

MINUTES Township Committee Meeting

7:30 PM - Tuesday, May 28,
2019

Committee Meeting Room

The Township Committee of the Township of Holmdel was called to order by Mayor Hinds on Tuesday, May 28, 2019, at 7:30 PM, in the Committee Meeting Room, with the following members present:

COMMITTEE PRESENT: Mayor Eric Hinds
Committeeman Gregory Buontempo
Committeeman Thomas Critelli
Deputy Mayor Michael Nikolis
Committeeman Rocco Pascucci

STAFF PRESENT: Acting Administrator John Mioduszewski
Acting CFO Bill Antonides
Township Attorney Michael Collins
Township Clerk/Registrar Wendy Patrovich

1. ANNOUNCEMENT OF MEETING (OPEN PUBLIC MEETINGS ACT NOTICE)

- I hereby announce that pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, the Two River Times and posted on the bulletin board in Township Hall and filed in the Township Clerk's Office on May 24, 2019.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT PRAYER

3. RESOLUTION 2019-172

Resolution Approving Entry into a Shared Services Agreement with the Holmdel Township Board of Education Relative to the Softball Field Located at Holmdel High School

- Clerk Wendy Patrovich read the resolution by title.

RESULT:	CARRIED.
MOVER:	Eric Hinds
SECONDER:	Gregory Buontempo
AYES:	Eric Hinds, Gregory Buontempo, Thomas Critelli, Michael Nikolis, and Rocco Pascucci

[Resolution 2019-172](#)

4. RESOLUTION 2019-173

Resolution Conditionally Approving Procurement from Musco Sports Lighting, LLC for the Provision of Athletic Lighting at Holmdel High School

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Clerk Wendy Patrovich read the resolution by title.

RESULT:	CARRIED.
MOVER:	Eric Hinds
SECONDER:	Thomas Critelli
AYES:	Eric Hinds, Gregory Buontempo, Thomas Critelli, Michael Nikolis, and Rocco Pascucci

[Resolution 2019-173](#)

5. BOARDS/COMMITTEES

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Committeeman Rocco Pascucci stated that there was a fire today at St. Benedicts Church and the response time from the fire department was 13 minutes. There are currently 45 active members and more volunteering.

6. PUBLIC COMMENT

Members of the public are invited to provide comments up to three (3) minutes in duration. Commenters are asked to state his or her full name and address for the record before entering comments.

- Ron Emma, Ladwood Drive- Mr. Emma asked about the potential fire house locations. Mayor Hinds stated that he is still meeting with the Fire and First Aid Chiefs to brain storm with them.

Jay Yanello, Ladwood Drive- Mr. Yanello asked if the land involved in the land swap is not as productive as they believe it to be is it still worth it for the Township to proceed. Mayor Hinds stated that Cross Farms is land that currently could be developed, but with the land swap the Township is able to preserve the land and add it to the ROSI. Mr. Yanello also asked if the Township pays for the School Resource Officers or if their salaries are paid by the Board of Education. Mayor Hinds stated that the Township and Board of Education have a shared services agreement, under which the Board of Education pays the salaries and the Township pays for training and uniforms.

Gail Rubin, Miller Ave- Ms. Rubin stated that it is the Township Committee's job to come together every year and work together. She also added that she believes PILOT money should go towards lowering taxes for long term residents.

7. ADJOURNMENT

The meeting was adjourned by acclimation at 8:01 PM.

Township Clerk

RESOLUTION TOWNSHIP OF HOLMDEL COUNTY OF MONMOUTH

RESOLUTION APPROVING ENTRY INTO A SHARED SERVICES AGREEMENT WITH THE
HOLMDEL TOWNSHIP BOARD OF EDUCATION RELATIVE TO THE SOFTBALL FIELD
LOCATED AT HOLMDEL HIGH SCHOOL

WHEREAS, the Township of Holmdel (“Township”) is a municipal corporation of the State of New Jersey; and

WHEREAS, the Holmdel Township Board of Education (“BOE”) is a body politic of the State of New Jersey and the operator of the public schools in Holmdel Township, pursuant to N.J.S.A. 18A:10-1 et seq.; and

WHEREAS, the Township and BOE desire to enter into a shared services agreement relative to the softball field located at Holmdel High School, a copy of which is attached hereto and incorporated by reference (the “Agreement”); and

WHEREAS, the Agreement provides that the Township shall fund an installation of lighting to a softball field located at Holmdel High School, in exchange for the BOE maintaining the lights following installation and providing the Township with certain levels of access to the softball field for use by recreational groups from the Holmdel community; and

WHEREAS, performance by the Township under the Agreement is conditioned upon the Township’s representation that it possesses adequate funding to complete the improvements set forth in same; and

WHEREAS, the Township and BOE are authorized to enter into the Agreement, pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby approves entry by the Township of Holmdel into a shared services agreement with the Holmdel Township Board of Education relative to the softball field located at Holmdel High School, consistent with the foregoing.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to take any and all steps necessary to effectuate the foregoing, including execution of the attached shared services agreement.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be transmitted to the President of the Holmdel Township Board of Education.

CERTIFICATION

I, Wendy L Patrovich, Township Clerk of the Township of Holmdel, do hereby certify this to a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at the Meeting held on May 28, 2019.

Wendy L Patrovich, RMC/CMR
Township Clerk

2019-172

TOWNSHIP OF HOLMDEL, COUNTY OF MONMOUTH

RESOLUTION CONDITIONALLY APPROVING PROCUREMENT FROM MUSCO SPORTS LIGHTING, LLC FOR THE PROVISION OF ATHLETIC LIGHTING AT HOLMDEL HIGH SCHOOL

WHEREAS, the Township of Holmdel (“Township”) and the Holmdel Township Board of Education (“BOE”) are proposing to enter into a Shared Services Agreement (the “Agreement”) relative to the softball field located at Holmdel High School, which remains contingent upon approval of said agreement by the BOE, as well as the issuance of a Notice to Proceed by the Township pursuant to the Agreement; and

WHEREAS, the Agreement provides that the Township shall fund an installation of lighting to the softball field; and

WHEREAS, procurements completed by the Township of Holmdel (“Township”) are typically governed by the provisions of the Local Public Contracts Law (“LPCL”), N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, notwithstanding the provisions of the LPCL, N.J.S.A. 52:34-6.2(b)(3) authorizes the Township to “make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process; and

WHEREAS, pursuant to this authority, the Township is a member of the Interlocal Purchasing System, commonly known as the Keystone Purchasing Network, (“Keystone”) which satisfies the foregoing statutory criteria; and

WHEREAS, the Township seeks to complete a procurement through Keystone with Musco Sports Lighting, LLC (“Musco”) for the provision of athletic lighting at Holmdel High School, in the amount of \$208,670, as set forth in the proposal attached hereto as Exhibit A and incorporated by reference, plus the amount of \$1,400 for the provision of a performance and maintenance bond; and

WHEREAS, the Township has determined that the use of the cooperative purchasing agreement with Keystone for this procurement “shall result in cost savings, after all factor, including charges for service, material, and delivery, have been considered,” as required by N.J.S.A. 52:34-6.2(b)(3); and

WHEREAS, to the extent required by the provisions of N.J.S.A. 19:44A-20.4 et seq., Musco shall complete and submit a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of Holmdel in the previous one year, and that the contract will prohibit same from making any reportable contributions through the term of the contracts, pursuant to N.J.S.A. 19:44A-20.5 et seq., which shall remain on file for 10 days prior to entering into any contract with Musco; and

WHEREAS, any contract entered into pursuant to this Resolution shall require that any work to be completed under the contract be subject to the Prevailing Wage Act, N.J.S.A. 34:11-56.2 et seq.; and

WHEREAS, any contract entered into pursuant to this resolution shall remain subject to review and approval as to legal form by the Township Attorney.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby conditionally awards the following contract:

Procurement	Cooperative	Contract No.	Vendor	Contract Amount	Proposal
Holmdel High School Softball Field Lighting	Keystone Purchasing Network	KPN 201901-01	Musco Sports Lighting	\$208,670.00 plus contingency of \$1,400 for bonds	Exhibit A

BE IT FURTHER RESOLVED that the foregoing contract award remains contingent upon the following conditions precedent:

1. The BOE and Township shall approve and execute the Shared Services Agreement, as outlined in the preamble to this resolution.
2. The Township's Chief Financial Officer shall provide the BOE with a Notice to Proceed, as set forth in the terms of said Shared Services Agreement.
3. The Township's Chief Financial Officer shall provide a certification that adequate funds for the foregoing contract are available, following the satisfaction of the foregoing conditions precedent.
4. Musco Sports Lighting shall submit a compliant Business Entity Disclosure Certification, as set forth in the preamble to this resolution.
5. The Township Attorney shall approve of the contract as to legal form.

CERTIFICATION

I, Wendy L. Patrovich, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on May 28, 2019.

Wendy L. Patrovich, RMC
Township Clerk

2019-173