, 2023.

WHEREAS, the Chief Financial Officer has certified that there is a sufficient budget appropriation amount to cover the payment of said claims; and

WHEREAS, certain claims contained herein may have been prepaid by the Chief Financial Officer pursuant to the authority contained in N.J.S.A. 40:5-17, Local Finance Notice 2019-02, and Holmdel Township Committee Resolution 2023-31, but remain subject to formal approval by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on June 27, 2023 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims:

FUND DISTRIBUTION	2-01	CURRENT FUND	\$	5,487.50
FUND DISTRIBUTION	2-28	OPEN SPACE TRUST	\$	1,275.00
		YEAR TOTAL	\$	6,762.50
FUND DISTRIBUTION	3-01	CURRENT FUND	\$	163,025.79
FUND DISTRIBUTION	3-07	SEWER OPERATING	\$	214.65
FUND DISTRIBUTION	3-15		\$	8,457.19
FUND DISTRIBUTION	3-17		\$	11,548.99
FUND DISTRIBUTION	3-26	POOL OPERATING	\$	26,804.44
FUND DISTRIBUTION	3-28	OPEN SPACE TRUST	\$	4,073.25
		YEAR TOTAL	\$	214,124.31
FUND DISTRIBUTION	C-04	GENERAL CAPITAL	\$	337,509.19
FUND DISTRIBUTION	D-14	DOG TRUST	\$	3.60
FUND DISTRIBUTION	G-02	STATE/FED GRANT	\$	120,711.13
FUND DISTRIBUTION	T-12	OTHER TRUSTS	\$	1,176.00
FUND DISTRIBUTION	T-24	FAIR HOUSING TRUSTS	\$	12,457.50
		YEAR TOTAL	\$	13,633.50
		TOTAL OF ALL FUNDS	\$	692,744.23
		TOTAL OF ALL PROJECTS	\$	11,548.99

**CERTIFICATION**

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

BILLS PAYABLE RESOLUTION # 2

WHEREAS, the Township of Holmdel has received certain claims against it by way of vouchers received during the period ending on June 27, 2023; and

WHEREAS, the Chief Financial Officer has certified that there is a sufficient budget appropriation amount to cover the payment of said claims; and

WHEREAS, certain claims contained herein may have been prepaid by the Chief Financial Officer pursuant to the authority contained in N.J.S.A. 40:5-17, Local Finance Notice 2019-02, and Holmdel Township Committee Resolution 2023-31 but remain subject to formal approval by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on June 27, 2023 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims:

FUND DISTRIBUTION	3-01	CURRENT FUND	\$	60.00
FUND DISTRIBUTION	T-12	OTHER TRUSTS	\$	100.00
Total of All Funds:			\$	160.00

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

**RESOLUTION  
APPROVING ANTHONY J. KILROY AS  
HOLMDEL TOWNSHIP FIRE FIGHTER**

**WHEREAS**, the Township Committee of the Township of Holmdel has the authority to supervise the Township's volunteer fire department in accordance with N.J.S.A. 40A:14-68; and

**WHEREAS**, pursuant to Holmdel Ordinance 2-29.5, the Township Committee shall approve all fire department members; and

**WHEREAS**, Anthony J. Kilroy has applied to become a Holmdel Township Firefighter and has satisfied all applicable requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Holmdel that Anthony J. Kilroy be and are hereby is appointed as a Holmdel Township Firefighter.

**CERTIFICATION**

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L. Patrovich, RMC/CMR  
Township Clerk

2023-173



**RESOLUTION TO EXTEND GRACE PERIOD FOR  
3<sup>RD</sup> QUARTER 2023 PROPERTY TAX AND PILOT PAYMENTS**

**WHEREAS**, the Township Committee is desirous of extending the 10-day grace period for property tax and PILOT payments due on August 1, 2023; and

**WHEREAS**, such extension is permitted by N.J.S.A. 54:4-67.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holmdel, County of Monmouth, State of New Jersey, that the grace period for property tax and PILOT payments due on August 1, 2023, be extended to no less than twenty-five days after the date of mailing of the 2023 Final/2024 Preliminary Tax Bills.

**BE IT FURHER RESOLVED** that the Township Clerk shall forward a certified true copy of the Resolution to the Director of the Division of Local Government Services in the Department of Community Affairs within three business days of its adoption.

**CERTIFICATION**

I, Wendy L. Patrovich, Township Clerk, of the Township of Holmdel, County of Monmouth, State of New Jersey, do hereby certify that the above resolution was approved by the Township Committee at the meeting held on June 27, 2023.

Wendy L. Patrovich, RMC/CMR  
Township Clerk

**RESOLUTION AUTHORIZING CHANGE ORDER, ACCEPTING MAINTENANCE  
BOND, AND APPROVING CONTRACT CLOSE OUT FOR  
ROAD IMPROVMENT PROJECT PHASE 1**

**WHEREAS**, the Township of Holmdel awarded a contract to MECO, Inc. for the 2023 Road Improvement Project; and

**WHEREAS**, final certification payment was submitted by MECO, Inc. in the amount of \$7,899.02; and

**WHEREAS**, this Change Order decreases the contract price by \$54,807.32 and allows for close out of the contract; and

**WHEREAS**, the contractor has provided the Township with a two (2) year Maintenance Bond in the amount of \$326,201.19; and

**WHEREAS**, the Director of Infrastructure & Operations has approved and recommends contract closeout.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Holmdel that Change Order be approved to the referenced contract, that the maintenance bond that has been provided be accepted, and the contract be closed out, consistent with the foregoing.

CERTIFICATION

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L. Patrovich, RMC/CMR  
Township Clerk

2022-175

**RESOLUTION AUTHORIZING CHANGE ORDER, AND APPROVING CONTRACT  
CLOSE OUT FOR  
POLICE DEPARTMENT LOCKER ROOM RENOVATION**

**WHEREAS**, the Township of Holmdel awarded a contract to Pharos Enterprises, LLC for the Police Department Locker Room Renovation Project; and

**WHEREAS**, final certification payment was submitted by Pharos Enterprises, LLC in the amount of \$22,079.76; and

**WHEREAS**, this Change Order increases the total contract price by \$43,987.97 and allows for close out of the contract; and

**WHEREAS**, the Township Engineer has approved and recommends contract closeout.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Holmdel that Change Order be approved to the referenced contract, and that the contract be closed out, consistent with the foregoing.

**CERTIFICATION**

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L. Patrovich, RMC/CMR  
Township Clerk

2023-176

## RESOLUTION HIRING SEASONAL EMPLOYEES FOR 2023 SEASON

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following individuals be and hereby are hired to the following positions as part time Holmdel Seasonal employees at the listed hourly salaries, consistent with the provisions of the Township's Salary ordinance.

NAME	POSITION	WAGES (hourly)
Christian Carapucci	Lifeguard	\$14.25
Conor Clifford	Maintenance Attendant	\$14.00
Derek Commander	Maintenance Attendant	\$14.00
Katelin Farrell	Gate Attendant	\$14.00
Robert Federico	Lifeguard	\$14.75
Sean Flanigan	Lifeguard	\$14.00
Michele Gregory	Activities Coordinator	\$18.00
Kassandra Bucci	Supervisor	\$19.00
Emily Dibona	Supervisor	\$20.00
Anthony Guarino	Supervisor	\$19.00
Nicholas DiBlasi	Counselor	\$14.00
Haley Dulow	Counselor	\$14.00
Olivia Erskine	Counselor	\$14.25
Matthew Fuhrman	Counselor	\$14.25
Andrew Harrison	Counselor	\$14.25
Justin Harrison	Counselor	\$14.25
Hayden Kemmerer	Counselor	\$14.00
Julia Koechley	Counselor	\$14.00
Neil Mathur	Counselor	\$14.00
Aidan McCarthy	Counselor	\$14.25
Emma Mioduszewski	Counselor	\$14.25
Brian Pohl	Counselor	\$14.25
Abigal Riddle	Counselor	\$14.00
Hanna Salant	Counselor	\$14.00
Tyler Siek	Counselor	\$14.25
Alexander Tobengauz	Counselor	\$14.25
Sara Trinchillo	Counselor	\$14.25
Maren Vaclavik	Counselor	\$14.00
Juliana Vitolo	Counselor	\$14.25
Kaitlyn Vitolo	Counselor	\$14.25

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Regular Meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2023-177

RESOLUTION

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the following candidate be appointed as part-time Holmdel Township Public Safety Telecommunicator Trainee, subject to approval by the New Jersey Civil Service Commission, start date to be determined:

Jacqueline Ferreira                      Public Safety Telecommunicator                      \$16.50 per hour

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Regular Meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

RESOLUTION OF THE TOWNSHIP OF HOLMDEL AUTHORIZING  
THE EXECUTION OF AN AGREEMENT BETWEEN HOLMDEL TOWNSHIP  
AND THE COUNTY OF MONMOUTH FOR SPECIAL CITIZENS AREA  
TRANSPORTATION SYSTEM (SCAT) SERVICES

WHEREAS, the County of Monmouth (hereinafter “Monmouth County”) has an established program which provides transportation services for disabled persons and those 60 years of age and older; and

WHEREAS, this program, the Special Citizens Area Transportation System (SCAT) services is available to participating municipalities and it is the desire of the Holmdel Township Committee that this program be available to Township residents.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holmdel, in the County of Monmouth, State of New Jersey as follows:

1. The Mayor is hereby authorized to execute an agreement between the County of Monmouth and the Township of Holmdel for Special Citizens Area Transportation System (SCAT) services, substantially in the form as the attached, pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.
2. Funding for this program, which is anticipated not to exceed \$4,000 for the year 2023, has been included in the Township’s 2023 Municipal Budget.
3. The Township Clerk is directed to forward a certified copy of this resolution to the Township Administrator, Chief Financial Officer, and the Monmouth County Division of Transportation.

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

**TOWNSHIP OF HOLMDEL - COUNTY OF MONMOUTH**

**CAPITAL BUDGET AMENDMENT**

**RESOLUTION 2023-180**

WHEREAS, the local capital for the year 2023 was approved on the 13 day of June 2023,

**WHEREAS**, it is desired to amend said adopted capital budget section,

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Holmdel, County of Monmouth, that the following amendment to the introduced capital budget be made:

Recorded Vote: (insert last names)

(	(	(
(	(	(
Ayes (	Nays (	Abstain (
(	(	(
(	(	Absent (
(	(	(

**FROM  
CAPITAL BUDGET (CURRENT YEAR ACTION)  
2023**

Project	Estimated Total Cost	Amounts Reserved in Prior Years	Planned Funding Services for Current Year 2023					To Be Funded in Future Years
			2023 Budget Appropriation	Capital Improvement Fund	Capital Surplus	Grants-in-Aid & Other Funds	Debt Authorized	

**FROM  
6 YEAR CAPITAL PROGRAM 2023 - 2028  
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENT**

Estimated

2023-180



Project	Estimated	Completion	Funding Amounts per Budget Year					
	Total Cost	Time	2023	2024	2025	2026	2027	2028
	\$		\$	\$	\$	\$	\$	\$
<b>Total All Funds</b>	\$ 24,040,000		\$ 2,935,000	\$ 8,084,000	\$ 4,159,000	\$ 2,864,000	\$ 2,944,000	\$ 3,054,000

FROM  
**6 YEAR CAPITAL PROGRAM 2023 - 2028**  
**SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

General Liquidating	Budget Appropriations		Capital	Grants		Bonds and Notes	
	Estimated	Current Future Improvement	Capital in-Aid and Self Project	Total Cost	Year 2023	Years Fund Surplus	Other Funds
	\$	\$	\$	\$	\$	\$	\$
<b>Total All Funds</b>	\$ 24,040,000	\$ 100,000	\$ 933,250	\$ 4,500,000	\$ 17,631,750	\$ 875,000	

TO  
**CAPITAL BUDGET (CURRENT YEAR ACTION) 2023**

Project	Amounts	Planned Funding Services for Current Year 2023
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	Estimated Total Cost	Reserved in Prior Years	2023 Budget Appropriation	Capital Improvement Fund	Capital Surplus	Grants-in-Aid & Other Funds	Debt Authorized	To Be Funded in Future Years
Pleasant Valley and Bethany Roads	\$ 665,000	\$	\$	\$	\$ 665,000	\$	\$	\$
<b>Total All Funds</b>	\$ 24,705,000	\$	\$ 100,000	\$ 135,000	\$ 665,000	\$	2,700,000	\$ 21,105,000

**6 YEAR CAPITAL PROGRAM 2023 - 2028**

**ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENT**

Project	Estimated Total Cost	Estimated Completion Time	Funding Amounts per Budget Year					
			2023	2024	2025	2026	2027	2028
Pleasant Valley and Bethany Roads	\$ 665,000		\$ 665,000	\$	\$	\$	\$	\$
<b>Total All Funds</b>	\$ 24,705,000		\$ 3,600,000	\$ 8,084,000	\$ 4,159,000	\$ 2,864,000	\$ 2,944,000	\$ 3,054,000

TO

**6 YEAR CAPITAL PROGRAM 2023 - 2028**

**SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Project	Estimated Total Cost	Budget Appropriations		Capital	Capital Surplus	Grants	Bonds and Notes	
		Current Year 2022	Future Years	Improvement Fund		in-Aid and Other Funds	General	Self-Liquidating

Pleasant Valley and Bethany	\$	\$	\$	\$	\$	\$	\$	\$
Roads	665,000				665,000			
<b>Total All Funds</b>	\$ 24,705,000	\$ 100,000	\$	\$ 933,250	\$ 665,000	\$ 4,500,000	\$ 17,631,750	\$ 875,000

**BE IT FURTHER RESOLVED**, that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 27th day of June, 2023.

**Certified by me**

\_\_\_\_\_

**Date**

**TRENTON, NEW JERSEY**  
**APPROVED** \_\_\_\_\_, 2023

\_\_\_\_\_

**Wendy L Patrovich**  
**Township Clerk**

\_\_\_\_\_

**Director of Local Government Services**

**RESOLUTION**

WHEREAS, Bella Hospitality Holmdel LLC is the holder of a Plenary Retail Consumption License within the Township of Holmdel; and

WHEREAS, all ABC Licenses expire on June 30, 2023; and

WHEREAS, the necessary inspections have been made by the Board of Health and the Police Department of the Township of Holmdel and no issues have been reported; and

WHEREAS, the application has been filed with the State of New Jersey and the necessary fees paid and the Tax Clearance Certificate has been received.

NOW, THEREFORE, BE IT RESOLVED, that the renewal application of Bella Hospitality Holmdel LLC, for a Plenary Retail Consumption License No. 1318-33-009-002 be granted and that the Township Clerk be and hereby is directed to issue said license for the 2023-2024 license term.

**CERTIFICATION**

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2023-181

## RESOLUTION

WHEREAS, Jersey City Buy Rite dba Holmdel Buy Rite is the holder of a Plenary Retail Distribution License within the Township of Holmdel; and

WHEREAS, all ABC Licenses expire on June 30, 2023; and

WHEREAS, the necessary inspections have been made by the Board of Health and the Police Department of the Township of Holmdel and no issues have been reported; and

WHEREAS, the application has been filed with the State of New Jersey and the necessary fees paid and the Tax Clearance Certificate has been received.

NOW, THEREFORE, BE IT RESOLVED, that the renewal application of Jersey City Buy Rite dba Holmdel Buy Rite for a Plenary Retail Distribution License No. 1318-44-002-006 be granted and that the Township Clerk be and hereby is directed to issue said license for the 2023-2024 license term.

## CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2023-182

**RESOLUTION**

WHEREAS, Brinker New Jersey dba Chilis Grill & Bar is the holder of a Plenary Retail Consumption License within the Township of Holmdel; and

WHEREAS, all ABC Licenses expire on June 30, 2023; and

WHEREAS, the necessary inspections have been made by the Board of Health and the Police Department of the Township of Holmdel and no issues have been reported; and

WHEREAS, the application has been filed with the State of New Jersey and the necessary fees paid and the Tax Clearance Certificate has been received.

NOW, THEREFORE, BE IT RESOLVED, that the renewal application of Brinker New Jersey dba Chilis Grill & Bar for a Plenary Retail Consumption License No. 1318-33-004-007 be granted and that the Township Clerk be and hereby is directed to issue said license for the 2023-2024 license term.

**CERTIFICATION**

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2023-183

## **RESOLUTION**

WHEREAS, Holmdel Motor Inn is the holder of a Hotel/Motel License within the Township of Holmdel; and

WHEREAS, all ABC Licenses expire on June 30, 2023; and

WHEREAS, the necessary inspections have been made by the Board of Health and the Police Department of the Township of Holmdel and no issues have been reported; and

WHEREAS, the application has been filed with the State of New Jersey and the necessary fees paid and the Tax Clearance Certificate has been received.

NOW, THEREFORE, BE IT RESOLVED, that the renewal application of Holmdel Motor Inn for a Plenary Retail Consumption License No. 1318-36-003-002 be granted and that the Township Clerk be and hereby is directed to issue said license for the 2023-2024 license term with the Special Condition that the license was issued pursuant to the hotel exception under applicable law.

## **CERTIFICATION**

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2023-184

**RESOLUTION**

WHEREAS, Houlihan's Holmdel, LLC dba Houlihan's Restaurant is the holder of a Plenary Retail Consumption License within the Township of Holmdel; and

WHEREAS, all ABC Licenses expire on June 30, 2023; and

WHEREAS, the necessary inspections have been made by the Board of Health and the Police Department of the Township of Holmdel and no issues have been reported; and

WHEREAS, the application has been filed with the State of New Jersey and the necessary fees paid and the Tax Clearance Certificate has been received.

NOW, THEREFORE, BE IT RESOLVED, that the renewal application of Landry's. dba Houlihan's Restaurant for a Plenary Retail Consumption License No. 1318-33-001-008 be granted and that the Township Clerk be and hereby is directed to issue said license for the 2023-2024 license term.

**CERTIFICATION**

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2023-185



**RESOLUTION**

WHEREAS, JAG Holding Company is the holder of a Plenary Retail Consumption License within the Township of Holmdel; and

WHEREAS, all ABC Licenses expire on June 30, 2023; and

WHEREAS, the necessary inspections have been made by the Board of Health and the Police Department of the Township of Holmdel and no issues have been reported; and

WHEREAS, the application has been filed with the State of New Jersey and the necessary fees paid and the Tax Clearance Certificate has been received.

NOW, THEREFORE, BE IT RESOLVED, that the renewal application of JAG Holding Company for a Plenary Retail Consumption License No. 1318-33-005-11 be granted and that the Township Clerk be and hereby is directed to issue said license for the 2023-2024 license term.

**CERTIFICATION**

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2023-186

**RESOLUTION**

WHEREAS, Texas Roadhouse Holdings LLC is the holder of a Plenary Retail Consumption License within the Township of Holmdel; and

WHEREAS, all ABC Licenses expire on June 30, 2023; and

WHEREAS, the necessary inspections have been made by the Board of Health and the Police Department of the Township of Holmdel and no issues have been reported; and

WHEREAS, the application has been filed with the State of New Jersey and the necessary fees paid and the Tax Clearance Certificate has been received.

NOW, THEREFORE, BE IT RESOLVED, that the renewal application of Texas Roadhouse Holdings LLC for a Plenary Retail Consumption License No. 1318-33-006-012 be granted and that the Township Clerk be and hereby is directed to issue said license for the 2023-2024 license term.

**CERTIFICATION**

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2023-187

**RESOLUTION**

WHEREAS, Wine Outlet Holmdel LLC is the holder of a Plenary Retail Distribution License within the Township of Holmdel; and

WHEREAS, all ABC Licenses expire on June 30, 2023; and

WHEREAS, the necessary inspections have been made by the Board of Health and the Police Department of the Township of Holmdel and no issues have been reported; and

WHEREAS, the application has been filed with the State of New Jersey and the necessary fees paid and the Tax Clearance Certificate has been received.

NOW, THEREFORE, BE IT RESOLVED, that the renewal application of Wine Outlet LLC for a Plenary Retail Distribution License No. 1318-44-008-004 be granted and that the Township Clerk be and hereby is directed to issue said license for the 2023-2024 license term.

**CERTIFICATION**

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 27, 2023.

Wendy L Patrovich, RMC/CMR  
Township Clerk

2023-188

BOND ORDINANCE 2023-07 TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE TOWNSHIP OF HOLMDEL, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,835,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

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BE IT ORDAINED by the Township Committee of the Township of Holmdel, in the County of Monmouth, State of New Jersey, as follows:

Section 1. The Township of Holmdel, in the County of Monmouth, State of New Jersey (the "Township") is hereby authorized to make various public improvements and to acquire new additional or replacement equipment and machinery, new information technology equipment, new communication and signal systems equipment and new automotive vehicles, including original apparatus and equipment, in, by and for said Township, as more particularly described in Section 4 hereof. Said improvements shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the

appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Township.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of the following improvements to public buildings: (i) renovation of the restrooms at the Senior/Community Center; (ii) replacement of the Town Hall roof; and (iii) replacement of the vehicle exhaust removal system at the Centerville Firehouse.

Appropriation and Estimated Cost	\$ 315,000
Down Payment Appropriated	\$ 15,000
Bonds and Notes Authorized	\$ 300,000
Period of Usefulness	10 years

B. Undertaking of the "2023 Paving, Curb, Sidewalk, Traffic Safety and Drainage Program" at various locations in the Township, as set forth on a list on file with the Township Clerk, and hereby approved as if set forth herein in full. Depending upon the contract price and other exigent circumstances, and upon approval by the Township Committee, there may be additions to or deletions from the aforesaid list. It is hereby determined and stated that said roads being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$1,575,000
Down Payment Appropriated	\$ 75,000
Bonds and Notes Authorized	\$1,500,000
Period of Usefulness	10 years

C. Acquisition of new additional or replacement equipment and machinery, new communication and signal systems equipment and new automotive vehicles, including original apparatus and equipment, for the use of the Police Department consisting of (i) SUVs, (ii) in-vehicle camera systems, (iii) tasers and (iv) firearms.

Appropriation and Estimated Cost	\$ 504,000
Down Payment Appropriated	\$ 24,000
Bonds and Notes Authorized	\$ 480,000
Period of Usefulness	5 years

D. Acquisition of new additional or replacement equipment and machinery for the use of the Fire Department consisting of (i) personal protective equipment, (ii) turnout gear and (iii) boots.

Appropriation and Estimated Cost	\$ 21,000
Down Payment Appropriated	\$ 1,000
Bonds and Notes Authorized	\$ 20,000
Period of Usefulness	5 years

E. Acquisition of various new additional or replacement equipment and machinery for the use of the Emergency Medical Services (EMS).

Appropriation and Estimated Cost	\$ 26,250
Down Payment Appropriated	\$ 1,250
Bonds and Notes Authorized	\$ 25,000
Period of Usefulness	5 years

F. Acquisition of various new additional or replacement equipment and machinery for the use of the Office of Emergency Management (OEM).

Appropriation and Estimated Cost	\$ 5,250
Down Payment Appropriated	\$ 250
Bonds and Notes Authorized	\$ 5,000
Period of Usefulness	5 years

G. Acquisition of new additional or replacement equipment and machinery and new automotive vehicles, including original apparatus and equipment, for the use of the Department of Public Works consisting of (i) a service truck with crane, (ii) a debris collection vehicle and (iii) mowing equipment.

Appropriation and Estimated Cost	\$ 367,500
Down Payment Appropriated	\$ 17,500
Bonds and Notes Authorized	\$ 350,000
Period of Usefulness	5 years

H. Acquisition of new information technology equipment consisting of computer equipment for the use of various Township departments, offices and agencies.

Appropriation and Estimated Cost	\$ 21,000
Down Payment Appropriated	\$ 1,000
Bonds and Notes Authorized	\$ 20,000
Period of Usefulness	5 years

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Aggregate Appropriation and Estimated Cost	\$2,835,000
Aggregate Down Payment Appropriated	\$ 135,000
Aggregate Amount of Bonds and Notes Authorized	\$2,700,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$100,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. It is hereby determined and stated that moneys exceeding \$135,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Township, are now available to finance said purposes. The sum of \$135,000 is hereby



appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said Township of an aggregate principal amount not exceeding \$2,700,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Township of an aggregate principal amount not exceeding \$2,700,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Township and attested by the Township Clerk or Deputy Township Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 8.33 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Township Clerk of said Township, and that such statement so filed shows that the gross debt of said Township, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$2,700,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Monmouth, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director,

Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 14. The Township intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the Township incurs such costs prior to the issuance of the bonds or notes, the Township hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 15. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Township, and the Township shall levy ad valorem taxes upon all the taxable real property within the Township for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

CERTIFICATION

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on June 27, 2023 and will be considered for final passage and adoption at a meeting of said Township Committee to be held on July 11, 2023 at Township Hall, 4 Crawfords Corner Road, Holmdel, NJ at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity.

Domenico Luccarelli, Mayor

Attest:  
Wendy L Patrovich, RMC/CMR  
Township Clerk

**CAPITAL ORDINANCE 2023 – 08**

**TOWNSHIP OF HOLMDEL - COUNTY OF MONMOUTH**

**CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO PLEASANT VALLEY AND BETHANY ROADS AND APPROPRIATING \$665,000 FROM GENERAL CAPITAL FUND**

**BE IT ORDAINED** by the Township Committee of the Township of Holmdel, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

**Section 1.** The capital improvement described in Section 2 of this Capital Ordinance is hereby authorized by the Township of Holmdel, New Jersey. For the capital improvement described in Section 2, there is hereby appropriated the sum of \$665,000, from the General Capital Fund - Fund Balance. It is anticipated that a New Jersey Department of Transportation Grant in the amount of \$219,420 will be received for this project.

**Section 2.** The Improvement to Pleasant Valley and Bethany Roads are hereby authorized. The minimum period of usefulness is ten years.

**Section 3.** The capital budget of the Township of Holmdel is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

**Section 4.** The following additional matters are hereby determined, declared, recited, and stated:

(a) The improvements described in Section 2 of this Capital ordinance are not a current expense. It is improvements that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) An aggregate amount not exceeding \$85,000 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the improvements authorized in Section 2 hereof and is included in the foregoing estimate thereof.

**Section 5.** That in the event any moneys are received by the Township from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided such sums shall be returned to the General Capital Fund – Fund Balance.

**Section 6.** This Capital ordinance shall take effect twenty (20) days after the first publication thereof after final adoption.

**CERTIFICATION**

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on June 27, 2023 and will be considered for final passage and adoption at a meeting of said Township Committee to be held on July 11, 2023 at Township Hall, 4 Crawfords Corner Road, Holmdel, NJ at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity.

Domenico Luccarelli, Mayor

Attest:  
Wendy L Patrovich, RMC/CMR  
Township Clerk