

Holmdel Township
Office of
Parks & Recreation
Bayonet Farm Usage

4 Crawfords Corner Road, Holmdel, New Jersey 07733 (732) 946-2820 ext. 1225, Fax (732) 946-7234

APPLICATION AND AGREEMENT FOR USE OF FACILITY

This permit entitles the group (below) to exclusive rights to the premises described herein on the date and time designated (below).

Reserved Date: _____ Time of Event: _____ to _____

Group Name: _____ Contact person: _____

Address: _____ Email: _____

Daytime Phone: _____ Cell Phone: _____

Type of Activity: _____ # Expected to Attend: _____

Fee: Refundable security deposit of \$1,000.00 and a Non-refundable of \$250.00 processing fee.

	<u>Resident</u>	<u>Non-Resident</u>
Weekday/Friday/Sunday	\$5,000.00	\$6,500.00
Saturday	\$7,000.00	\$8,000.00
Ceremony	\$200.00	\$300.00

- Fee entitles you to:
- 1) Grounds: designated area depending on size of event (# of people).
 - 2) Red or Gray Barn: inside of barn and immediate surrounding area.
 - 3) The main tent with seating for 100. (Tables and chairs)
 - 4) Rental time frame: Maximum 5 hours.

FEES: Refundable security deposit \$1,000.00 and a Non-refundable fee of \$250.00 processing fee.

Make check payable to: Holmdel Recreation. 4 Crawfords Corner Road Holmdel NJ 07733

Your security deposit will be returned to you after an inspection of the Park is completed. Any cost for damage or excessive clean-up will be deducted from the security deposit. Recreation reserves the right to cancel this permit for any date needed for a Township Recreation Event. Violation of the attached rules and regulations could cause permit to be reevaluated or revoked. Organizations/groups/ wedding shall obtain and produce certificate of liability insurance for at least 1 million dollars naming Holmdel Township as additional insured, absolving Holmdel Township, its employees and representatives of all liabilities relative to the use of the requested facility. Carry in-carry out all supplies. Smoking is prohibited. The serving and consumption of alcohol is allowed by special permit. All applicable permits must be secured and approved prior to use. Depending upon the nature of the request, there may be additional fees for staffing & related expenses. All events must be set up and cleaned up that day.

I/We _____, as the duly authorized representative(s)
of _____, agree to abide by and comply with all rules & regulations.

Signature(s): _____ Date: _____

Office Use Only	Date Paid: _____	Fee: _____	
Hold Harmless Agreement: _____	Certificate of Insurance: _____	Deposit: _____	
Approved by _____	Date: _____	Total: _____	
		Date Security Returned: _____	

Tent parties on the grounds are also a rental option.



Bayonet Farm

Holmdel Township

New Jersey

Wedding, Party
& Event Rentals

Bayonet Farm

41 Middletown Road

Holmdel, NJ 07733

www.BayonetFarm.org

For more information email

Care4BayonetFarm@aol.com

or call the Holmdel Township

Dept. of Parks and Recreation

732-946-2820 x 1225



Art, nature, history, charm...

...come discover Bayonet Farm



If you've been dreaming of a one of a kind setting for your special occasion - a place that will sweep you away back in time to more simpler days - then search no more. Bayonet Farm is a 240 acre publicly owned park within Holmdel Township, New Jersey. The natural beauty of Bayonet Farm provides a spectacular backdrop for your special event. Its historic buildings, scenic trails, rolling lawns, and acres of actively farmed land will envelope you and your guests with the glow of peace and tranquility of the past. Two charming barns are available for your wedding, reunion, or party celebration.



The Gray Barn



Built in the 1940's, the recently renovated Gray Barn provides an unique venue for weddings, parties, concerts, and exhibitions. Though rustic in overall appearance, a sense of upscale chic takes over whenever white tablecloths are added to the room. The Barn accommodates events up to 100 or more people.



The Red Barn



Built in the 1930's, the Red Barn can accommodate up to 100 people. The Barn provides distinct contrast in architectural style to the Gray Barn, and offers a memorable setting for parties, reunions, performances, and other events.





TOWNSHIP OF HOLMDEL

BAYONET FARM - 41 MIDDLETOWN ROAD
LOT 77.01 BLOCK 11
TOWNSHIP OF HOLMDEL, MONMOUTH COUNTY, NEW JERSEY

T&M ASSOCIATES
11 TINDALL ROAD
MIDDLETOWN, NJ 07168
TEL: 908-671-5490
FAX: 732-671-5495

NEW JERSEY BOARD OF
PROFESSIONAL ENGINEERS AND
LAND SURVEYORS
CERTIFICATE OF REGISTRATION
EA 27897

GRAPHIC SCALE
(IN FEET)
1 inch = 120ft.

120 0 60 120 240



Holmdel Township
Office of
Parks & Recreation

**Bayonet Farm
Special Events**

PO Box 410, Holmdel, New Jersey 07733 (732) 946-2820 ext. 1223, Fax (732) 946-7234

APPLICATION FOR SERVING ALCOHOLIC BEVERAGES

In addition to the regular application:

- Alcoholic beverages are permitted pursuant to Section 13-1.18 (copies available upon request).
- Applicants must observe all other rules and regulations associated with this ordinance.
- Alcoholic beverages must be prepared and served by a caterer regularly engaged in the catering of special events or celebrations. Proof required (copy of contract and license).*
- Certificate of Liability Insurance of at least \$500,000 for small events (less than 50 people and less than 3 hours in duration) or \$1 million coverage for all other events. Holmdel Township to be named as 'Additionally Insured' on both the General Liability and the Liquor Liability policies.
- Refundable security deposit \$500, plus applicable fees. Make check payable to: Holmdel Recreation.

Carry in-carry out all supplies and litter.

All Township facilities: *Smoking prohibited.*

Violation of the attached rules and regulations could cause permit to be reevaluated or revoked.

I/We _____, as the duly authorized representative(s)
of _____, agree to abide by and comply with
all rules, regulations and Holmdel Township ordinances.

Signature(s): _____ Date: _____

Office Use Only

Approved by _____ Date: _____

Holmdel Township
4 CRAWFORDS CORNER ROAD • BOX 410
HOLMDEL, NEW JERSEY 07733-0410

HOLD HARMLESS AGREEMENT

(Please type or print)

BETWEEN THE TOWNSHIP OF HOLMDEL, MONMOUTH COUNTY, NEW JERSEY AND

_____ (Applicant).

WITNESSETH:

1. In consideration of permission to use the public facility described below on the _____ day of, _____, 20__, the applicant does hereby covenant and agree to save and hold the Township of Holmdel, its agents, servants and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the applicant, the applicant's invitees or other persons.
2. The facilities will be used for the following purpose and no other _____. Number of persons expected to attend _____.
3. The applicant is: (check one) ___ An Individual ___ Non-Profit Corporation ___ A profit making organization ___ Other (describe) _____. If application is an association or corporation, the undersigned certifies that the execution of the **HOLD HARMLESS AGREEMENT** has been duly authorized.
4. The applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable) and the permission to use the facility is valid only for the activity herein described. Notwithstanding the foregoing, however, this **HOLD HARMLESS AGREEMENT** shall be applicable to any claim asserted against the Township of Holmdel or any loss incurred arising out of the applicant's activity whether or not the same extends beyond the permitted type or locale of activity or occurs on a different date than specified. The applicant further **HOLDS HARMLESS**, the Township of Holmdel and its agents, from all liability or costs arising from any interaction or contact between the applicant and other applicants/activities taking place on municipal property, or arising from adjoining private property.
5. The applicant specifically agrees that this Indemnification and Hold Harmless Agreement shall include the responsibility to provide legal defense for the Township of Holmdel for any suit arising out of the applicant's use of the premises, and that should the applicant or the applicant's insurance carrier fail or refuse to provide such a defense, the applicant will reimburse the Township of Holmdel for any costs incurred by it for any person or organization acting on its behalf.
6. The undersigned is authorized to execute this **HOLD HARMLESS AGREEMENT** as the binding act of the applicant.

X _____	X _____
Signature of Applicant	Signature of Witness
Date	Date

If you (the applicant) are a corporation, association or company carrying insurance, please complete the information below. The applicant has furnished the certificate of Insurance described below as an additional inducement for the permission to use of the premises.

NAME OF INSURANCE CARRIER: _____
POLICY NUMBER: _____
LIMITS OF LIABILITY: Bodily Injury _____ **Property Damage** _____

A true copy of the Certificate of Insurance is attached hereto: _____. NOTE: Require \$1,000,000 per loss liability insurance for Special Events, subject to review and approval by the Township of Holmdel. The following additional documents form a part of the Agreement.

FACILITY USE APPLICATION _____ **FACILITY OR FIELD DIAGRAM** _____
LETTER DATED _____ **RESOLUTION DATED** _____ **OTHER** _____

Holmdel Bayonet Farm Advisory Committee

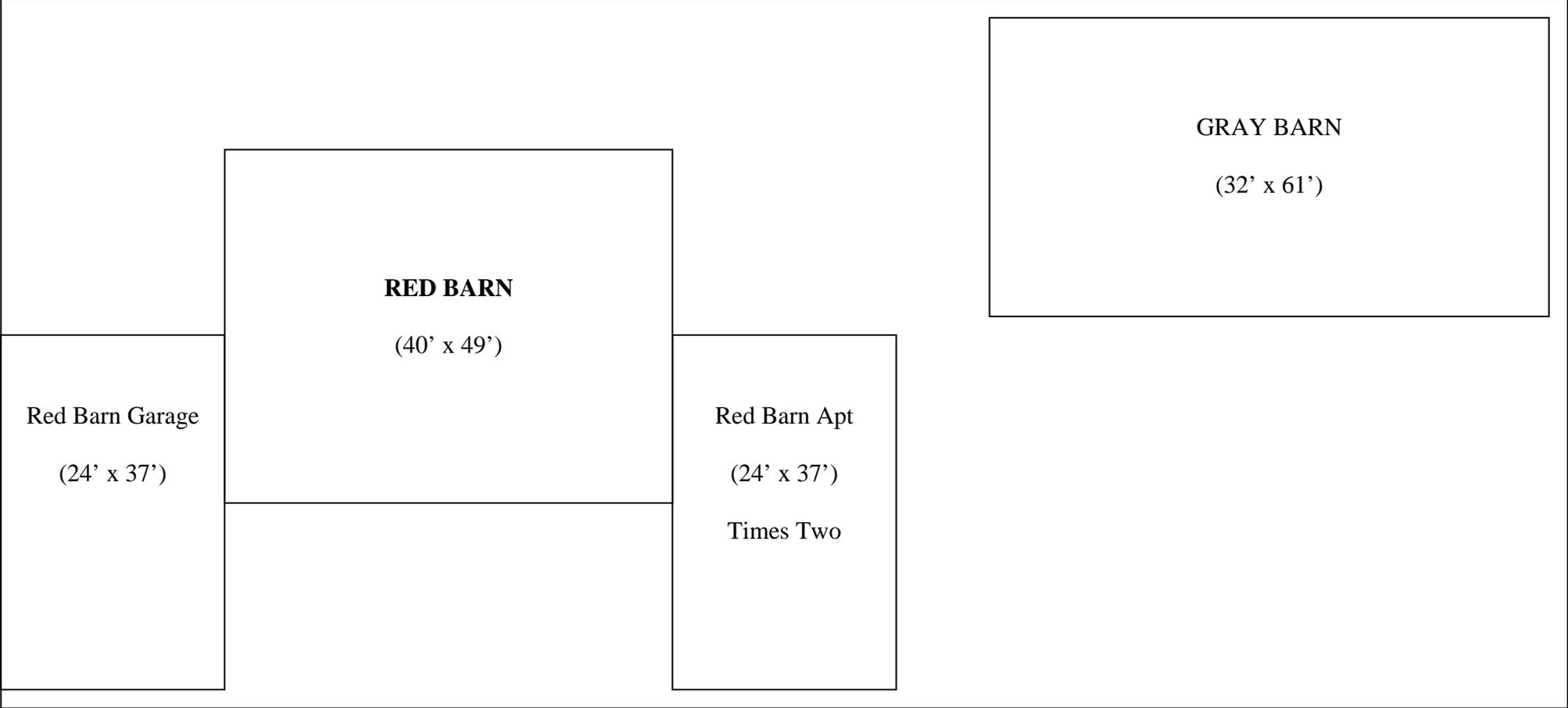
Rules and Regulations

The following policies apply to Bayonet Farm:

1. All groups of 20 or more are required to obtain a permit at the Recreation Office. (55B-6)
2. All permit requests must be made one month prior to the requested date(s) of use, in person or in writing at the Holmdel Township Recreation Office, Town Hall.
3. The permit must be filled out completely, signed and filed in the Recreation Office. The person filling out the permit assumes all responsibility for the use of the facility.
4. The applying organization/group shall sign such contracts and agreements as shall be required by the Holmdel Parks & Recreation Department and pay the specified rental charges and fees at the time of filing the permit.
5. If for any reason the organization/group decides it no longer has a need to use the Bayonet Farm, the Recreation Office must immediately be notified **IN WRITING** of any cancellation.
PERMITS ARE NON-TRANSFERABLE.
6. A Certificate of Insurance is **REQUIRED** from every group or organization using the facilities at Bayonet Farm. The Township of Holmdel must be named as additionally insured. **NO ORGANIZATION/GROUP WILL BE ALLOWED TO USE THE FACILITIES UNTIL ALL PAPERWORK IS COMPLETED AND ON FILE.** Groups using the facilities without proper paperwork may not be allowed to use the facilities in the future.
7. It is expressly understood and agreed that any organization/group receiving approval to use the facilities, shall defend, indemnify, and hold harmless the Township of Holmdel, its employees, agents, volunteers and officials from any and all lawsuits, costs, claims, expense and judgments resulting from use of the facilities.
8. Use of the property shall be limited to that listed on the Facilities Request Form.
9. All national, state laws, local ordinances and rules of the police and fire departments regarding public assemblies must be strictly complied with. The staff of Holmdel Township and the Bayonet Farm Advisory Committee or its representatives shall, at all times, have access to all parts of the facilities. The Parks & Recreation Department or its representatives reserve the right to revoke any permits should action be deemed necessary or desirable and it is determined to be in the best interest of the Township of Holmdel and the public in general. If the laws, rules/regulations and ordinances are not abided by, the applicant may not be allowed to use the facilities in the future, the fee may be forfeited and legal action may result.
10. Property shall not be used for any purpose, which is in conflict with the aims and objectives of Holmdel Township or the Holmdel Bayonet Farm Advisory Committee.
11. Approved facility user or organizations are prohibited from selling articles, or conducting fund raising activities within the Holmdel Bayonet Farm facilities unless expressly permitted by the Holmdel Bayonet Farm Advisory Committee or Holmdel Township.
12. The Parks & Recreation Department may restrict or limit date/time available due to township events, maintenance, etc.
13. Holmdel Township Office of Parks & Recreation reserves the right to postpone or cancel this permit should an emergent need arise.
14. **Absolutely no changes or alterations will be done to the Bayonet Farm property.**
15. All groups are responsible to clean up and dispose of their own garbage. All garbage must be removed from the facility **immediately** following the event.
16. **The facilities must be left in the condition it was found; otherwise organization/group forfeits their security deposit.**

17. Recycling regulations are strictly enforced. Failure to abide by recycling regulations may result in a fine.
18. Whenever a Holmdel Township employee is needed, a charge in addition to the rental rate as per schedule may be assessed for such services when a staff person is not ordinarily on duty or if additional work is required for preparation or cleaning after rental. Holmdel Township or the Bayonet Farm Advisory Committee may require police protection at an event, and if required, the cost shall be paid by the organization.
19. Parking regulations are strictly enforced.
20. Adults must supervise groups consisting of minors (under 18 years of age) at all times. The permit will be issued to the supervising adult only.
21. **Refunds and Cancellations** – A refund or alternative date shall be given only when the cancellation of a permit is the result of actions by the Bayonet Farm Advisory Committee or the Township of Holmdel for reasons other than a violation of the policies. Every effort will be made to provide an alternate date, but there is no guarantee that it will be accommodated. No refunds are given for inclement weather.
22. The renter may choose to supply their own portable rest room facilities if their rental use requires accommodations beyond the standard porta john(s) routinely provided by the Holmdel P&R department.
23. **Any initial violation of these policies may result in the cancellation of future events.**
24. All applications for use of the Holmdel Bayonet Farm require a security deposit of **\$250.**
25. **All facilities: *Smoking and alcoholic beverages prohibited.***
26. Facilities regular hours of operation are from dawn to dusk.

BUILDING FOOTPRINT



Red Barn Area

Barn 40' x 49' = 1960 Sq. Ft.
Garages 24' x 37' = 888 Sq. Ft.
Apt 24' x 37' = 888 Sq. Ft. x two
Total Area = 4624 Sq. Ft.

Gray Barn Area

Barn 32' x 61' = 1952 Sq. Ft.