

Township Committee Reorganization Meeting – January 5, 2016

The Township Clerk called the Meeting to order at 6:00 PM

Statement read by Clerk:

I hereby announce pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was mailed to the Asbury Park Press, the Independent and the Two River Times and posted on the bulletin board in Township Hall, and filed in the Township Clerk's Office on December 28, 2015.

Eric Hinds, Jr., Connor Hinds, and Abigail Hinds led Pledge of Allegiance

Rabbi Galpern led the Invocation

Freeholder and Former Mayor Serena DiMaso Administered the of Oath of Office of Holmdel Township Committee to Thomas Critelli.

Roll Call

Gregory Buontempo, Township Committeeman
Thomas Critelli, Township Committeeman
Eric Hinds, Township Committeeman
Patrick Impreveduto, Township Committeeman
Joseph Ponisi, Township Committeeman

Election of Mayor for 2016

The Township Clerk called for nominations for Holmdel Township Mayor for 2016.

Motion was made by Mr. Impreveduto seconded by Mr. Buontempo to elect Eric Hinds as Holmdel Township Mayor for 2016.

The Township Clerk called for additional nominations for Holmdel Township Mayor for 2014. There being none the Clerk closed the nominations.

Roll call to elect Eric Hinds Holmdel Township Mayor for 2016: Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Hinds, Mr. Impreveduto, Mr. Ponisi, Nays: None; Abstain: None

Installation of Mayor

Senator Joseph Kryllios Administered the Oath of Office of Holmdel Township Mayor to Eric Hinds.

Township Committee Reorganization Meeting – January 5, 2016

Election and Installation of Deputy Mayor for 2016

The Township Clerk called for nominations for Holmdel Township Deputy Mayor for 2015.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to elect Gregory Buontempo Holmdel Township Deputy Mayor for 2015.

The Township Clerk called for additional nominations for Holmdel Township Deputy Mayor for 2014. There being none the Clerk closed the nominations.

Roll call to elect Gregory Buontempo Holmdel Township Deputy Mayor for 2015:
Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi,
Mayor Hinds; Nays: None; Abstain: None

Former Mayor and Freeholder Deputy Director Serena DiMaso Administered the Oath of Office of Holmdel Township Deputy Mayor to Gregory Buontempo.

Remarks by Mayor

Mayor Hinds began by thanking everyone who took the time to attend the meeting. He especially thanked his family. His wife understands the time away from his family because he loves what he does and he is trying hard to make this town extra special. Each year the Township Committee decides who will be the Mayor and to be nominated for a second term is not something he takes for granted. He thanked the Committee for the trust they put in him.

Mayor Hinds stated that in 2015 the Committee had a tag line – inform, improve, and ignite. In looking back over 2015 he reflected on the tag line:

Inform - a monthly newsletter was prepared and set out via the Internet. He received many compliments regarding how hard he was trying to communicate to the public. The Township Newsletter was prepared and set out twice a year. This year the Newsletter will be sent out three times. A new website has been put in place. It is better than the old website, not perfect but we will continue to work towards that. He thanked Tom Critelli for his work on having people sign up for the Civic Ready System. There are now over 3,000 residents signed up. A Community Guide was sent to every home in the Township.

Improve – The 2014 Capital Program was accomplished. The 2015 Program was started with a 2.6 million budget. Almost \$600,000 of that was not taxpayers money but grants or matches from the State or third party organizations. A number of sewer projects were completed and several pump stations were upgraded. He thanked the leadership of the Township's Engineering, Ed Broberg and Victor Stevens. The efficiency of the DPW has been improved. The snow, leaf pickup, and brush pickup have been dealt with with amazing speed. Regarding the Swim Club, it was amazing to

Township Committee Reorganization Meeting – January 5, 2016

see the parking lot filled again and the energy come out of the swim club as it has in the past. He is very proud of the leadership there, Bob Ward and some of the Volunteers took steps to make it a special place.

Ignite – Did we ignite the Town? He personally made it a mission to go out and meet with every single community group – all the Volunteers that make this town. No matter what we have, if we can somehow harness all the intellectual capital there is nothing that we can't do. He tried to get all the Volunteer groups excited and let them know that the energy they bring is appreciated. Recreation activities were increased. No one was shut out of the Daddy Daughter Dance. That is a big deal. There was a Daddy Daughter Sleepover. About 18 families participated. He tried to engage the youth. A contest was put to the 4th graders to draw the recycling symbol on the recycling bags. Dug outs were installed at Phillips Park. Real Developers are coming back. A gas station on Route 35 is being removed and a Chipolte is going to be constructed. Real progress has been seen at Bell Works. That is important. According to all the statistics about where the future is going live, work, play is here. We need to have an outlet that drives jobs in this area and we couldn't be more excited about what is going on there and how that is going to help transform our town.

That was last year, so what is in store for this year? This is an exciting tag line. It is moving from good to great. This is a very good town, but we have to become great. He thinks there are three steps to that: a correct vision, understand the opportunities, and then we will have the right result.

Mayor Hinds stated that the vision is to have a tight knit community with a world class education system that is safe and has all the amenities that the current community wants and the next generation is going to demand. Live, work, play in the same community is not a trend, it is a reality with the millennials, and if Holmdel is going to be not only the crown jewel of Monmouth County but of the State then certain adjustments are going to have to be made and come up with certain realizations. Realizations such as one turf field is not enough, lights on a field that don't work doesn't cut it, no recreation center for the kids to go and find a way to socialize and come together doesn't cut it. It's not good enough for us and it won't cause people to move here. We need an active community where people don't have to commute 40 to 45 minutes because the next generation won't move here unless we provide that.

The ability to work right here and deliver all these things is within our power. The reward is we will go from good to great. The reward is that Holmdel becomes a better, stronger, prouder community. A Community where kids don't just go to school and then the parents move away. Kids grow up here and want to stay here. They want to raise their families here. That's the type of community that is great. That is where Holmdel is going to go and he is proud to lead the charge.

Mayor Hinds thanked everyone for attending the meeting and stated that he will give this Community everything he has for the next year and hopefully for many years to come.



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Township Committee Reorganization Meeting – January 5, 2016

Appointments:

RESOLUTION - Professional Services 2016-01

WHEREAS, the Township of Holmdel has a need for audit services, legal services, appraisal services, engineering services, and planning services, Township Attorney as professional contracts awarded pursuant to the fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.2 et. seq., and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

Jennifer Beahm	Township Planner
Maser Engineering	Consulting Engineers
Robert Allison	Township Auditor
William Antonides	Registered Municipal Accountant
Citta, Holzapfel & Zabarsky	Prosecutor
Raymond Raya	Public Defender
Mark Ruderman	Special Legal Services Labor Issues
Matthew O'Donnell	Special Legal Services Tax Issues
Andrew Bayer	Special Legal Services COAH Issues
Mark Ruderman	Special Legal Services Labor Issues
Clifford Gibbons	Bankruptcy Services
Steven Rogut	Bond Counsel
Anthony J. Pannella	Bond Counsel
Anthony Iovino	Township Architect
Martin Appraisal Assoc. Inc.	Appraisal Services
Robert Gagliano	Appraisal Services
Russell Sterling	Appraisal Services
Richard Carabelli	Appraisal Services
Declan O'Scanlon	Cell Tower Consultant
North American Insurance Management Corporation	Risk Management Consultant

WHEREAS, the above named professionals have completed and submitted a Business Entity Disclosure Certification which will remain on file with this Resolution and which certifies that these professionals have not made any reportable contributions to a political or candidate committee in the Township of Holmdel in the previous one (1) year and that the contract will prohibit these professionals from making any reportable contributions through the term of the contract.

BE IT FURTHER RESOLVED that notice of the adoption of this resolution shall be published in the Asbury Park Press as required by law within 10 days of its passage.

Township Committee Reorganization Meeting – January 5, 2016

Motion was made by Mr. Impreveduto seconded by Mr. Buontempo to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Township Attorney 2016-02

WHEREAS, the Township of Holmdel has a need to acquire the services of a Township Attorney as a professional contract awarded pursuant to the fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.2 et. seq., thereby assuring that the party awarded the contract will continue to be restricted in its political contributions under the State Pay to Play law; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of the contract is one (1) year; and

WHEREAS, Robert F. Munoz has submitted a proposed contract; and

WHEREAS, Robert F. Munoz has completed and submitted a Business Entity Disclosure Certification which will remain on file with this Resolution and which certifies that Robert F. Munoz has not made any reportable contributions to a political or candidate committee in the Township of Holmdel in the previous one (1) year and that the contract will prohibit Robert F. Munoz from making any reportable contributions through the term of the contract.

Motion was made by Mr. Impreveduto seconded by Mr. Ponisi to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

MAYOR'S APPOINTMENTS 2016-03

RESOLUTION – Planning Board Class II

BE IT RESOLVED that Jeff Ackerson be and hereby is appointed as Planning Board Class II Member for a one year term effective January 1, 2016.

RESOLUTION – Planning Board Class IV

BE IT RESOLVED that Kim LaMountain be and hereby are appointed as Planning Board Class IV Member for a four year term effective January 1, 2016.

RESOLUTION – Planning Board Alternate #1

BE IT RESOLVED that Mark Wassef be and hereby is appointed as Planning Board Alternate #1 for a two year term effective January 1, 2016.

Township Committee Reorganization Meeting – January 5, 2016

RESOLUTION – Planning Board Alternate #2 Unexpired Term

BE IT RESOLVED that Brian Gordon be and hereby is appointed as Planning Board Alternate #2 to fill an Unexpired Term set to expire on December 31, 2016. Planning Board Alternate #2 Unexpired term

RESOLUTION – Zoning Board of Adjustment

BE IT RESOLVED that Tom Scarano be and hereby are appointed as a Member of the Zoning Board of Adjustment for four year terms effective January 1, 2016

RESOLUTION – Zoning Board of Adjustment Unexpired Term

BE IT RESOLVED that Frank Aniello be and hereby are appointed as a Member of the Zoning Board of Adjustment to fill an Unexpired Term set to expire on December 31, 2016.

RESOLUTION – Zoning Board of Adjustment Alternate #1

BE IT RESOLVED that Anthony Pesce be and hereby is appointed to the Zoning Board of Adjustment as Alternate #1 for a two year term effective January 1, 2016.

RESOLUTION – Zoning Board of Adjustment Alternate #2 Unexpired Term

BE IT RESOLVED that Tom Fontana be and hereby is appointed to the Zoning Board of Adjustment as Alternate #2 to fill an Unexpired Term set to expire on December 31, 2016.

RESOLUTION – Environmental Commission Chairman

BE IT RESOLVED that Michael Nikolis be and hereby is appointed as Environmental Commission Chairman for a one year term effective January 1, 2016.

RESOLUTION – Environmental Commission

BE IT RESOLVED that Michael Nikolis and Sam Taddeo be and hereby are appointed as Environmental Commission Member for a three year term effective January 1, 2016.

RESOLUTION - Yearly Appointments 2014-04

Utility Revenue Collector	1 year	Chief Financial Officer
Community Development		
Block Grant Coordinator	1 year	Township Administrator
Alternate	1 year	Denise Fluck
Fire Hydrant Examiner	1 year	David Olsen

Township Committee Reorganization Meeting – January 5, 2016

Fire Inspector	1 year	David Olsen
JIF Fund Commissioner	1 year	Township Administrator
Alternate	1 year	Denise Fluck
JIF Safety Delegate	1 year	John Mioduszewski
Alternate	1 year	Frank Allocco
Monmouth County Office		
On Aging Coordinator	1 year	Michael Pigott
Recycling Coordinator	1 year	Victor Stevens
Code Enforcement Officer	1 year	Loni Lucina
Environmental Officer	1 year	Michael Nikolis
Assistant	1 year	Christopher Yonclass

Motion was made by Mr. Impreveduto seconded by Mr. Ponisi to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Americans with Disabilities Coordinator 2016-05

BE IT RESOLVED that the Township Administrator be and hereby is appointed as Holmdel Township's Americans with Disabilities Coordinator for a one year term beginning January 1, 2016.

Motion was made by Mr. Impreveduto seconded by Mr. Buontempo to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Public Agency Compliance Officer 2016-06

BE IT RESOLVED that the Township Administrator be and hereby is appointed as Holmdel Township's Public Agency Compliance Officer for a one year term beginning January 1, 2016.

Motion was made by Mr. Impreveduto seconded by Mr. Critelli to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Emergency Management Coordinator 2016-07

BE IT RESOLVED that Eric Hernando be and hereby is appointed as Holmdel Township Emergency Management Coordinator for a three year term effective January 1, 2016.

Motion was made by Mr. Impreveduto seconded by Mr. Critelli to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Deputy Emergency Coordinators 2016-08

BE IT RESOLVED that the Township Administrator, Chief of Police, and Construction Official, Nicholas Rybakowski, Steven Winters, Charles Hancock, Rocco Pascucci, Evaristo Stanziale, and Brian McGraw be and hereby is appointed as Holmdel Township Deputy Emergency Management Coordinator for a one year terms effective January 1, 2016.

Motion was made by Mr. Impreveduto seconded by Mr. Critelli to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Economic Development 2016-09

BE IT RESOLVED that Valarie Marciano, Marianne Murray, Tom Fontana, Brian Gordon, Chris Briamonte, Frank Pento, Evaristo Stanziale, Tom Hyland, Ron DeLuca, Thomas Critelli, Eric Hinds, and Donna Vieiro be and hereby are appointed to the Economic Development Committee for one year terms effective January 1, 2016.

Motion was made by Mr. Impreveduto seconded by Mr. Critelli to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Financial Advisory Committee 2016-10

BE IT RESOLVED that Michael Valentino, Evaristo Stanziale, Brian Teevan, Sudarshan Ahluwaila, Jason Buerkle, Walter Daszkowski, John Yasnowski and Joseph Ponisi be and hereby are appointed as Members of the Financial Advisory Task Force for one year terms effective January 1, 2016.

Motion was made by Mr. Buontempo seconded by Mr. Critelli to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Grant Applications 2016-11

BE IT RESOLVED that the Township Administrator be and hereby is authorized to apply for Grants on behalf of the Township.

Motion was made by Mr. IBuontempo seconded by Mr. Ponisi to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Green Team 2016-12

BE IT RESOLVED that Rajiv Anisetti, Frank Bacchus, Janet Berk, Lindsey Conlan, Matthew Conlan, Sabrina Conlan, Patricia Reilly-Geller, Daniel Gulko, Randy Goldberg, Dina Hamwi, Babru Jasti, Elizabeth Wilson, and Robert Wilson be and hereby are appointed as Members of the Green Team for one year terms effective January 1, 2016.

Motion was made by Mr. Buontempo seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION - Holmdel Alliance 2016-13

BE IT RESOLVED that Barbara Hilliard, Coordinator, Stephanie Zielaznicki, Sherry Katz, and Ruth Patras be and hereby are appointed as members of Holmdel Drug and Alcohol Alliance for one year terms effective January 1, 2016.

Motion was made by Mr. Impreveduto seconded by Mr. Critelli to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Local Emergency Planning Committee (LEPC) 2016-14

BE IT RESOLVED that the OEM Coordinator, Deputy OEM Coordinator, OEM Liaison, Public Safety Chair, Fire Department Chief, First Aid Captain, Superintendent of Holmdel School District, Board of Education Buildings & Grounds Administrator, Bayshore Community Hospital Representative, CERT, Salvation Army Representative, American Red Cross Representative, Bell Works Representative, Information Technology Representative be and hereby are appointed to the Local Emergency Planning Committee for one year terms effective January 1, 2016.

Motion was made by Mr. Buontempo seconded by Mr. Ponisi to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Local Management Planning Committee – Township Employees 2016-15

BE IT RESOLVED that the Township Administrator, Construction Official, Fleet Maintenance Manager, Board of Health Rep. Director of Infrastructure, Township Fire Official, Police Chief, and Police Captain be and hereby are appointed to the Local Management Planning Committee for one year terms effective January 1, 2016.

Township Committee Reorganization Meeting – January 5, 2016

Motion was made by Mr. Critelli seconded by Mr. Ponisi to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impeveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Municipal Housing Liaison 2016-16

BE IT RESOLVED that Denise Fluck be and hereby is appointed as Municipal Housing Liaison for a one year term effective January 1, 2016

Motion was made by Mr. Ponisi seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impeveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION - Planning Board Class I Member 2016-17

BE IT RESOLVED that the Mayor or his designee be and hereby is appointed as Class I Member of the Planning Board for a one year term effective January 1, 2016.

Motion was made by Mr. Impeveduto seconded by Mr. Buontempo to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impeveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Planning Board Class III Member 2016-18

BE IT RESOLVED that Joseph Ponisi be and hereby is appointed as Class III Member of the Planning Board for a one year term effective January 1, 2016.

Motion was made by Mr. Buontempo seconded by Mr. Impeveduto to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impeveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Recreation Advisory Council 2016-19

BE IT RESOLVED that Holmdel Football Representative Jason Dubow, Holmdel FC Representative Valerie Avrin, HYAA Representative John Miglizzio, Mavericks Representative Kevin Gilfin, Representative of Senior Citizens throughout Holmdel through the Half Century Club Marilyn Fortunato, Board of Education Representative Peter Reddy, Resident Representative Debra Brew, Resident Representative Mary Corrigan and Resident Representative Rocco Impeveduto be and hereby are appointed to the Recreation Advisory Council for one year terms effective January 1, 2016.

Motion was made by Mr. Ponisi seconded by Mr. Buontempo to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impeveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Township Committee Reorganization Meeting – January 5, 2016

RESOLUTION – Stormwater Program Coordinator 2016-20

BE IT RESOLVED that Loni Lucina be and hereby is appointed as Holmdel Township's Stormwater Program Coordinator for a one year term beginning January 1, 2016.

Motion was made by Mr. Ponisi seconded by Mr. Buontempo to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Subcommittees 2016-21

BE IT RESOLVED that the following are Subcommittee Appointments for the year 2016:

Administration Chair	Eric Hinds
Community Development Chair	Patrick Impreveduto
Finance Chair	Joseph Ponisi
Public Safety Chair	Patrick Impreveduto
Public Works	Tom Critelli
Library Committee Chair	Gregory Buontempo

Motion was made by Mr. Ponisi seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

RESOLUTION – Township Historian 2016-22

BE IT RESOLVED that George Joynson be and hereby is appointed as Township Historian for a one year term effective January 1, 2016.

Motion was made by Mr. Buontempo seconded by Mr. Ponisi to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: Mr. Impreveduto
Administration of Oath of Office to all appointees

RESOLUTION – Agreement of Confidentiality 2016-23

WHEREAS, the Open Public Meetings Act permits certain items coming before a local governing body to be discussed in executive session in order to assure confidentiality of sensitive material, among which are the following:

1. Personnel
2. Litigation, pending or threatened
3. Discussion of potential purchase of property with public funds
4. Attorney/Client privilege matters; and

Township Committee Reorganization Meeting – January 5, 2016

WHEREAS, the Revised General Ordinances of the Township of Holmdel, Article XII, Code of Ethics, sets ethical standards for Holmdel Township; and

WHEREAS, the governing body is elected to represent the best interests of the Township and its people; and

WHEREAS, under the Open Public Meetings Act, a majority of the Township Committee may determine to discuss permissible items in executive session so that confidentiality will be maintained; and

WHEREAS, over the years confidential matters have been kept confidential even though a minority of its members may disagree with the majority; and

WHEREAS, in order to have stability and for the work of the people to go forward, one or two Committeepersons should not circumvent the decision of the majority, because the Township Committee acts as a whole and not as individuals.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that each member hereof affirms that he/she will not divulge confidential matters until release is authorized by a vote of the majority or until state law directs that confidentiality is no longer appropriate.

Motion was made by Mr. Imprevduto seconded by Mr. Buontempo to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Imprevduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Temporary Budget 2016-24

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel, County of Monmouth, that the following Temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records, and that the following constitutes the 2016 Temporary Budget of the Township of Holmdel, in accordance with N.J.S.A. 40A:4-19:

CURRENT FUND

Administration	
Salary & Wage	54,750
Other Expenses	83,295
Clerk	
Salaries & Wage	52,750
Other Expenses	5,875

Township Committee Reorganization Meeting – January 5, 2016

Elections	3,000
GOVERNING BODY:	
Salary & Wage	6,000
Finance	
Salary & Wage	55,000
Other Expenses	25,375
AUDIT: Auditor	13,000
Tax Collection	
Salary & Wage	27,000
Other Expenses	3,730
Tax Assessment	
Salary & Wage	40,000
Other Expenses	28,010
Legal Services & Costs	43,800
Engineering Services & Costs	26,500
Planning Board	
Salary & Wage	35,500
Other Expenses	5,230
Township Planner	5,000
Zoning Board of Adjustment	
Other Expenses	1,230
Construction	
Salary & Wage	105,000
Other Expenses	7,200
Uniform Fire & Zoning	
Salary & Wage	35,000
Other Expenses	4,500
Insurance	
Group Plan for Employee	250,000
Other Insurance Premiums	475,000

Township Committee Reorganization Meeting – January 5, 2016

Police	
Salary & Wage	1,393,340
Other Expenses	114,700
Capital Lease Interest	1,050
PCSA	56,900
Emergency Management Svcs	2,350
Other Expenses	
Aid to Volunteer Fire Companies	
Other Expenses	10,000
First Aid Organization	
Other Expenses	4,000
Fire Hydrants	225,000
Prosecutor	20,000
Road Repair & Maintenance	
Salary & Wage	293,871
Other Expenses	61,050
Snow Removal	222,000
Recycling	
Salary & Wage	2,500
Other Expenses	50,000
Garbage & Trash	27,500
Public Buildings & Grounds	
Other Expenses	47,700
Central Repair	
Salary & Wage	103,750
Other Expenses	60,500
Board of Health	
Other Expenses	9,000
Parks	

Township Committee Reorganization Meeting – January 5, 2016

Salary & Wage	68,000
Other Expense	54,500

OTHER EXPENSES FOR:

Library	750
Electric	30,000
Street Lighting	32,000
Telephones	20,000
Water	5,000
Natural Gas	9,000
Sewer	600
Gas/Oil	25,000
PERS	410,000
Social Security	150,000
PFRS	1,146,938
DCRAP	1,625

Court	
Salary & Wage	86,250
Other Expenses	2,100

DEBT SERVICE

Capital Lease Interest	<u>26,674</u>
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Total General Appropriations	<u><u>6,011,973</u></u>
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SEWER UTILITY

Operating	
Salary & Wage	60,000
Other Expenses	533,250
PERS	41,435
Social Security	<u>7,500</u>

Total Sewer Utility Appropriations	<u><u>642,185</u></u>
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POOL UTILITY

Operating	
Salary & Wage	36,000
Other Expenses	71,000
Social Security	<u>7,500</u>

Total Pool Utility Appropriations	<u><u>114,500</u></u>
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Township Committee Reorganization Meeting – January 5, 2016

<u>OPEN SPACE TRUST</u>	
Green Trust Interest	7,906
EIT Loan Interest	<u>13,869</u>
Total Open Space Appropriations	<u>21,775</u>

Motion was made by Mr. Impreveduto seconded by Mr. Critelli to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

CONSENT AGENDA – Note: All matters listed under item designated Consent Agenda are considered routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired of any item, item will be considered separately.

Resolution Establishing Township Committee Meeting Dates for 2016 2016-25

WHEREAS, the Open Public Meetings Act requires that all public bodies, at the time of their annual organization meeting, or within 7 days thereof, shall post, mail to newspapers and give notice to certain other persons the schedule of meetings for the succeeding year,

NOW, THEREFORE, BE IT RESOLVED that this Public Body, the Township Committee of the Township of Holmdel hereby promulgates its schedule of meetings for the year 2016:

Regular meetings:

Time: 7:00 PM – Closed Session
7:30 PM – Regular Meeting

Place: Meeting Room
Municipal Building
4 Crawford's Corner-Everett Road
Holmdel, NJ 07733

Dates: January 19 - February 2, 16 - March 1, 15- April 5, 19
May 3, 17 – June 9, 21 - July 12 – August 16
September 6, 20 - October 11, 25 - November 1, 22
December 13, 2016

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to post and maintain posted a copy of this Resolution in the place designated for the posting of notices, forward a copy of this Resolution to the Asbury Park Press, the Two River Times and the Independent and shall file a copy of same in her office as well as in the office of any other designated official pursuant to Section 3(d) of the Act, and,

BE IT FURTHER RESOLVED that this Resolution and the schedule contained herein, may be amended from time to time provided that the terms of the Act are fully followed, and,

BE IT FURTHER RESOLVED that Special Meetings shall be called in conformance with the provisions of Section 3(d) of the Act.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Holmdel Township Cash Management Plan 2016-26

CASH MANAGEMENT PLAN

INTRODUCTION

The New Jersey “Local Fiscal Affairs Law”, NJSA 40A:5-14 requires that every local unit adopt a Cash Management Plan and shall deposit its funds pursuant to that plan. The primary objectives of the plan are to preserve the safety of public funds, seek investment instruments that offer liquidity and maximize interest revenue through use of authorized legal depositories and approved investment instruments.

I. AUTHORITY

A. The Township Committee of the Township of Holmdel, County of Monmouth

B. Delegation of Authority – Authority to implement the investment program is granted to the Chief Financial Officer . The Chief Financial Officer shall act in accordance with the requirements of the Cash Management Plan, New Jersey Statutes and proper use of internal controls. No other persons may engage in investment transactions except for those subordinate officials of the Chief Financial Officer.

II. STATEMENT OF POLICY

It shall be the policy of the Township of Holmdel, County of Monmouth to adopt a Cash Management Plan and to authorize the Chief Financial Officer to administer said Plan for the purpose of deposit and investment of the maximum of available funds in interest bearing instruments. The investment instruments shall be safe, liquid and offer market yields.

Safety of principal is the foremost objective of the Cash management Plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital.

The utilized investment instruments shall remain sufficiently liquid to meet all operating cash requirements that may be reasonably anticipated.

Investments shall be planned with the objective of attaining a market rate, while taking into account legal restrictions, risk and liquidity. Return on investment is of secondary importance compared to safety.

III. DEFINITIONS

“Arbitrage” refers to the rules and regulations governing the issuance of Bonds or Notes and the reinvestment of the proceeds at a higher yield. These regulations are promulgated by the Internal Revenue Service, regulation 1.103.

“Certification of Eligibility” is the certification issued by the New Jersey Department of Banking, Division of Banking that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Deposit Protection Act, GUDPA.

“Eligible Public Depositories” is a Bank or Savings and Loan Association with a current certificate of eligibility from the State Banking Department. The Township of Holmdel shall designate said depositories, by resolution of the governing body in January of each year in accordance with NJSA 40A:5-14.

“Eligible Securities” are those investment instruments authorized by NJSA 40A:5-15.1.

“Interest Bearing Account” is an account or time deposit in an eligible public depository, earning interest or any deposit in the State of New Jersey Cash Management Fund.

IV. STANDARDS OF CARE

1. The standard of prudence to be used by those delegated to effect investment transactions on behalf of Holmdel Township shall be the “prudent person” standard. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs. Investments shall not be for speculation.

2. Employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees shall disclose any material interests in financial institutions with which business is conducted and they shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of Holmdel Township.

3. The Chief Financial Officer is responsible for establishing and maintaining internal controls. The controls should ensure that the assets of Holmdel Township are protected from loss, theft or misuse.

V. PROCEDURES FOR RECEIPT OF MONIES

1. Department Procedures

A. Department Directors will ensure that a receipt is issued in duplicate for all Transactions. A copy of the receipt shall be given to the paying party and the duplicate maintained by the issuing department. The receipts shall be pre-numbered, or sequentially numbered if computer generated.

B. All monies collected or received from any source by or on behalf of the Township, Department, or any Board thereof, shall be forwarded to the Finance Department within forty eight hours of receipt.

C. The Finance Department will deliver collected revenues for deposit to the designated legal depository.

D. All monies received shall be placed in a secured place until forwarded for deposit.

E. The Department/Division Director shall file with the Chief Financial Officer a monthly report of all monies received in the manner prescribed. The report also will include year-to-date amounts received.

F. No department, division or agencies shall engage in the practice of cashing checks with public funds. Cashing of employee pay checks is included in this prohibition.

2. Chief Financial Officer

A. All monies collected or received from any source by or on behalf of the Township shall be deposited within forty eight hours of receipt to the designated banks.

B. Ensure that all monies deposited are in an interest bearing account(s).

C. Maturity of Investments – Investments shall be limited to maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of State Statute or promulgated regulations.

D. Investment Securities – The Chief Financial Officer has the responsibility to determine which investment instruments are best suited for the Township. However, the Chief Financial Officer shall be authorized only to invest in securities permitted by New Jersey State Statute.

Permitted investments are defined in NJSA 40A:5-15.1 as follows:

- Mutual Funds backed by the United States Government Obligations
- United States Treasury Bills, Bonds and Notes
- Municipal Bonds or Notes
- Commercial Bank Deposits and Certificates of Deposits
- Repurchase agreements
- Investments in Savings and Loan Associations
- United States Government Agency and Instrumentality Obligations
- State of New Jersey Cash Management Fund
- School District Obligations

All designated depositories must conform to all applicable State statutes concerning depositories of public funds, and all depositories shall obtain the highest amount possible FDIC and/or FSLIC coverage for all municipal assets.

VI. FUNDS EXCLUDED FROM INVESTING

The following types of funds are not required to be placed in interest bearing accounts:

1. Petty cash funds and change funds
2. Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of bond counsel states that the earning of (full) interest would result in the bonds or notes being classified as an arbitrage (not federally tax exempt) issue pursuant to Federal regulations to the extent that some interest is allowable, it shall be deposited at such a rate if such a rate is obtainable.

VII. REPORTING

The Chief Financial Officer in accordance with NJSA 40A:5-14 shall prepare a written monthly investment report and submit same to the Township Committee. The report shall set forth each organization holding local unit investments, the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Authorize Contracts With Certain Approved State Contract Vendors for Contracting Units Pursuant To N.J.S.A. 40a:11-12a 2016-27

WHEREAS, the Township of Holmdel, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Holmdel has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Township of Holmdel intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Holmdel authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Township of Holmdel, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Township of Holmdel and the Referenced State Contract Vendors shall be from January 1, 2015 to December 31, 2015.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Designating Banks as Depositories/Financial Institutions for Holmdel Township 2016-28

BE IT RESOLVED that the following be and hereby are designated as official depositories and signatories of the Township of Holmdel for 2015:

Township Committee Reorganization Meeting – January 5, 2016

<u>Bank Name</u>	<u>Account Type</u>	<u>Authorized Signatory</u>
Wells Fargo	Money Manager – Sewer Sewer Treasurer’s Recreation Tax Collection Swim Unemployment Special Law Enforcement Capital Payroll Disbursement Account Bond & Coupon Sewer Assessment Public Defender Water Assessment Sewer Capital Green Acres Roggy Donations Hurricane Fund Business Saver (9-11 Memorial) Federal Law Enforcement Trust	Mayor or Deputy Mayor Chief Financial Officer
Bank of America	Developer Escrow Series	Chief Financial Officer Township Clerk or Tax Collector
	Lien Redemption	Chief Financial Officer Township Clerk
Wells Fargo	Municipal Court Series	Municipal Court Judge Court Administrator
Bank of America	Fair Housing	Chief Financial Officer Township Clerk
	NJ Cash Management Fund	Chief Financial Officer Township Clerk

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Authorizing Chief Financial Officer to Invest and Reinvest Funds for Holmdel Township 2016-29

BE IT RESOLVED that the Chief Financial Officer is hereby authorized to invest and reinvest funds of the Township of Holmdel as permitted by law.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Setting Interest Rates on Delinquent Taxes or Other Unpaid Municipal Charges 2016-30

WHEREAS, NJSA 54:4-67, 54:5-32 and 54:5-34 allow municipalities to charge interest and penalties on unpaid taxes or other unpaid municipal charges, and,

WHEREAS, NJSA 54:4-67 was amended, and in order to enforce this amendment, a resolution authorizing the rates of interest and penalties to be charged must be passed, and,

WHEREAS, it is in the best interest of the Township of Holmdel to fix the rates outlined below on any amount.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel this 3rd day of January in the year 2011, that the rate of interest for the nonpayment of taxes and other municipal charges on or before the date when they would become delinquent shall be eight percent (8%) per annum on the first \$ 1,500 of the delinquency and eighteen percent (18%) per annum on any amount in excess of the \$ 1,500; to be calculated from the date the taxes or other municipal charges were due and payable until the date of actual payment, and,

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made by the tenth calendar day following the date upon which the same became payable; and

BE IT FURTHER RESOLVED that in addition to the above interest charges, any person owing charges in excess of \$ 10,000 at the end of the calendar year will be assessed a penalty equal to six percent (6%) of the amount of the delinquency, and,

BE IT FURTHER RESOLVED that with respect to tax sale certificates, when the taxes, interest and costs shall exceed the sum of \$200 an additional sum equal to two percent (2%) shall be added to the amount to be paid; when the sum exceeds \$ 5,000, an additional sum equal to four percent (4%) of such amount to be paid shall be added to the amount to be paid; and when that sum exceeds \$ 10,000, an additional sum equal to six percent (6%) of such amount to be paid shall be added to the amount to be paid. These charges shall also apply to all existing certificates held by the municipality.

Township Committee Reorganization Meeting – January 5, 2016

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Approving the Fee for Tax Sale Certificate Redemption Calculations as Permitted by NJSA 54:5-54 2016-31

WHEREAS, in accordance with N.J.S.A. 54:5-54 provides that the Tax Collector shall provide to any party entitled to redeem a Tax Sale Certificate two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the Tax Collector there shall be a fee of \$50.00; and

WHEREAS, in accordance with N.J.S.A. 54:5-97.1 provides that the Tax Collector shall charge a lienholder of a Tax Sale Certificate a fee of \$50.00 for the calculation of the amount due to redeem the Tax Sale Certificate.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Holmdel, that the Tax Collector is hereby authorized to provide to any party entitled to redeem a Tax Sale Certificate two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the Tax Collector there shall be a fee of \$50.00. The Tax Collector is hereby authorized to charge a lienholder of a Tax Sale Certificate a fee of \$50.00 for the calculation of the amount due to redeem the Tax sale Certificate.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Authorizing Execution of Subdivider's Agreement (Reserve at Holmdel) and Site Plan Agreement (Regency at Holmdel)" 2016-32

WHEREAS, Planning Board approvals were granted for the Reserve at Holmdel and for the Regency at Holmdel and that a Subdivider's Agreement and Site Plan Agreement, respectively, are required by those approvals.

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Mayor and Township Clerk are hereby authorized to execute the Subdivider's Agreement and Site Plan Agreement in accordance with the Planning Board approvals, respectively, for Toll NJ IX, LP and Toll Holmdel, LLC.

BE IT FURTHER RESOLVED that a true copy of this Resolution be forwarded to the Township Attorney and Township Engineer.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Township Committee Reorganization Meeting – January 5, 2016

Resolution Assigning Registrar of Dogs to the Tax Collector's Office 2016-33

BE IT RESOLVED that the duties of Registrar of Dogs be assigned to the Tax Collector's Office.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Appointing the Township Clerk as the Assessment Searcher 2016-34

BE IT RESOLVED that the Township Clerk be Assessment Searcher for the Township of Holmdel.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Authorizing Actions to be Taken by Special Council Throughout 2016 2016-35

WHEREAS, Counterclaims must be filed within 20 days of service of a Tax Court complaint; and

WHEREAS, the Township Committee meeting date may fall outside of that timeline.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that Special Tax Counsel is hereby authorized to file counterclaims with the Tax Court of New Jersey regarding any tax appeal filed with the Tax Court of New Jersey; and

BE IT FURTHER RESOLVED that Special Tax Counsel is authorized to do what is necessary or desirable to effectuate settlement of any tax case, without prejudice to the township's interest in any other pending or future tax assessment appeal.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Authorizing Various Actions to be Taken Throughout 2016 by the Assessor 2016-36

WHEREAS, the Assessor is knowledgeable regarding the valuation and assessment of properties in the Township of Holmdel; and

WHEREAS, the Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36, to set assessments for the properties in the Township of Holmdel under the Local Property Tax, N.J.S.A 54:4-1 et seq; and

WHEREAS, the governing body of the Taxing District deems the Assessor to be responsible and acting in the best interest of the municipality,

THEREFORE, BE IT RESOLVED, by the Committee of Holmdel Township, that the Assessor is hereby authorized to act as agent for the Taxing District without further governing body approval to:

- (a) determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regard to any property located in the Township of Holmdel and accordingly direct to the attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate;
- (b) resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the attorney for the Taxing District to formalize such settlements in the appropriate Courts and/or County Tax Board.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Authorizing Various Actions to be Taken Throughout 2016 by the Tax Collector 2016-37

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Tax Collector be and hereby is authorized to cancel all receivables of less than \$10.00; and

BE IT FURTHER RESOLVED that a fee of \$25.00 will be charged for each Redemption Certificate and a fee of \$50.00 will be charged for each duplicate Certificate of Sale.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Township Committee Reorganization Meeting – January 5, 2016

Resolution Authorizing Tax Collector to Conduct Tax Lien Sale 2016-38

WHEREAS, there remains on the records and the books of the Township of Holmdel delinquent taxes, sewer utility charges, and other municipal charges owing as of December 31, 2015; and

WHEREAS, the statutes of the State of New Jersey, expressly NJSA 54:5 et seq. Provide for the enforcement and collection of such delinquencies through a tax lien sale; and

WHEREAS, the Tax Collector is empowered by statute to conduct and preside over the sale of liens.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holmdel, a Municipal Corporation of the State of New Jersey, that the Township of Holmdel Tax Collector is authorized to conduct a tax lien sale for 2015 delinquent taxes, utility, and other municipal charges on or before December 31, 2016.

Motion was made by Mr. Imprevduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Imprevduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Designating Official Newspapers for the Year 2016 for Holmdel Township 2016-39

BE IT RESOLVED that the Asbury Park Press, the Two River Times and the Independent be and hereby are designated as the official newspapers for the Township of Holmdel for the year 2015, and,

BE IT FURTHER RESOLVED that the Asbury Park Press, the Two River Times, and the Independent be and hereby are designated as the newspapers to receive notices of meetings in accordance with Section 3(d) of the Open Public Meetings Act.

Motion was made by Mr. Imprevduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Imprevduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Authorizing Agreement with Employee Consulting Associates for Employee Assistance Services for 2016 2016-40

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Employee Consulting Associates for Employee Assistance Services for 2015 be and hereby is approved.

Township Committee Reorganization Meeting – January 5, 2016

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

Resolution Appointing Bloodborne Pathogen & Right to Know Consultant for 2016 2016-41

WHEREAS, the Township of Holmdel is required, by law, to appoint a Bloodborne Pathogen; and

WHEREAS, David Roach, President of HMC, Inc. has submitted a proposal and subsequent review has determined that his qualifications suit the needs of the Township; and

WHEREAS, Mr. Roache will also be responsible for the Right to Know Training as required by law.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that David Roache, President of HMC, Inc. be appointed as Holmdel Township's Bloodborne Pathogen and Right to Know Consultant at an hourly rate of \$75.00 through December 31, 2016.

Motion was made by Mr. Impreveduto seconded by Mayor Hinds to adopt the above resolution. Carried on roll call vote: Mr. Buontempo, Mr. Critelli, Mr. Impreveduto, Mr. Ponisi, Mayor Hinds; Nays: None; Abstain: None

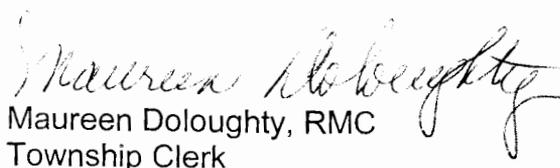
Public Portion

Mayor Hinds opened the Public Portion of the Meeting. There being no one who wished to be heard, Mayor Hinds closed the Public Portion.

Adjournment

Motion was made by Mr. Impreveduto seconded by Mr. Critelli to adjourn the meeting at 6:37 PM. Carried by unanimous voice vote.

Respectfully submitted,


Maureen Dolougherty, RMC
Township Clerk