

Township Committee Meeting – April 5, 2016

The Regular Meeting of the Holmdel Township Committee was called to order by Mayor Hinds at 7:00 PM.

Statement read by Mayor:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, the Courier, the Independent and the Two River Times and posted on the bulletin board in the lobby at Town Hall, and a copy filed in the Township Clerk's Office on January 9, 2016.

Present on Roll Call:

Mayor Eric Hinds
Deputy Mayor Gregory Buontempo
Patrick Impreveduto, Township Committeeman
Joseph Ponisi, Township Committeeman
Thomas Critelli, Township Committeeman

Also Present:

Donna Vieiro, Administrator
Jeanette Larrison, Chief Financial Officer
Bonnie Heard, Township Engineer's Office
Robert F. Munoz, Township Attorney
Maureen Doloughy, Township Clerk
William Antonides, Township Registered Municipal Accountant

Resolution to Close Meeting - Read by Clerk at 7:00 PM.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described shall not be open to the public:

- COAH
- JAG
- Hop Brook Bond

BE IT FURTHER RESOLVED that it is anticipated that matters to be considered in private may be disclosed to the public upon completion of said matters.

Motion was made by seconded by to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

The Meeting reconvened at 7:30 PM and Mayor Hinds led the Pledge of Allegiance.

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Amend Consent Agenda

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to amend the Consent Agenda to include the Hiring of a Part Time Dispatcher. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Hearings on Ordinances

HOLMDEL TOWNSHIP

CALENDAR YEAR 2016 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) 2016-03

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and, WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and, WHEREAS, the Mayor and Township Committee of the Township of Holmdel in the County of Monmouth finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and, WHEREAS, the Mayor and Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 593,563.78 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and, WHEREAS the Mayor and Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years. NOW THEREFORE BE IT ORDAINED, by the Mayor and Township Committee of the Township of Holmdel, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of Holmdel shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 593,563.78, and that the CY 2016 municipal budget for the Township of Holmdel be approved and adopted in accordance with this ordinance; and, BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and, BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and, BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

LEGAL NOTICE

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on March 1, 2016 and will be considered for final passage and adoption at a meeting of said Township Committee to be held on April 5, 2016 at Township Hall, 4 Crawfords Corner Road, Holmdel, NJ at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity.

Eric Hinds, Mayor

Attest:
Maureen Doloughy, RMC
Township Clerk
(\$100.50)

The Township Clerk announced that this Ordinance was published in the Asbury Park Press, posted on the bulletin board in Town Hall and copies have been made available through the Clerk's office and on the table in the rear of the room.

Mayor Hinds opened the Public Hearing.

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Anthony Cooper, Orchard Ave. stated that he thinks cap bank detracts from the fine job done on the budget.

There being no one else who wished to be heard, Mayor Hinds closed the public hearing.

Motion was made by Mr. Buontempo seconded by Mr. Critelli to adopt Ordinance 2016-03 on final reading and publish in the Asbury Park Press according to law. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Chief Financial Officer

Resolution to Read Budget by Title Only

WHEREAS, NJSA 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of the hearing a complete copy of the approved budget as advertised has been posted in Town Hall and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED that the budget shall be read by title only.

Motion was made by Mr. Impreveduto seconded by Mr. Ponisi to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

2016 Municipal Budget Public Hearing

Mr. Antonides stated that after many years the Township has its financial house in order. There are no deferred school taxes, no one time revenues, self sufficient, and the taxes are going up very little; increasing 1.21% Assessment Pilot Program has also decreased the amount of tax appeals. The Budget as introduced has a tax rate of 35.1 cents which translates to an additional \$1 per month on an average \$616,000.00 assessed home.

Mayor Hinds opened the Public Hearing.

Ralph Blumenthal, Stoney Brook Road, stated that one of the things that can change are total ratable for the Town. He asked how that has changed. Mr. Antonides stated it has increased. Mr. Blumenthal stated that taking everything into consideration the ultimate tax increase for municipal purposes is \$35.1 cents which is down 1/10th of a cent from last year keeping things flat.

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Anthony Cooper, Orchard Avenue, stated that the budget complies fully with state mandates. He congratulated the Committee on this accomplishment. One contributor is reduction of health insurance costs. Ms. Vieiro stated that the Township implemented a new health plan which has a higher deductible.

Mr. Cooper stated this year Holmdel is receiving \$2 million in state aid. State started taking money away in 1998 from every town in the State and never gave it back. The Gross Receipts and Franchise Tax Funds that are supposed to be coming to the town were taken by the State to balance their budget.

Mr. Cooper stated that the Capital Budget has two enormous construction and bonding items. One for \$1.7 million for a Library and \$5 million for a Recreation Center. He asked why there is a need for \$1.5 million since it was agreed that the Library was to go into the Bell Works Building. Why is there a need for construction? Ms. Vieiro stated that the Capital Plan is just a plan. No money has been allocated. There will be future Public Hearings on all the Capital Programs. The placeholders for the Library and the Recreation Center are merely placeholders. The Township still has to pay to fit out and build the Library. The Architect has given an estimate of \$1.7 million. The Capital Budget has not been discussed or adopted. Mr. Antonides stated it has to be put in the Capital Budget. The Township is forced by Statute to plan. The reason is if these plans come to fruition the Township has to have a 5% down payment. Without having this in the Capital Budget the projects could not be done.

Mr. Cooper asked where the Recreation Center would be located. Mayor Hinds stated that nothing has been decided. Locations are being reviewed for positives and negatives. When all the facts are put together there will be a Public Hearing. The Township is working with the Board of Education on this to find the best location. Mr. Cooper asked if Bell Works or Toll Bros. site has been considered. Mayor Hinds stated that is a possibility.

Jay Yonello, Ladwood Drive, encouraged the Committee to have an open discussion regarding the planning of the Recreation Center.

Ralph Blumenthal, Stoney Brook Road, realizes the Library and Recreation Center are future projects but he asked if there is funding to support these items in the current Budget. Mr. Antonides stated that it is required to have a 5% down payment on any project. That money can be used for any project it is not set aside only for use for a Recreation Center. It can be used for any Capital Project.

Mr. Blumenthal stated that it is his understanding the Library will be 18,000 square feet. The \$1.7 million seems extremely high for some furnishing. Mr. Buontempo stated that there is major demolition work required. The walls are 5' thick concrete and some need to be removed. This is significantly different from what was previously looked at for a new Library.

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Mr. Blumenthal stated that a Recreation Center could mean many things to many people. He asked what would be considered as part of the Recreation Center. Mayor Hinds stated the Recreation Committee represents all the Groups in Town. The Township Committee is taking all the feedback as well as feedback from the Schools to identify where the 'holes' are in the community and the needs. Then the ideal location can be identified. There will be a Public Hearing regarding this. The Committee wants this suited to a wide variety of things to do in the Township.

There being no one else who wishes to be heard, Mayor Hinds closed the Public Hearing.

BE IT RESOLVED by the governing body of the Township of Holmdel, County of Monmouth that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations of the amount of:

- (a) \$14,527,675.55 (Item 2 below) for municipal purposes, and
- (b) .00 (Item 3 below) for school purposes in Type 1 School Districts only (NJS18A:9-2) to be raised by taxation and;
- (c) .00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes on Type II School Districts only (NJS18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations;
- (d) 1,023,793.23 (sheet 43 Open Space, Recreation, Farmland and Historic Preservation Trust Levy Fund

Recorded Vote: Ayes: Imprevduto, Buontempo, Critelli, Hinds, Ponisi
Nays: None
Abstain: None
Absent: None

Summary of Revenues

1. General Revenues		
Surplus Anticipated	\$	1,900,000.00
Miscellaneous Revenues Anticipated		4,055,530.87
Receipts from Delinquent Taxes		575,000.00
2. Amount to be Raised by Taxation for Municipal Purposes (Item 6(a) , Sheet 11)		14,527,675.55
3. Amount to be raided by Taxation for Schools In Type I Districts Only		.00
4. To be added to the Certificate for Amount to be Raised by Taxation for Schools in Type II School District only		.00
TOTAL REVENUES	\$	21,884,498.55

Summary of Appropriations

5. General Appropriations		
Within "CAPS		
(a+b) Operations Including Contingent	\$	16,890,649.00
(e) Deferred Charges and Statutory		2,195,688.00
Expenditures – Municipal		.00
(g) Cash Deficit		.00
Excluded from "CAPS"		
(a) Operations – Total Operations excluded		
from "CAPS"		142,137.25
(c) Capital Improvements		500,000.00
(d) Municipal Debt Service		2,399,958.46
(e) Deferred Charges – Municipal		362,624.44
(f) Judgments		.00
(n) Transferred to Board of Education for Use of		
Local School (NJS 40:48-17.1 & 17.3)		.00
(g) Cash Deficit		.00
(k) for Local School District Purposes		.00
(m) Reserve for Uncollected Taxes (Included		
Other Reserves if any)		1,437,012.42
6. School Appropriations – Type I School		
Districts Only		.00
 TOTAL GENERAL APPROPRIATIONS	\$	 21,868,206.42

Motion was made by Mr. Critelli seconded by Mr. Impreveduto to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Clerk

Consent Agenda

Bills Payable

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on March 31, 2016 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims.

FUND DISTRIBUTION	5-01	CURRENT FUND	\$	31,677.77
FUND DISTRIBUTION	5-07	SWR	\$	873.14
		Year Total:	\$	32,550.91
 FUND DISTRIBUTION	 6-01	 CURRENT FUND	 \$	 339,572.28

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FUND DISTRIBUTION	6-07	SWR	\$ 323,369.36
FUND DISTRIBUTION	6-12		\$ 2,282.75
FUND DISTRIBUTION	6-26	SWM	\$ 85.95
		Year Total:	\$ 665,310.34
FUND DISTRIBUTION	C-04	ORD	\$ 33,973.92
FUND DISTRIBUTION	G-02	ST/FED GRANT	\$ 7,880.64
FUND DISTRIBUTION	T-12	OTHER TRUSTS	\$ 10,254.34
FUND DISTRIBUTION	T-24	FAIR HOUSING	\$ 13,835.25
		Year Total:	\$ 24,089.59
Total Of All Funds:			\$ 763,805.40
Total of all Projects:			\$ 56,597.34

Motion was made by Mr. Critelli seconded by Mr. Impreveduto to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

701 Holmdel Associates, Inc.

Motion was made by Mr. Critelli seconded by Mr. Impreveduto to accept Acknowledgement of Development Fees for Mount Laurel Contribution for 701 Holmdel Associates, Inc. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Brian Wiltbank

Motion was made by Mr. Critelli seconded by Mr. Impreveduto to approve Brian Wiltbank as Assistant Manager at the Swim Club for the 2016 Season. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Awarding Contract for Opening and Closing the Swim Pool to Aquatic Services in the Amount of \$13,898.00

WHEREAS, proposals were received at the Municipal Building, Crawfords Corner Road, Holmdel, New Jersey for the contract for opening/closing the Holmdel Swim Club for the 2016 Season; and

WHEREAS, the following bids were received:

<u>Contractor</u>	<u>Amount</u>
Aquatic Services	\$13,898.00
Pool Operation Management	\$31,000.00

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and

WHEREAS, the Township Recreation Director has recommended an award be made to Aquatic Services; and

WHEREAS, the Chief Financial Officer has certified to the Township Clerk that funds are available.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby awards a contract to Aquatic Services in accordance with the bid documents in the amount of \$13,898.00.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Aquatic Services, the Township Chief Financial Officer, Township Administrator, and Township Recreation Director.

Motion was made by Mr. Critelli seconded by Mr. Impreveduto to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Joe Dupuis

Motion was made by Mr. Critelli seconded by Mr. Impreveduto to approve Joe Dupuis as a Holmdel Township Fire Fighter. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Appoint Part Time Police Dispatcher

Motion was made by Mr. Critelli seconded by Mr. Impreveduto to appoint Gerard Valley to the position of part time Police Dispatcher. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Minutes

Motion was made by Mr. Buontempo seconded by Mr. Ponisi to approve Minutes of the Meetings held on November 24 and December 15, 2015, February 2, February 16, March 1, and March 15, 2016. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Sales Trailer

Request to Place Sales Trailer on Palmetto Court

Motion was made by Mr. Buontempo seconded by Mayor Hinds to approve the

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request to place a Sales Trailer on Palmetto Court. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Business From the Committee

Mayor Hinds announced that Saturday, May 2, 2016 at 10:00 AM there will be the first Community Clean-Up Day. Everyone will meet at the Senior/Community Center to help clean up the roads throughout town.

Public Portion – Agenda and Non-Agenda Items

Cathy Weber, Duncan Drive, stated that in looking at facilities needing improvements don't forget the Swim Club. That is the heart of the community. She thinks that is facility with potential and she wants that given that consideration. There are small scale aesthetic improvements that need to be made such as locker rooms, showers, sinks, etc. There are serious limitations to those facilities. Ms. Vieiro stated that the Swim Club is a Utility and not funded by tax dollars. With improvements that are being made, the Township is hoping to get money back to make more improvements.

Jenni Blumenthal, Stoney Brook Road, asked what is happening with the Fire House on Route 520. Mayor Hinds stated that Firefighters are responding from all three firehouses in town.

Jay Yonello, Ladwood Dr., asked if the Township is really giving consideration to allowing an electronic billboard in Holmdel. Ms. Vieiro stated that there is an application before the Zoning Board concerning the billboard.

Barbary Singer Duxbury Court, asked for an update on construction of Palmer Avenue. Ms. Vieiro stated that Count is working on this and the Township has not seen plans at this time but will be involved. Ms. Heard will get an update tomorrow.

Carolyn Noguchi, South Park Court, construction has begun on the homes on the former Bell Labs site and she asked if 20% of the building has been filled. Mr. Davison stated that there must be at least 20% of the building under lease or contract before a CO can be issued. Ms. Noguchi stated that the electrical lines all along the road have been upgraded. Ms. Heard stated that many utility lines had to be moved and when they were moved they were upgraded. Ms. Noguchi stated that she thinks Crawfords Corner Road between Falcons Ridge and Holland Road is very bumpy. Ms. Vieiro stated that Crawfords Corner Road is in the 2016 Road Program.

Joseph Tetro, Middle Road, asked if anything has been planned for his area. He is concerned about downstream. Ms. Heard stated that there is a County Bridge and she will find out when she calls tomorrow.

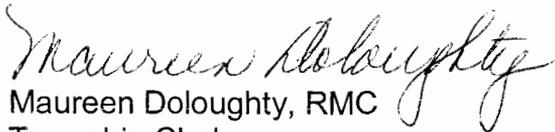
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Ralph Blumenthal, Stoney Brook Road, asked if there are plans to replace the railroad bridge on Laurel Avenue. Ms. Heard stated that several emails have been sent to NJ Transit asking for updates by she has not received an answer.

Adjournment

Motion was made by Mr. Ponisi seconded by Mr. Buontempo to adjourn the meeting at 8:22 PM. Carried by unanimous voice vote.

Respectfully submitted,


Maureen Doloughty, RMC
Township Clerk