

---

---

## HOLMDEL TOWNSHIP

OFFICE OF THE TOWNSHIP CLERK

TO: Mayor and Township Committee

FROM: Maureen Doloughty, RMC, Township Clerk

DATE: June 2, 2016

RE: **Agenda Items for the Meeting of June 9, 2016**

---

---

PLEASE NOTE: There will be a Closed Session beginning at 7:00 PM

Consent

1. The list of Bills Payable has been forwarded to you for review. The Resolution of Approval has been prepared.

2. The List of Purchases over \$3,500 is enclosed for your review.

3. The house at 18 Candelight has been abandoned since 2009. It is in foreclosure and the owner has left the country. The grounds are constantly in need of upkeep. The Township extended the Contract with Clintar Landscape Management for botanical clean-up for properties such as this one. On April 29, 2016 Code Enforcement received a complaint from the neighbors of 18 Candlelight Drive stating that the grass needed to be cut and there were two (2) dead trees that needed to be removed. She reached out to Clintar NJ, the botanical clean-up company, a quote was received in the amount of \$1,175.00 and the clean-up was performed immediately thereafter. On May 10, 2016 a letter was sent to Selective Portfolio Servicing, Inc., advising that there was going to be an additional lien placed on the property.

4. The appointment of Seasonal Laborers is being requested to assist the Public Works Department with general maintenance duties for the summer.

5. New Jersey American Water Company agreed to reimburse each property that connected to the lateral an amount of \$6,258.50. Per NJAW policy the reimbursements are awarded to the developer, in this instance, the Township of Holmdel. Upon completion of the project, a letter was sent to all 27 property owners requesting their preference for refund. (Credit or Cash Payment) Responses were received and less than half of the residents wanted a cash refund, all others would like a credit. In order to refund the funds a resolution is required.

---

---

## HOLMDEL TOWNSHIP

OFFICE OF THE TOWNSHIP CLERK

6. The appointment is being requested to allow Valerie Zudonyi to assist with duties of the Administrative Secretary to the Chief as well as take on confidential tasks as assigned by the Chief of Police. The position is unclassified pending approval through the NJ Civil Service Commission procedures.

7. The amount of \$50,495.86 has been received for Clean Communities 2016. This grant offsets the cost for the program.

8. Samidheni Raghunandan paid the 1st quarter sewer bill of \$100.00 on May 07, 2016. Subsequently, she sold her property and on May 21, 2016, the Sewer Department received payment of \$200.51 from Absolute Escrow for the 1st and 2nd quarter sewer bills. Mr. Raghunandan is requesting a refund of \$100.00.

9. The Recreation Director has submitted lists of hires for the Summer Camp Program and the Swim Club for the 2016 Season.

10. The appointment of Janice Nolan is being requested to fill a position that is vacant due to a transfer. The position is unclassified pending approval through the NJ Civil Service Commission procedure which includes a ninety-day working test period.

### Introduction of Ordinances

11. Ordinance 2016-10 clears up a typing mistake in the Ordinance Licensing and Regulating of Persons Engaging in the Purchase of Precious Metals, Gems and Jewelry to replace "Hazlet" with "Holmdel".

12. The tow ordinance has not been revised since 2006. Currently, storage rates start at 12:01 AM of the next day after the tow/impound. The revision has the storage rate starting at the time of the tow/impound. Currently, vehicles less than 10,000 lbs. are charged \$80 per tow. Under the revised ordinance, this charge is increased to \$125. Vehicles 10,000 to 30,000 lbs. are currently charged \$125 per tow. Under the revised ordinance those vehicles will be charged \$175. In addition, currently, motor vehicles less than 10,000 lbs. are charged a storage rate of \$30 per day, and under the revision the charge will be increased to \$40 per day. Under the current ordinance for a Towing Company to be eligible to tow for Holmdel Township, their yard must be within one and one quarter (1.25) miles of the radius of Holmdel. Under the proposed ordinance this restriction is increased to three (3) miles.

### Hearings on Ordinances

13. A Financial Agreement has been negotiated between the Township and Toll Bros. in accordance with the Exemption Law.

---

---

## HOLMDEL TOWNSHIP

OFFICE OF THE TOWNSHIP CLERK

### Zoning

14. Toll Brothers is currently developing both the Regency which will consist of 185 age restricted, carriage type homes and the Reserve which will consist of 40 single family homes on the Bellworks property. They are also constructing Bamm Hollow in Middletown consisting of over 100 luxury homes. The developer is requesting temporary relief from the sign Ordinance (30-96.1k) which prohibits advertising signs anywhere within the Township. They are proposing to put up 53 signs that are no larger than 4 square feet in size from 4:00 am Saturday to 11:00 pm Sunday for 416 consecutive weekends. They are requesting to place the signs along Roberts Road, Crawford's Corner Road, Red Hill Road. They also would like to place them along county roads Van Shoick Road and CR 520.

### Engineer

15. The Township Engineer is recommending that the contract be awarded to Aqua Infrastructure Rehabilitation Co., LLC in the amount of \$165,240.00 subject to review by the Township Attorney and verification of funds. Additionally he is requesting contract administration and inspection fees by authorized in accordance with the proposal. This project is Part 1 of the Township's requirements associated with an agreement with the Bayshore Regional Sewerage Authority.

As always, if you have questions or cannot attend the meeting please call me at 732-946-2820

# HOLMDEL TOWNSHIP

4 CRAWFORDS CORNER ROAD  
HOLMDEL, NEW JERSEY 07733

Tel: 732-946-2820

Fax: 732-946-0116

## HOLMDEL TOWNSHIP COMMITTEE REGULAR MEETING

June 9, 2016

7:00 PM Executive Session

7:30 PM Open Session

Date

Time

Call meeting to order.

Statement to be read by Mayor:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, the Independent, and the Two River Times and posted on the bulletin board in Township Hall and filed in the Township Clerk's Office on January 9, 2016.

Roll Call:

|                                 | Present | Absent |
|---------------------------------|---------|--------|
| Eric Hinds, Mayor               | _____   | _____  |
| Gregory Buontempo, Deputy Mayor | _____   | _____  |
| Patrick Imprevuto, Committeeman | _____   | _____  |
| Thomas Critelli, Committeeman   | _____   | _____  |
| Michael Nikolis, Committeeman   | _____   | _____  |

Also Present:

|  |       |       |
|--|-------|-------|
| E.G. Broberg, Engineer                     | _____ | _____ |
| Robert F. Munoz, Attorney                  | _____ | _____ |
| Donna Vieiro, Township Administrator       | _____ | _____ |
| Jeanette Larrison, Chief Financial Officer | _____ | _____ |
| Maureen Doloughy, Township Clerk           | _____ | _____ |

Pledge of Allegiance and Moment of Silent Prayer

The Township Committee may adjust the order of the Agenda Items at their discretion

Township Committee Meeting – June 9, 2016

**Resolution to Close Meeting** – Action May be Taken in Public After  
Adjournment

**Chief Financial Officer**

**Clerk**

***Consent Agenda***

Approve Bills Payable

2. Approve Purchases over \$3,500
3. Adopt Resolution Approving Lawn Maintenance Lien for 18 Candelight Drive
4. Approve Appointment of Anthony Soscia as Seasonal Laborer at a Salary of \$10.00 per hour in the Department of Public Works
5. Adopt Resolution Transferring Refunds from New Jersey American Water Company to Residents in the Stillwell Road Area
6. Approve Appointment of Valerie Zudonyi to the Position of Confidential Aide in the Police Department Effective January 1, 2016
7. Adopt Resolution Requesting Approval of Items of Revenue and Appropriation in the Amount of \$50,495.86 for Clean Communities 2016
8. Adopt Resolution Authorizing Refund of Sewer Overpayment
9. Approve Appointment of Counselors for Summer Camp and Swim Club Hires
10. Approve Appointment of Janice Nolan to the Position of Violations Clerk

**Introduction of Ordinances**

11. AN ORDINANCE AMENDING CHAPTER IV (GENERAL LICENSING), SECTION 4-5 (LICENSING AND REGULATING OF PERSONS ENGAGING IN THE PURCHASE OF PRECIOUS METALS, GEMS AND JEWELRY) SECTION 4-5.6 BOND OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOLMDEL, MONMOUTH COUNTY, NEW JERSEY. 2016-10

Motion to adopt on first reading, publish in the Asbury Park Press and set Public Hearing for June 21, 2016

12. AN ORDINANCE AMENDING SECTION CHAPTER IV (GENERAL LICENSING), SECTION 4-7 (MOTOR VEHICLE TOWING AND STORAGE), SECTION 4-7.2 DEFINITIONS, SECTION 4-7.4 ESTABLISHMENT AND OPERATION OF TOW LIST, SECTION 4-7.6 STANDARDS AND QUALIFICATIONS (e) MOTOR VEHICLE STORAGE, AND 4-7.7 TOWING AND STORAGE FEES (e) FEE SCHEDULE OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOLMDEL, MONMOUTH COUNTY, NEW JERSEY. 2016-11

Motion to adopt on first reading, publish in the Asbury Park Press and set Public Hearing for June 21, 2016

### **Hearings on Ordinances**

13. AN ORDINANCE OF THE TOWNSHIP OF HOLMDEL APPROVING A FINANCIAL AGREEMENT FOR A LONG TERM TAX EXEMPTION WITH THE REDEVELOPER OF BLOCK 11, LOTS 38.04 AND 38.06, PURSUANT TO THE LONG TERM TAX EXEMPTION LAW (N.J.S.A. 40A:20-1 ET SEQ.) 2016-09

Clerk's Statement

Public Hearing

Motion to adopt on final reading and publish in the Asbury Park Press according to law.

### **Departments**

Administrator

Zoning

14. Toll Bros. Temporary Relief from Sign Ordinance

### **Professionals**

Attorney

Township Committee Meeting – June 9, 2016

Engineer

15. Adopt Resolution Awarding the Contract for the 2014 Sanitary Sewer Lining and Trenchless Rehabilitation to Aqua Infrastructure Rehabilitation Co., LLC in the amount of \$165,240.00

**Boards/Committees**

**Business From the Committee**

**Public Portion – Agenda and Non-Agenda Items**

**Adjournment**

Township Committee Meeting – June 9, 2016

Engineer

**Boards/Committees**

**Business From the Committee**

**Public Portion – Agenda and Non-Agenda Items**

**Adjournment**

## BILLS PAYABLE RESOLUTION

BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the claims listed below on the Schedule of Bills Payable on June 2, 2016 be and the same hereby are approved and the Chief Financial Officer is authorized to pay said claims.

|                   |      |                        |               |
|-------------------|------|------------------------|---------------|
| FUND DISTRIBUTION | 5-01 | CURRENT FUND           | \$ 1,887.96   |
| FUND DISTRIBUTION | 6-01 | CURRENT FUND           | \$ 345,406.95 |
| FUND DISTRIBUTION | 6-07 | SWR                    | \$ 29,514.09  |
| FUND DISTRIBUTION | 6-12 |                        | \$ 176.43     |
| FUND DISTRIBUTION | 6-26 | SWM                    | \$ 14,037.82  |
|                   |      | Year Total:            | \$ 389,135.29 |
| FUND DISTRIBUTION | C-04 | ORD                    | \$ 406,105.33 |
| FUND DISTRIBUTION | D-02 | DOG TRUST              | \$ 142.50     |
| FUND DISTRIBUTION | G-02 | ST/FED GRANT           | \$ 636.00     |
| FUND DISTRIBUTION | T-12 | OTHER TRUSTS           | \$ 1,855.59   |
| FUND DISTRIBUTION | T-24 | FAIR HOUSING           | \$ 9,433.42   |
|                   |      | Year Total:            | \$ 11,289.01  |
|                   |      | Total Of All Funds:    | \$ 809,196.09 |
|                   |      | Total of all Projects: | \$ 58,324.07  |

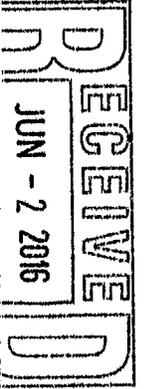
## CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 9, 2016.

Maureen Doloughy, RMC  
Township Clerk

June 2, 2016  
02:54 PM

TOWNSHIP OF HOLMDEL  
Bill List by Vendor Id



| Vendor # Name | PO # PO Date Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/CHK | Enc Date Date | Chk/Void Date | Invoice | Excl |
|---------------|--------------------------|--------|------------------|----------------|-----------------------|----------|---------------|---------------|---------|------|
|---------------|--------------------------|--------|------------------|----------------|-----------------------|----------|---------------|---------------|---------|------|

WHP0001 W. H. Potter & son Continued

|                                  |        |                     |                       |  |   |  |                   |  |        |   |
|----------------------------------|--------|---------------------|-----------------------|--|---|--|-------------------|--|--------|---|
| 16-01535 05/20/16 New Equipment  | 645.00 | 6-01-26-290-290-196 | B RR&M: New Equipment |  | R |  | 05/20/16 06/02/16 |  | 222101 | N |
| 1 Stihl MS362 Chainsaw w/20" bar |        |                     |                       |  |   |  |                   |  |        |   |
| Vendor Total:                    | 656.97 |                     |                       |  |   |  |                   |  |        |   |

WEL0002 Willow Cleaners

|  |        |                     |                          |  |   |  |                   |  |         |   |
|--|--------|---------------------|--------------------------|--|---|--|-------------------|--|---------|---|
| 16-01496 05/17/16 CLOTHING MAINTENANCE/MICHALSKI | 400.00 | 6-01-25-240-240-183 | B POL: Clothing Cleaning |  | R |  | 05/17/16 05/19/16 |  | 1054865 | N |
| 1 CLOTHING MAINTENANCE/MICHALSKI                 |        |                     |                          |  |   |  |                   |  |         |   |
| Vendor Total:                                    | 400.00 |                     |                          |  |   |  |                   |  |         |   |

WER0001 Wireless Communications

|   |        |                     |               |  |   |  |                   |  |        |   |
|---|--------|---------------------|---------------|--|---|--|-------------------|--|--------|---|
| 16-00085 01/27/16 RADIO MAINTEN JAN-JUNE 2016 | 617.00 | 6-01-25-240-240-308 | B POL: Patrol |  | R |  | 01/27/16 05/19/16 |  | M56722 | N |
| 6 RADIO MAINTENANCE/MAY 2016                  |        |                     |               |  |   |  |                   |  |        |   |
| Vendor Total:                                 | 617.00 |                     |               |  |   |  |                   |  |        |   |

W0ER0001 PAUL J WOERNER III

|   |        |                     |                            |  |   |  |                   |  |  |   |
|---|--------|---------------------|----------------------------|--|---|--|-------------------|--|--|---|
| 16-01527 05/20/16 Contractural Clothes Cleaning | 125.00 | 6-01-26-290-290-238 | B RR&M: CLEANING ALLOWANCE |  | R |  | 05/20/16 05/25/16 |  |  | N |
| 1 Contractural Clothes Cleaning                 |        |                     |                            |  |   |  |                   |  |  |   |
| Vendor Total:                                   | 125.00 |                     |                            |  |   |  |                   |  |  |   |

WREG0001 Wright Line, LLC

|  |          |                     |                  |  |   |  |                   |  |         |   |
|--|----------|---------------------|------------------|--|---|--|-------------------|--|---------|---|
| 16-01325 05/03/16 DUAL VERT MOUNT FOR MONITORS | 1,167.96 | 5-01-25-240-240-306 | B POL: Computers |  | R |  | 05/03/16 05/23/16 |  | 4090889 | N |
| 1 DUAL VERT MOUNT FOR MONITORS                 |          |                     |                  |  |   |  |                   |  |         |   |
| Vendor Total:                                  | 1,167.96 |                     |                  |  |   |  |                   |  |         |   |

Total Purchase Orders: 222 Total P.O. Line Items: 356 Total List Amount: 908,602.96 Total Void Amount: 0.00

| Totals by Year-Fund       |      | Fund       | Budget Rcvd | Budget Held | Budget Total | Revenue Total | g/l Total | Project Total | Total      |
|---------------------------|------|------------|-------------|-------------|--------------|---------------|-----------|---------------|------------|
| Fund Description          |      |            |             |             |              |               |           |               |            |
| CURRENT FUND              | 5-01 | 1,887.96   | 0.00        | 1,887.96    | 0.00         | 0.00          | 0.00      | 0.00          | 1,887.96   |
| CURRENT FUND              | 6-01 | 345,406.95 | 0.00        | 345,406.95  | 26,602.80    | 0.00          | 0.00      | 0.00          | 372,009.75 |
| SEWER OPERATING           | 6-07 | 29,514.09  | 0.00        | 29,514.09   | 0.00         | 0.00          | 0.00      | 0.00          | 29,514.09  |
|                           | 6-12 | 176.43     | 0.00        | 176.43      | 1,963.00     | 0.00          | 0.00      | 58,324.07     | 60,463.50  |
| POOL OPERATING ACCOUNT    | 6-26 | 14,037.82  | 0.00        | 14,037.82   | 0.00         | 0.00          | 0.00      | 0.00          | 14,037.82  |
| WATER ASSESSMENT          | 6-29 | 0.00       | 0.00        | 0.00        | 0.00         | 12,517.00     | 0.00      | 0.00          | 12,517.00  |
| Year Total:               |      | 389,135.29 | 0.00        | 389,135.29  | 28,565.80    | 12,517.00     | 0.00      | 58,324.07     | 488,542.16 |
| GENERAL CAPITAL           | C-04 | 406,105.33 | 0.00        | 406,105.33  | 0.00         | 0.00          | 0.00      | 0.00          | 406,105.33 |
| Dog Trust                 | D-02 | 142.50     | 0.00        | 142.50      | 0.00         | 0.00          | 0.00      | 0.00          | 142.50     |
| STATE/FEDERAL GRANT FUND: | G-02 | 636.00     | 0.00        | 636.00      | 0.00         | 0.00          | 0.00      | 0.00          | 636.00     |
| OTHER TRUSTS              | T-12 | 1,855.59   | 0.00        | 1,855.59    | 0.00         | 0.00          | 0.00      | 0.00          | 1,855.59   |
| FAIR HOUSING TRUST        | T-24 | 9,433.42   | 0.00        | 9,433.42    | 0.00         | 0.00          | 0.00      | 0.00          | 9,433.42   |
| Year Total:               |      | 11,289.01  | 0.00        | 11,289.01   | 0.00         | 0.00          | 0.00      | 0.00          | 11,289.01  |
| Total of All Funds:       |      | 809,196.09 | 0.00        | 809,196.09  | 28,565.80    | 12,517.00     | 0.00      | 58,324.07     | 908,602.96 |

| Project Description           | Project No. | Rcvd Total | Held Total | Project Total |
|-------------------------------|-------------|------------|------------|---------------|
| 1ST LIGHT ENERGY INC          | MCB-000035  | 6,822.12   | 0.00       | 6,822.12      |
| PARKSIDE 2                    | MEF-000103  | 1,473.20   | 0.00       | 1,473.20      |
| 1ST LIGHT ENERGY              | MEF-000126  | 291.50     | 0.00       | 291.50        |
| JC CAPITAL INVESTORS, LLP     | OCB-JC CAP  | 250.00     | 0.00       | 250.00        |
| VILLAGE CONSTRUCTION SERVICES | OCB-VILLAG  | 450.00     | 0.00       | 450.00        |
| CSC HOLDINGS/LIGHTPATH        | OS-000024   | 944.60     | 0.00       | 944.60        |
| HOLMDEL TWP/SPEC.FAIR HOUSING | OS-00022    | 488.00     | 0.00       | 488.00        |
| HOLMDEL TOWNE CENTER-RELIEF   | PB-HOLTMNC  | 532.50     | 0.00       | 532.50        |
| TOLL NJ IX LP/TOWNSHOUSES     | PB-TOLLTMN  | 689.75     | 0.00       | 689.75        |
| PARKSIDE 2 MONUMENTS          | PCB-000080  | 396.00     | 0.00       | 396.00        |
| JC CAPITAL INVESTORS LLC I    | PCB-000242  | 108.00     | 0.00       | 108.00        |
| JC CAPITAL INVESTORS 2        | PCB-000243  | 11,422.26  | 0.00       | 11,422.26     |
| LESLIE SNEYERS 3              | PCB-000244  | 162.00     | 0.00       | 162.00        |
| LESLIE SNEYERS 4              | PCB-000245  | 8,907.49   | 0.00       | 8,907.49      |
| PINNACLE HOPBROOK DEVEL.LLC   | PEF-000204  | 681.92     | 0.00       | 681.92        |
| JC CAPITAL INVESTORS 1        | PEF-000218  | 25.00      | 0.00       | 25.00         |
| JC CAPITAL INVESTORS 2        | PEF-000219  | 4,240.15   | 0.00       | 4,240.15      |
| LESLIE SNEYERS 3              | PEF-000220  | 34.73      | 0.00       | 34.73         |
| LESLIE SNEYERS 4              | PEF-000221  | 3,399.85   | 0.00       | 3,399.85      |
| CORNERSTONE POWER HOLMDEL LLC | PEF-000230  | 585.00     | 0.00       | 585.00        |

| Project Description            | Project No. | Rcvd Total       | Held Total  | Project total    |
|--------------------------------|-------------|------------------|-------------|------------------|
| SOMERSET HOLMDEL LLC           | PEF-000241  | 6,005.50         | 0.00        | 6,005.50         |
| 38 MAIN STREET                 | PEF-000242  | 330.00           | 0.00        | 330.00           |
| COUNTRYSIDE DEVEL./LAUREL AVE  | PEF-000245  | 427.00           | 0.00        | 427.00           |
| HOLM FIELDS 2 (FLEET LLC)      | PEF-000246  | 855.25           | 0.00        | 855.25           |
| STILWELL ESTATES 2(tenant 79)  | PEF-000248  | 112.50           | 0.00        | 112.50           |
| HOLMDEL ROUTE 35 LLC (LUKOTL)  | PEF-000249  | 2,054.75         | 0.00        | 2,054.75         |
| MERIDIAN WOUND CARE            | PEF-000258  | 2,965.00         | 0.00        | 2,965.00         |
| PARKSIDE2- MONUMENTS           | PEF-00090   | 70.00            | 0.00        | 70.00            |
| SAMIR AJGAONKAR                | ZB-AJGAONK  | 305.00           | 0.00        | 305.00           |
| HOLMDEL VILLAGE EXXON          | ZB-HOEXXON  | 100.00           | 0.00        | 100.00           |
| KRANTI KOLLU(TEKALLIANZ CORP)  | ZB-KOLLU    | 250.00           | 0.00        | 250.00           |
| MADHU MUTUKULA                 | ZB-MUTUKUL  | 295.00           | 0.00        | 295.00           |
| NEW CINGULAR WIRELESS PCS,LLC  | ZB-NEW CIN  | 150.00           | 0.00        | 150.00           |
| NJ NATURAL GAS/REGULATOR SOLAR | ZB-NJNATGA  | 150.00           | 0.00        | 150.00           |
| OUTFRONT MEDIA                 | ZB-OUTFRON  | 165.00           | 0.00        | 165.00           |
| VARSHAVSKY, ALEXANDER          | ZB-VARSHAV  | 2,185.00         | 0.00        | 2,185.00         |
| Total of All Projects:         |             | <u>58,324.07</u> | <u>0.00</u> | <u>58,324.07</u> |

**Over \$ 3,500 List for Township Committee Approval**

**JUNE 9, 2016 Meeting**

**Project :** Engine for Truck #12

**Vendor:** Freehold Ford

**Amount:** \$ 5,225.006 Per Inv # 233046

Please see attached for complete description.

**Project :**

**Vendor:**

**Amount:**

**Project :**

**Vendor:**

**Amount:**

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM # 3

Meeting Date: June 9, 2016

Subject: Lawn Maintenance -18 Candlelight Drive

Submitted by: Loni Lucina, Code Enforcement Officer/Administrative Clerk

Approved by: Donna M. Vieiro, Township Administrator

**RECOMMENDATION**

It is recommended that the Township Committee approve a resolution to place a lien on 18 Candlelight Drive for the cutting of the grass in order to maintain the appearance of the neighborhood and the values of property in the area.

**PREVIOUS ACTION**

A lien of \$2,401.60 has been placed on this property on for lawn maintenance in 2009, 2013, 2014 and 2015.

**BACKGROUND**

This house has been abandoned since 2009. It is in foreclosure and the owner has left the country. The grounds are constantly in need of upkeep. The Township extended the Contract with Clintar Landscape Management for botanical clean-up for properties such as this one. On April 29, 2016 I received a complaint from the neighbors of 18 Candlelight Drive stating that the grass needed to be cut and there were two (2) dead trees that needed to be removed. I reached out to Clintar NJ, the botanical clean-up company, a quote was received in the amount of \$1,175.00 and the clean-up was performed immediately thereafter. On May 10, 2016 I sent a letter to Selective Portfolio Servicing, Inc., advising that there was going to be an additional lien placed on the property.

**FISCAL IMPACT**

A lien of \$1,175.00 should be placed upon the property

**Attachments:**

Resolution to allow Lien  
Copy of Clintar Invoice

|                                  |        |
|----------------------------------|--------|
| <b><u>For Internal Use</u></b>   |        |
| <i>Township Committee Action</i> |        |
| Approve                          | Denied |
| Other                            |        |
| Comments: _____                  |        |
| _____                            |        |
| _____                            |        |

## RESOLUTION AUTHORIZING LIEN

WHEREAS, the Revised General Ordinances of the Township of Holmdel contain a section, Chapter XI, which outlines the requirements for Property Maintenance; and

WHEREAS, the purpose of Chapter XI is to protect the health, safety, and welfare, and preserve property values by establishing minimum standards governing the maintenance, appearance, and condition of residential and non residential properties; and

WHEREAS, Holmdel Township's Property Maintenance Code Section 11-2.1 states "*Except as otherwise provided by subsection 11-1.5c, it shall be the duty of the owner, tenant or person in possession of any dwelling or lands in the Township, except for dedicated conservation easements, to keep the lands free of brush, weeds, grass of six (6) inches or higher, heavily matted cut grass, dead and dying trees, stumps, roots, obnoxious growths, filth, garbage, litter, trash and debris, and any solid waste stored in such a way that is accessible to and likely to be strewn about by animals such as but not limited to dogs, cats, raccoons, birds or rodents, where the same are inimical to the preservation of public health, safety and general welfare of the Township, or which may constitute a fire hazard.*"; and

WHEREAS, the property has been abandoned since 2009, is in foreclosure, the owner has left the country and the Mortgage Service Company has not responded to the requests to maintain the property; and

WHEREAS, the Township of Holmdel previously placed a lien upon the property in June 2009, 2013, 2014, and 2015 in the amount of \$2,401.60; and

WHEREAS, the Township awarded a contract to Clintar New Jersey on June 13, 2013 for property clean up for cleanup on an as needed basis; and

WHEREAS, on April 29, 2016 a complaint was received from the neighbors stating that in addition to the grass cutting, 2 dead trees needed to be removed causing the Director of Infrastructure to reach out to Clintar, New Jersey; and

WHEREAS, a quote was received in the amount of \$1,175.00 and the clean-up performed and a notice was sent to Selective Portfolio Servicing, Inc. advising of the additional lean.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that Clintar New Jersey be and hereby is authorized to cut the grass at 18 Candelight Drive, Holmdel, NJ.

BE IT FURTHER RESOLVED that an additional lien in the amount of \$1,175.00 will constitute an additional lien on the property for a total lien amount of \$2,401.00

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Holmdel Township Tax Collector.

#### CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on June 9, 2016.

Maureen Doloughy, RMC  
Township Clerk

Clintar Landscape Management

PO Box 294

Perrineville, NJ 08535

(732) 446-0017

dmurphy@clintarnj.com

www.clintar.com

# Invoice



| BILL TO   |
|---|
| Holmdel Township<br>Dept of Public Works<br>14 Crawfords Corner Rd<br>Holmdel, NJ 07733 |

| SHIP TO           |
|-------------------|
| 18 Candlelight Dr |

| INVOICE # | DATE       | TOTAL DUE  | ENCLOSED |
|-----------|------------|------------|----------|
| 36056     | 05/14/2016 | \$1,175.00 |          |

Please detach top portion and return with your payment.

| DATE       | ACTIVITY  | QTY | RATE   | AMOUNT |
|------------|---|-----|--------|--------|
| 05/14/2016 | Commercial Service:Commercial Clean Up<br>Clean up property 18 Candlelight Dr | 1   | 300.00 | 300.00 |
| 05/14/2016 | Commercial Service:Commercial Tree Service<br>Cut & remove (2) dead trees     | 1   | 875.00 | 875.00 |

BALANCE DUE

**\$1,175.00**



127 John Clarke Rd, First Floor  
Middletown, RI 02842  
TEL: 401-841-9991  
FAX: 401-537-9119

### **Borrower's Information Authorization**

---

1. I/We have applied for credit. As part of the loan process, Linear Title & Closing may verify information contained in my/our credit application and in other documents required in connection with this loan.

2. I/We authorize you to provide to Linear Title & Closing any and all information and documentation requested. Such information may include, but is not limited to: mortgage payoffs, bank, money market, and similar account balance; credit history; and copies of income tax returns. The source of the information may come from, but is not limited to: credit bureaus, banks, lenders and other depository institutions.

3. A copy of this authorization may be accepted as an original.

4. Your prompt reply to Linear Title & Closing is appreciated.

\_\_\_\_\_  
Borrower's Signature

\_\_\_\_\_  
Borrower's Signature

\_\_\_\_\_  
Borrower's SSN

\_\_\_\_\_  
Borrower's SSN

\_\_\_\_\_  
Date

---

### **Financial Privacy Notice**

FHA/VA Loan – This is notice to you as required by the Right to Financial Privacy Act of 1978 that the Veterans Administration/Department of Housing and Urban Development/Federal Housing Administration has a right to the access to financial records held by financial institutions in connection with the consideration of administration of assistance to you. Financial records involving your transaction will be available to the Veterans Administration/Department of Housing and Urban Development without further notice of authorization but will not be disclosed or released by this institution to another government agency or department without your consent except as required or permitted by law.

TOWNSHIP OF HOLMDEL

---

TOWNSHIP COMMITTEE AGENDA ITEM # 4

Meeting Date: June 7, 2016  
Subject: Appointment of Seasonal Laborer  
Submitted by: Denise Fluck  
Approved by: Administrator Donna Vieiro

---

---

**RECOMMENDATION**

Request approval to appoint Anthony Soscia as a Seasonal Laborer at a salary of \$10.00 per hour in the Department of Public Works.

---

---

**PREVIOUS ACTION**

None

---

---

**BACKGROUND**

The appointment is being requested for summer help to assist the Public Works Department with general maintenance duties as assigned.

---

---

**FISCAL IMPACT**

Funds are available in the 2016 budget.

---

---

**Attachments:**

None

|                                  |        |
|----------------------------------|--------|
| <b><u>For Internal Use</u></b>   |        |
| <i>Township Committee Action</i> |        |
| Approve                          | Denied |
| Other                            |        |
| Comments: _____                  |        |
| _____                            |        |
| _____                            |        |

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM # 5

Meeting Date: June 9, 2016

Subject: Refund from NJAW Lateral Installation in the Stillwell Road Area

Submitted by: Jeanette M. Larrison, CFO/CTC

Approved by:

**RECOMMENDATION**

It is recommended that the Township Committee adopt the resolution

**PREVIOUS ACTION**

In 2013, Ordinance 13-034 authorized the installation of a water lateral in the Stillwell Road area. The construction costs for this project are to be funded through a Special Assessment to the properties benefitting from the improvement.

**BACKGROUND**

NJAW agreed to reimburse each property that connected to the lateral an amount of \$6,258.50. Per NJAW policy the reimbursements are awarded to the developer, in this instance, the Township of Holmdel. Upon completion of the project, a letter was sent to all 27 property owners requesting their preference for refund. (Credit or Cash Payment) Responses were received and less than half of the residents wanted a cash refund, all others would like a credit. In order to refund the funds a resolution is required.

**FISCAL IMPACT**

None.

**Attachments:**

|                                  |        |
|----------------------------------|--------|
| <b><u>For Internal Use</u></b>   |        |
| <i>Township Committee Action</i> |        |
| Approve                          | Denied |
| Other                            |        |
| Comments: _____                  |        |
| _____                            |        |
| _____                            |        |
| _____                            |        |
| _____                            |        |

## RESOLUTION AUTHORIZING REFUND OF WATER CONNECTIONS

WHEREAS, Holmdel Township passed Ordinance 13-034 for the construction of a New Jersey American Water lateral in the Stillwell Road area; and,

WHEREAS, New Jersey American Water agreed to reimburse all affected property owners that connected to the main \$6,258.50; and,

WHEREAS, New Jersey American Water's policy is to refund the developer of the construction, which in this case was the Township of Holmdel; and,

WHEREAS, all property owners were given the choice of receiving a cash refund or credit to the resulting Special Assessment; and,

WHEREAS, the following requests were received:

| Block | Lot    | Address           | Refund | Credit |
|-------|--------|-------------------|--------|--------|
| 9     | 14.09Q | 74 Stillwell Road | X      |        |
| 9     | 14.01Q | 78 Stillwell Road | X      |        |
| 10    | 15.10  | 4 Douglas Drive   |        | X      |
|       |        |                   |        |        |

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holmdel, in the County of Monmouth, New Jersey that Chief Financial Officer is hereby authorized to transfer the refunds as requested in the table above.

### CERTIFICATION

I, Maureen Doloughty, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Holmdel Township Committee at a meeting held on June 9, 2016.

Maureen Doloughty, RMC  
Township Clerk

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM # 6

Meeting Date: June 7, 2016  
Subject: Appointment of Confidential Aide  
Submitted by: Denise Fluck  
Approved by: Administrator Donna Vieiro

**RECOMMENDATION**

Request approval to promote Valerie Zudonyi to the position of Confidential Aide in the Police Department effective January 1, 2016.

**PREVIOUS ACTION**

None

**BACKGROUND**

The appointment is being requested to allow Valerie to assist with duties of the Administrative Secretary to the Chief as well as take on confidential tasks as assigned by the Chief of Police.

The position is unclassified pending approval through the NJ Civil Service Commission procedures.

**FISCAL IMPACT**

Funds are available in the 2016 budget.

**Attachments:**

None

|                                  |        |
|----------------------------------|--------|
| <b><u>For Internal Use</u></b>   |        |
| <i>Township Committee Action</i> |        |
| Approve                          | Denied |
| Other                            |        |
| Comments: _____                  |        |
| _____                            |        |
| _____                            |        |

TOWNSHIP COMMITTEE AGENDA ITEM # 7

Meeting Date: June 9, 2016

Subject: Chapter 159; Special Items of Revenue-Grants

Submitted by: Jeanette M Larrison, CTC/CFO

Approved by:

---

---

**RECOMMENDATION**

Approve the below listed Chapter 159 budget insertions:

Clean Communities 2016     \$   \$50,495.86

---

---

**PREVIOUS ACTION**

---

---

**BACKGROUND**

---

---

**FISCAL IMPACT**

This grant offsets costs for the program as listed above

---

---

**Attachments:**

Resolution

|                                  |        |
|----------------------------------|--------|
| <b><u>For Internal Use</u></b>   |        |
| <i>Township Committee Action</i> |        |
| Approve                          | Denied |
| Other                            |        |
| Comments: _____                  |        |
| _____                            |        |
| _____                            |        |
| _____                            |        |
| _____                            |        |

**RESOLUTION OF THE TOWNSHIP OF HOLMDEL, COUNTY OF MONMOUTH,  
STATE OF NEW JERSEY, REQUESTING APPROVAL OF ITEMS OF REVENUE  
AND ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Committee of the Township of Holmdel in the County of Monmouth, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$50,495.86, which is now available from NJ Solid Waste Administration in the amount of \$50,495.86.

BE IT FURTHER RESOLVED, that the like sum of \$50,495.86 is hereby appropriated under the caption Clean Communities 2016; and

BE IT FURTHER RESOLVED that the above is the result of funds from Clean Communities 2016 in the amount of \$50,495.86.

**CERTIFICATION**

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Resolution adopted by the Holmdel Township Committee at a meeting held on JUNE 9, 2016

Maureen Doloughy, RMC  
Township Clerk

TOWNSHIP COMMITTEE AGENDA ITEM # 8

*Meeting Date:* June 9, 2016

*Subject:* Refund of Overpayment – Sewer Account #2843067-0

*Submitted by:* Jill Stone, Sewer Department

*Approved by:* Jeanette M Larrison, CFO/CTC

---

RECOMMENDATION

Approve a resolution to refund a sewer overpayment to Samid Raghunandan, previous owner of 3 Wagner Court, Sewer Account #2843067-0.

---

PREVIOUS ACTION

None

---

BACKGROUND

Samidheni Raghunandan paid the 1st quarter sewer bill of \$100.00 on May 07, 2016. Subsequently, she sold her property and on May 21, 2016, the Sewer Department received payment of \$200.51 from A Absolute Escrow for the 1st and 2<sup>nd</sup> quarter sewer bills.

Samidheni Raghunandan is requesting a refund of \$100.00.

---

FISCAL IMPACT

None

---

Attachments:

|                                  |        |
|----------------------------------|--------|
| For Internal Use                 |        |
| <i>Township Committee Action</i> |        |
| Approve                          | Denied |
| Other                            |        |
| Comments: _____                  |        |
| _____                            |        |
| _____                            |        |
| _____                            |        |
| _____                            |        |

RESOLUTION REFUNDING OVERPAYMENT  
FOR SEWER ACCT. # 2843067, 3 WAGNER COURT

WHEREAS, Samidheni Raghunandan, previous owner of 3 Wagner Court, paid the 1st qtr sewer bill of \$100.00 on May 7, 2016; and

WHEREAS, she subsequently sold her property and on May 21, 2016, A Absolute Escrow made payment of \$200.51 for the 1st and 2nd quarter sewer bills;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Holmdel that the Tax Collector is hereby authorized to refund the overpayment of \$100.00 to the previous property owner.

# TOWNSHIP OF HOLMDEL

4 Crawfords Corner Road  
 Holmdel, NJ 07733  
 TEL (732)946-2820 FAX (732)946-0116

| PURCHASE ORDER   |          |
|--|----------|
| THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC. |          |
| NO.  | 16-01648 |

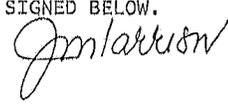
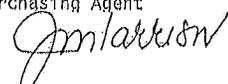
ORDER DATE: 05/25/16  
 REQUISITION NO:  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

| PAYMENT RECORD |  |
|----------------|--|
| CHECK NO.      |  |
| DATE PAID      |  |

NOTICE: TAX ID #21-6000727 - TAX EXEMPT

|         |  |
|---------|--|
| SHIP TO | Tax Collector<br>Holmdel Township<br>4 Crawfords Corner Road<br>Holmdel, NJ 07733            |
|         | VENDOR #: 9RAG0001<br>Samideheni Raghunandan<br>1210 Knollwood Drive<br>Middletown, NJ 07748 |

| QTY/UNIT | DESCRIPTION  | ACCOUNT NO.     | UNIT PRICE | TOTAL COST |
|----------|--|-----------------|------------|------------|
| 1.00     | Refund OP Sewer 2843067-0<br>Previous Homeowner Sent Payment for 1st Quarter on 3/7/16   | 6-07-08-503-000 | 100.0000   | 100.00     |
|          | <del>Sale Occurred and Absolute Title Sent</del><br>Payment for 1st and 2nd Quarter 3/21/16<br><br>Overpayment is Being Refunded to Previous Owner |                 |            |            |
|          |  |                 | TOTAL      | 100.00     |

| CLAIMANT'S CERTIFICATION & DECLARATION   | OFFICER'S CERTIFICATION  | APPROVAL TO PURCHASE   |
|--|--|--|
| I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.<br><br>X<br><br>_____<br>VENDOR SIGN HERE<br><br>_____<br>OFFICIAL POSITION DATE<br><br>_____<br>TAX ID NO. OR SOCIAL SECURITY NO. | I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.<br><br>_____<br>DEPT. HEAD DATE<br><br>VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:<br><br>TOWNSHIP OF HOLMDEL<br>4 Crawfords Corner Road<br>Holmdel, NJ 07733 | DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.<br><br>_____<br>Purchasing Agent<br><br>_____<br>Office of Treasurer |

May 25, 2016  
11:53 AM

TOWNSHIP OF HOLMDEL  
Utility Account Status By Account Id

Page No: 2

| Account Id                         | Type        | Section | Property Location |       |                   |                      |          |           |          |                |
|------------------------------------|-------------|---------|-------------------|-------|-------------------|----------------------|----------|-----------|----------|----------------|
| Bill To Name                       |             |         | Address           |       |                   |                      |          |           |          |                |
| Cycle                              | Type        | Yr/prd  | Code              | Meth  | Check No          | Description          | Apply To | Principal | Interest | Balance        |
| 284806700-3 WAGNER COURT Continued |             |         |                   |       |                   |                      |          |           |          |                |
| 08/29/14                           | Payment     | 14      | 3                 | Sewer | SEW CK 0000995952 | AUTO RAGHUNANDAN     |          | 100.00-   | 0.00     | 0.00           |
| 11/13/14                           | Bill        | 14      | 4                 | Sewer | S03               |                      |          | 100.00    |          | 100.00         |
| 12/01/14                           | Payment     | 14      | 4                 | Sewer | SEW CK 0000995966 | AUTO RAGHUNANDAN     |          | 100.00-   | 0.00     | 0.00           |
| 02/13/15                           | Bill        | 15      | 1                 | Sewer | S03               |                      |          | 100.00    |          | 100.00         |
| 03/09/15                           | Payment     | 15      | 1                 | Sewer | SEW CK 0000995989 | AUTO RAGHUNANDAN     |          | 100.00-   | 0.00     | 0.00           |
| 05/12/15                           | Bill        | 15      | 2                 | Sewer | S03               |                      |          | 100.00    |          | 100.00         |
| 06/01/15                           | Payment     | 15      | 2                 | Sewer | SEW CK 0000996014 | AUTO RAGHUNANDAN     |          | 100.00-   | 0.00     | 0.00           |
| 08/11/15                           | Bill        | 15      | 3                 | Sewer | S03               |                      |          | 100.00    |          | 100.00         |
| 08/31/15                           | Payment     | 15      | 3                 | Sewer | SEW CK 0000996031 | AUTO RAGHUNANDAN     |          | 100.00-   | 0.00     | 0.00           |
| 11/13/15                           | Bill        | 15      | 4                 | Sewer | S03               |                      |          | 100.00    |          | 100.00         |
| 12/08/15                           | Payment     | 15      | 4                 | Sewer | SEW CK 0000996049 | auto-check/raghunand |          | 100.00-   | 0.00     | 0.00           |
| 02/11/16                           | Bill        | 16      | 1                 | Sewer | S03               |                      |          | 100.00    |          | 100.00         |
| 03/07/16                           | Payment     | 16      | 1                 | Sewer | SEW CK 0000996071 | AUTO RAGUNANDAN      |          | 100.00-   | 0.00     | 0.00           |
| 03/21/16                           | Overpayment |         |                   | Sewer | SEW CK 56268      | a absolute escrow    |          | 200.51-   | 0.00     | 200.51-        |
| 05/11/16                           | Bill        | 16      | 2                 | Sewer | S03               |                      |          | 100.00    |          | 100.51-        |
| 05/11/16                           | App'l Ovr   | 16      | 2                 | Sewer | 001 CK 56268      | FR sewer 03/21/16    |          | 100.00-   | 0.00     | <u>100.51-</u> |

NOTE: Prior Year/Period Principal IS included on this report.



TOWNSHIP OF HOLMDEL

---

TOWNSHIP COMMITTEE AGENDA ITEM # 9

Meeting Date: June 9, 2016

Subject: Summer Hires for Recreation

Submitted by: Maureen Doloughy

Approved by:

---

---

**RECOMMENDATION**

It is recommended that the Committee authorize the summer hires

---

---

**PREVIOUS ACTION**

---

---

**BACKGROUND**

The Recreation Director has prepared lists of Summer Counselors and Swim Club Employees for the 2016 Season.

---

---

**FISCAL IMPACT**

None

---

---

**Attachments:**

List of New Hires for Summer Camp and Swim Club

|                           |        |
|---------------------------|--------|
| <i>For Internal Use</i>   |        |
| Township Committee Action |        |
| Approve                   | Denied |
| Other                     |        |
| Comments: _____           |        |
| _____                     |        |
| _____                     |        |

| <b>NAME</b>        | <b>Salary</b> |
|--------------------|---------------|
| Andersen, Thomas   | \$7.50        |
| Brew, Conner       | \$7.50        |
| Chow, Allison      | \$7.25        |
| D'Achille, CJ      | \$8.50        |
| D'Achille, Nicole  | \$8.50        |
| DiBona, Alex       | \$7.25        |
| DiBona, Emily      | \$8.00        |
| Entwistle, Frank   | \$8.00        |
| Fasciano, Amenda   | \$7.50        |
| Fielder, Kaitlin   | \$11.50       |
| Fryefield, Rachel  | \$7.25        |
| Haberstroh , Craig | \$11.00       |
| Kaston, Jeremy     | \$7.50        |
| Licato, April      | \$8.00        |
| Mohr,Preston       | \$7.25        |
| Moryto, Samantha   | \$7.25        |
| Nasser, Stephanie  | \$22.00       |
| Protentis, Pauline | \$7.25        |
| Ristovski, Alex    | \$7.50        |
| Stein, Carly       | \$8.00        |
| Stoneham, Michael  | \$7.25        |
| Vetrano, Kathleen  | \$7.50        |
| Vetrano, Kristen   | \$8.00        |
| Wronski, Nicole    | \$13.00       |
|                    |               |

MEMORANDUM

To: Maureen Doloughty  
From: Bob Ward  
Date: May 31,2016  
Re: Swim Club Employees #2

I am recommending the follow people **for hiring at the Swim Club:**  
**Start Date 6/11/16**

|                    |                                 |              |
|--------------------|---------------------------------|--------------|
| Joseph Arena       | Maintenance                     | \$7.25/hour  |
| Matt Birdsall      | Activities Coordinator – Sports | \$8.50/hour  |
| Gordon Emslie      | Maintenance                     | \$7.25/hour  |
| Elizabeth Hennessy | Lifeguard                       | \$10.00/hour |
| Taylor Marjamga    | Lifeguard                       | \$8.00/hour  |
| Maureen McLean     | Lifeguard                       | \$8.00/hour  |
| *Kyle Calhoun      | Lifeguard                       | \$9.00/hour  |

\*Was mistakenly submitted at \$8.75/hour for the May 17, 2016 meeting

Thanks!

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM # 10

Meeting Date: June 9, 2016  
Subject: Appointment of Violations Clerk  
Submitted by: Denise Fluck  
Approved by: Administrator Donna Vieiro

**RECOMMENDATION**

Request approval to appoint Janice Nolan as a full-time Violations Clerk at an annual salary of \$35,400 in the Municipal Court Office effective June 10, 2016.

**PREVIOUS ACTION**

None

**BACKGROUND**

The appointment is being requested to fill a position that is vacant due to a transfer.

The position is unclassified pending approval through the NJ Civil Service Commission procedure which includes a ninety-day working test period.

**FISCAL IMPACT**

Funds are available in the 2016 budget.

**Attachments:**

None

|                                  |        |
|----------------------------------|--------|
| <b><u>For Internal Use</u></b>   |        |
| <i>Township Committee Action</i> |        |
| Approve                          | Denied |
| Other                            |        |
| Comments: _____                  |        |
| _____                            |        |
| _____                            |        |

TOWNSHIP OF HOLMDEL

---

TOWNSHIP COMMITTEE AGENDA ITEM # //

Meeting Date: June 9, 2016  
Subject: Ordinance 2016-10  
Submitted by: Maureen Doloughy  
Approved by:

---

---

**RECOMMENDATION**

It is recommended that the Committee Introduce the Ordinance

---

---

**PREVIOUS ACTION**

---

---

**BACKGROUND**

Ordinance 2016-10 clears up a typing mistake in the Ordinance Licensing and Regulating of Persons Engaging in the Purchase of Precious Metals, Gems and Jewelry to replace "Hazlet" with "Holmdel".

---

---

**FISCAL IMPACT**

None

---

---

**Attachments:**

Proposed Ordinance 2016-10

|                           |        |
|---------------------------|--------|
| <i>For Internal Use</i>   |        |
| Township Committee Action |        |
| Approve                   | Denied |
| Other                     |        |
| Comments: _____           |        |
| _____                     |        |
| _____                     |        |

AN ORDINANCE AMENDING CHAPTER IV (GENERAL LICENSING), SECTION 4-5 (LICENSING AND REGULATING OF PERSONS ENGAGING IN THE PURCHASE OF PRECIOUS METALS, GEMS AND JEWELRY) SECTION 4-5.6 BOND OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOLMDEL, MONMOUTH COUNTY, NEW JERSEY. 2016-10

BE IT ORDAINED by the Township Committee of the Township of Holmdel, County of Monmouth and State of New Jersey as follows: (additions are underlined, and deletions are in [brackets]):

**Section 1.** Section 4-5.6 BOND is amended as to the amount of fees as follows:

Each dealer covered under this section shall deliver a bond to the Municipal Clerk executed by the applicant as principal and executed by a surety company authorized to do business under the laws of the State of New Jersey as surety. The bond shall be subject to review and approval by the Township Attorney, and shall be in the penal sum of \$10,000, conditioned for the due and proper observance of and compliance with the provisions and requirements of all ordinances of the municipality in force or which may be adopted respecting the conduct of this business and conditioned also that the bond shall be and remain for the benefit of any person or persons who shall have received judgment against the dealer licensed under this section, which damage shall be established by a judgment of a court of proper jurisdiction. Said bond shall contain the following language: "The obligation of this bond shall, in addition to the Township of [~~Hazlet~~ Holmdel], be and remain for the benefit of any person who shall obtain a judgment against obligor as a result of damage sustained in operation pursuant to any license granted under this section" Said bond shall be kept for a minimum of one year from the date of issuance of license and must be renewed annually along with the license.

**Section 2.** The remainder of all other sections and subsections of the aforementioned ordinance not specifically amended by this ordinance shall remain in full force and effect.

**Section 3.** All Ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency.

**Section 4.** If any section paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.

**Section 5.** This ordinance shall take effect upon its passage and publication according to law.

## LEGAL NOTICE

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on June 9, 2016, 2016 and will be considered for final passage and adoption at a meeting of said Township Committee to be held on June 21, 2016 at Township Hall, 4 Crawfords Corner Road, Holmdel, NJ at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity.

Eric Hinds, Mayor

Attest:

Maureen Doloughty, RMC  
Township Clerk

**TOWNSHIP OF HOLMDEL**

---

**TOWNSHIP COMMITTEE AGENDA ITEM # 12**

*Meeting Date:*       **June 9<sup>th</sup>, 2016**

*Subject:*               **Motor Vehicle Towing & Storage Ordinance Chapter IV 4-7**

*Submitted by:*       **Lt. Michael Pigott**

*Approved by:*       **Administrator Donna Vieiro**

---

---

**RECOMMENDATION**

Request the approval to amend the Motor Vehicle Tow & Storage Ordinance Chapter IV 4-7.2 and 4-7.7.

---

---

**PREVIOUS ACTION**

Revised 2006-02

---

---

**BACKGROUND**

The tow ordinance has not been revised since 2006. There are a few changes that should be made in keeping Holmdel Township in line with surrounding Towns.

1. Currently, storage rates start at 12:01 AM of the next day after the tow/impound. The revision has the storage rate starting at the time of the tow/impound.
  2. Currently, vehicles less than 10,000 lbs. are charged \$80 per tow. Under the revised ordinance, this charge is increased to \$125. Vehicles 10,000 to 30,000 lbs. are currently charged \$125 per tow. Under the revised ordinance those vehicles will be charged \$175.
  3. In addition, currently, motor vehicles less than 10,000 lbs. are charged a storage rate of \$30 per day, and under the revision the charge will be increased to \$40 per day.
  4. Under the current ordinance for a Towing Company to be eligible to tow for Holmdel Township, their yard must be within one and one quarter (1.25) miles of the radius of Holmdel. Under the proposed ordinance this restriction is increased to three (3) miles.
- 
- 

**FISCAL IMPACT**

There is a slight monetary benefit to the Township as a result of the storage rate increase, and the storage charge starting on the day the vehicle is towed/impounded.

---

---

**ATTACHMENTS**

Amended ordinance draft

|   |
|---|
| <p><b><u>For Internal Use</u></b><br/><i>Township Committee Action</i></p> <p>Approve        Denied        Other</p> <p>Comments: _____</p> <p>_____</p> <p>Date Delegated: _____</p> <p>Signature: _____</p> |
|---|

AN ORDINANCE AMENDING SECTION CHAPTER IV (GENERAL LICENSING), SECTION 4-7 (MOTOR VEHICLE TOWING AND STORAGE), SECTION 4-7.2 DEFINITIONS, SECTION 4-7.4 ESTABLISHMENT AND OPERATION OF TOW LIST, SECTION 4-7.6 STANDARDS AND QUALIFICATIONS (e) MOTOR VEHICLE STORAGE, AND 4-7.7 TOWING AND STORAGE FEES (e) FEE SCHEDULE OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOLMDEL, MONMOUTH COUNTY, NEW JERSEY. 2016-11

BE IT ORDAINED by the Township Committee of the Township of Holmdel, County of Monmouth and State of New Jersey as follows: (additions are underlined, and deletions are in [brackets]):

## **Section 1.**

### **4-7.2 Definitions.**

Storage rate charges shall begin at [12:01 a.m. of the next day and each day shall end at 11:59 p.m.] at the time of impoundment and shall be charged each day after for every day the vehicle is impounded. A new day starts at 12:01 am.

### **4-7.4 Establishment and Operation of Tow List.**

The Chief of Police or his/her designee shall establish a list of towing and storage contractors designated to provide towing and storage services required by the Police Department. Any towing and storage contractors qualifying pursuant to this section shall be included on the list and those on the list shall be called on a rotating basis to provide the required towing and storage services. Whenever a towing and storage contractor is called through the Police Department, whether as a result of being next on the tow list, or for another reason, that towing and storage contractor will rotate to the bottom of the list. In the event any towing company responds for an impounded vehicle between the hours of 7pm and 7am, that company will remain at the top of the list until they are called for the next accident. The Chief of Police or his/her designee shall establish such other written procedures for the operation of the tow list as he/she shall deem appropriate. Nothing in this ordinance shall preclude the Chief of Police from making any exceptions to adding companies to this list based on need. Nothing contained herein shall prevent the Chief of Police or his/her designee from requesting additional towing services from others, if, in the judgment of such person, the size, nature or scope of the accident conditions or the performance of the called towing service requires that assistance be rendered.

### **4-7.6 Standards and Qualifications.**

Section a. through c. – No Change

e. *Motor Vehicle Storage.* The towing service must operate a suitable motor vehicle storage area in an area zoned for such use. This storage yard used must be located within a ~~[one and one-quarter (1.25) mile]~~ three mile (3) radius of the Township of Holmdel and appear on the towing and storage contractor's insurance certificate. No towing service may store an impounded vehicle except at a suitable, fenced and secure storage yard and only when storage at such facility is directed by the Police. Upon request, authorized personnel of the Police Department shall be able to have access to vehicles twenty-four (24) hours per day within the storage area.

#### **4-7.7 Towing and Storage Fees.**

Section a. through d. – No Change

e. *Fee Schedule.*

1. Application Fee: \$150.00.

2. Basic Tow.

(a) Motor vehicle under 10,000 lb. - ~~[\$80.00]~~ \$125

(b) Motor vehicle between 10,000 - 30,000 lbs. - ~~[\$125.00]~~ \$175

(c) Motor vehicle 30,001 lbs.+ - \$250.00.

~~[(d) — If motor vehicle is stored at the Holmdel Municipal Impound yard an additional \$10.00 will be charged for processing and billing.]~~

3. Storage Fees.

(a) Motor vehicles under 10,000 lbs. - ~~[\$30.00 per day].~~ \$40.00 per day fee starts immediately

(b) Motor vehicle between 10,000 – 30,000 lbs. - \$50.00 per day.

(c) Motor vehicle 30,001 lbs.+ - \$75.00 per day.

**Section 2.** The remainder of all other sections and subsections of the aforementioned ordinance not specifically amended by this ordinance shall remain in full force and effect.

**Section 3.** All Ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency.

**Section 4.** If any section paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.

**Section 5.** This ordinance shall take effect upon its passage and publication according to law.

**LEGAL NOTICE**

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on June 9, 2016, 2016 and will be considered for final passage and adoption at a meeting of said Township Committee to be held on June 21, 2016 at Township Hall, 4 Crawfords Corner Road, Holmdel, NJ at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity.

Eric Hinds, Mayor

Attest:

Maureen Doloughy, RMC  
Township Clerk

TOWNSHIP OF HOLMDEL

---

TOWNSHIP COMMITTEE AGENDA ITEM # 13

Meeting Date: May 17, 2016

Subject: Long Term Tax Exemption – Ordinance 2016-09

Submitted by: Maureen Doloughy

Approved by:

---

---

**RECOMMENDATION**

It is recommended that the Committee Adopt the Ordinance after the Public Hearing

---

---

**PREVIOUS ACTION**

---

---

**BACKGROUND**

A Financial Agreement has been negotiated between the Township and Redeveloper in accordance with the Exemption Law.

---

---

**FISCAL IMPACT**

None

---

---

**Attachments:**

Ordinance 2016-09

*For Internal Use*

Township Committee Action

Approve

Denied

Other

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOWNSHIP OF HOLMDEL

AN ORDINANCE OF THE TOWNSHIP OF HOLMDEL APPROVING A FINANCIAL AGREEMENT FOR A LONG TERM TAX EXEMPTION WITH THE REDEVELOPER OF BLOCK 11, LOTS 38.04 AND 38.06, PURSUANT TO THE LONG TERM TAX EXEMPTION LAW, (N.J.S.A. 40A:20-1 ET SEQ.)

2016-09

WHEREAS, the Township Committee and Township Planning Board have engaged in multiple investigations and studies pursuant to the requirements of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq. (the "Redevelopment Law") relating to the former Bell Laboratories property consisting of approximately 473 acres located in the Township along Crawford's Corner Road and Roberts Road with frontage on Middletown Road, formerly known as Block 11, Lots 38, 38.02, 73.01, 73.02, 73.03 and 73.04, and presently known as Block 11, Lots 38.03, 38.04, 38.05, 38.06 and 38.07 on the Township tax map (the "Overall Redevelopment Tract"); and

WHEREAS, such investigations and studies resulted in the Township, by resolution dated May 5, 2011, designating the Overall Redevelopment Tract as an "as an area in need of rehabilitation" and subsequently, by resolution dated May 3, 2012, "as an area in need of redevelopment" under the terms of the Redevelopment Law; and

WHEREAS, on May 17, 2012, the Township Committee adopted Ordinance No. 2012-12, approving and adopting the Alcatel Lucent Redevelopment Plan dated April 2012 prepared by CME Associates (the "Redevelopment Plan"); and

WHEREAS, the Redevelopment Plan envisions, inter alia, the development within the Overall Redevelopment Tract of a residential project consisting up to one hundred eighty-five (185) active adult dwelling units; and

WHEREAS, Toll Holmdel Urban Renewal, LLC (the "Entity") is the fee simple owner of that certain portion of the Overall Redevelopment Tract identified as Lots 38.04 and 38.06 in Block 11 on the Township's tax map (the "Subject Property"); and

WHEREAS, by Resolutions dated February 4, 2014, and February 17, 2015, the Township conditionally designated the Entity as the redeveloper of the Subject Property, and by Resolution dated May 17, 2016 extended the conditional designation of the Entity as Redeveloper of the Subject Property; and

WHEREAS, by Resolution dated August 12, 2014, the Township Planning Board granted the Entity preliminary and final major site plan approval with variances and design waivers for development of a 185-unit age-restricted, carriage-home residential project (the "Project"); and

WHEREAS, the Entity will be the Redeveloper of the Property and will enter into an agreement with the Township governing the terms and conditions of said redevelopment (the "Redevelopment Agreement"); and

WHEREAS, the Entity has made a written application (the "Application") to the Mayor and Committee for a long term tax exemption pursuant to the Long Term Tax Exemption Law, N.J.S.A. 40A:20-1 et seq. (the "Exemption Law"), for the improvements to be constructed at the Subject Property as part of the Project; and

WHEREAS, the provisions of the Exemption Law authorize the Township to accept annual service charges in lieu of real property taxes paid by the Entity to the Township; and

WHEREAS, the Project will be subject to the requirements of the Exemption Law, N.J.S.A. 40A:20-1 et seq.; and

WHEREAS, the Redeveloper is an urban renewal entity duly formed in accordance with the Exemption Law and approved by the Department of Community Affairs; and

WHEREAS, a Financial Agreement has been negotiated between the Township and Redeveloper in accordance with the Exemption Law, a copy of which is attached hereto as Exhibit A; and

WHEREAS, the said Financial Agreement will be on file in the Office of the Township Clerk.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Holmdel, in the County of Monmouth, that the Financial Agreement negotiated by and between the Township and the Redeveloper, for the Subject Property is hereby approved in substantially the same form as attached hereto as Exhibit A.

BE IT FURTHER ORDAINED, that the Mayor is authorized to execute on behalf of the Township the said Financial Agreement in substantially the same form as that attached hereto as Exhibit A, to be agreed to and approved by Township counsel and the Redeveloper.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with the provisions of this Ordinance be and the same hereby are repealed.

BE IT FURTHER ORDAINED, that if any portion or clause of this Ordinance is declared null and void for any reason whatsoever, same shall not affect the validity or constitutionality of any other part or portion of this Ordinance.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective immediately upon final passage and publication as required by law, as the "Ordinance Approving the Financial Agreement for Block 11, Lots 38.04 and 38.06."

PUBLIC NOTICE is hereby given that the foregoing proposed Ordinance was introduced and read by title for the first time at the May 17, 2016, meeting of the Township Committee of the Township of Holmdel and this Ordinance will be considered for final passage at the June 9, 2016, meeting of the Township Committee to be held at 7:30 p.m. or as soon thereafter as the matter may be reached at Holmdel Township Municipal Building, Council Chambers, 4 Crawford's Corner Road, Holmdel, New Jersey, at which time and place all persons interested will be given an opportunity to be heard concerning same.

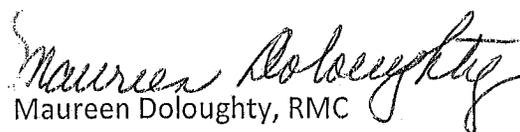
Maureen Doloughy, Municipal Clerk

EXHIBIT A  
FINANCIAL AGREEMENT

(\$163.50)

0001291180-01

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of a Notice published in the Asbury Park Press on May 24, 2016.

  
Maureen Doloughy, RMC  
Township Clerk

TOWNSHIP COMMITTEE AGENDA ITEM # 14

*Meeting Date:* June 9, 2016  
*Subject:* Temporary Relief from Sign Ordinance  
*Submitted by:* Loni Lucina, Administrative Clerk  
*Approved by:* Donna M. Vieiro, Township Administrator

---

**RECOMMENDATION**

Toll Brothers would like temporary relief from the sign ordinance (30-96.1k) for the placement of 53 temporary advertising signs for Toll Regency/Reserve and Bam Hollow developments.

---

**PREVIOUS ACTION**

None

---

**BACKGROUND**

Toll Brothers is currently developing both the Regency which will consist of 185 age restricted, carriage type homes and the Reserve which will consist of 40 single family homes on the Bellworks property. They are also under construction of Bamm Hollow in Middletown consisting of over 100 luxury homes. The developer is requesting temporary relief from the sign Ordinance which prohibits advertising signs anywhere within the Township. They are proposing to put up 53 signs that are no larger than 4 square feet in size from 4:00 am Saturday to 11:00 pm Sunday for 416 consecutive weekends. They are requesting to place the signs along Roberts Road, Crawfords Corner Road, Red Hill Road. They also would like to place them along county roads Van Shoick Road and CR 520.

---

**FISCAL IMPACT**

None

---

**Attachments:**

Letter from Toll Brothers  
Exhibit A- location of signage  
For the Reserve/Regency  
Exhibit B- location of signage for  
Bamm Hollow

|                                  |        |
|----------------------------------|--------|
| <b><u>For Internal Use</u></b>   |        |
| <i>Township Committee Action</i> |        |
| Approve                          | Denied |
| Other                            |        |
| Comments: _____                  |        |

# Toll Brothers

America's Luxury Home Builder®

May 13, 2016

Holmdel Town Council  
4 Crawfords Corner Road  
Holmdel, NJ 07733

Re: Temporary Signage for Reserve at Holmdel

Dear Township Council,

The purpose of this letter is to request temporary relief from the Holmdel Township Sign Ordinance for the placement of up to 53 temporary signs with a maximum surface area of 4 square feet in the locations indicated on the attached exhibit A and exhibit B.

These aforementioned signs will be in place every weekend between the hours of 4:00am on Saturday and 11:00pm on Sunday. We currently anticipate operating under this relief for a period not to exceed 416 weekends.

Sincerely,

Toll Brothers



Justin Heaton  
Project Manager  
Reserve at Holmdel  
JH/ss

Exhibit A

NJ North - Toll Reserve...

60 signs  
9 views  
SHARE

Untitled layer

SITE LOCATION

- Point 2
- Point 3
- Point 4
- ... 57 more



Exhibit B

NJ North - Toll Bamm...

driver: Scott K  
40 signs  
SFH  
78 views  
SHARE

Untitled layer

- RIGHT - Rt 35N @ ramp for Laurel Ave
- STRAIGHT - Laurel Ave @ light w/ Rt 35...
- RIGHT - Rt 35 S cnr Laurel Ave - TURN D...
- RIGHT - Laurel Ave opposite Commons...
- STRAIGHT - Laurel Ave just past Avon Pl
- STRAIGHT - Laurel Ave cnr Boxwood Te...
- STRAIGHT - Laurel Ave near Beau Ridge...
- STRAIGHT - Laurel Ave cnr Holmdel Mid...
- LEFT - Holmdel Middletown Rd @ Laurel...
- RIGHT - Holmdel Middletown Rd @ Laur...
- STRAIGHT - Laurel Ave past Winchester...
- STRAIGHT - Laurel Ave cnr Galloping Hill...
- STRAIGHT - Laurel Ave opposite GSP ex...
- left arrow GSP exit 114 ramp - end of ra...
- straight arrow Red Hill Rd - ramp to GSP...
- right arrow GSP exit 114 ramp - end of r...
- left arrow Red Hill Rd - in island @ light...
- straight arrow Crawfords Cnr Rd - @ ligh...
- straight arrow Everett Rd - @ light w/ A...
- left arrow Everett Rd - cnr Sunnyside Rd
- right arrow Everett Rd - @ Sunnyside Rd...



Map data ©2016 Google, Terms 1,000 ft

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM # 15

Meeting Date: June 3, 2016

Subject: Authorize a Construction Contract and Construction Inspection Services for Rehabilitation of the Township's Sanitary Sewer System

Submitted by: Edward G. Broberg, P.E., Township Engineer

Approved by:

**RECOMMENDATION**

I recommend that a contract be awarded to Aqua Infrastructure Rehabilitation Co., LLC in the amount of \$165,240.00 subject to review of the bid documents by the Township Attorney. Furthermore, I am requesting that the contract administration and inspection services be authorized in accordance with a proposal on file with the Township Administrator.

**PREVIOUS ACTION**

In previous action the Governing Body authorized the preparation of bid documents that are associated with this construction contract.

**BACKGROUND**

This sanitary sewer rehabilitation is Part 1 of the Township's requirements associated with an agreement with the Bayshore Regional Sewerage Authority.

**FISCAL IMPACT**

The Fiscal Impact is \$165,240.00 as described above plus the inspection and contract administration fees in the amount of \$14,250.00 as set forth in a proposal on file with the Township Administrator.

**Attachments:**

Recommendation of Award dated June 3, 2016

Maureen Doloughty, Clerk  
Ms. Barbara Kovelesky, Deputy Clerk/Purchasing Assistant  
Jeanette Larrison, Chief Financial Officer  
Donna Vieiro, Administrator

H:\HOLM\G1601\Correspondence\Agenda Report\_2016 4-27\_16.doc

| <b><u>For Internal Use</u></b>   |        |       |
|----------------------------------|--------|-------|
| <i>Township Committee Action</i> |        |       |
| Approve                          | Denied | Other |
| Comments: _____                  |        |       |
| _____                            |        |       |
| _____                            |        |       |
| Date Delegated: _____            |        |       |
| Signature: _____                 |        |       |

## RESOLUTION AWARDING CONTRACT

WHEREAS, bids were received on June 1, 2016 at the Municipal Building, Crawfords Corner Road, Holmdel, New Jersey for Contract for the 2014 Sanitary Sewer Lining and Trenchless Rehabilitation; and

WHEREAS, the following bids were received:

| <u>Contractor</u>  | <u>Amount</u> |
|--|---------------|
| Aqua Infrastructure Rehabilitation Co, LLC<br>dba Tri State Gardening; | \$165,240     |
| National Water Main Cleaning Co;                                       | \$195,280     |

and

WHEREAS, the Township Engineer has recommended an award be made to Aqua Infrastructure Rehabilitation Co, LLC dba Tri State Gardening; and

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby awards a contract to Aqua Infrastructure Rehabilitation Co, LLC dba Tri State Gardening in accordance with the bid documents in the amount of \$165,240 subject to review and approval of the bids by the Township Attorney and the availability of funds.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Aqua Infrastructure Rehabilitation Co, LLC dba Tri State Gardening, the Township Chief Financial Officer, Township Administrator, Township Engineer, and to each of the unsuccessful bidders together with a return of any bid security.

### CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel, do hereby certify that the above is a true copy of the Resolution adopted by the Holmdel Township Committee at a meeting held on June 9, 2016.

Maureen Doloughy, RMC  
Township Clerk



YOUR GOALS. OUR MISSION.

HOLM-06080

June 3, 2016

Donna Vieiro, Township Administrator  
Township of Holmdel  
4 Crawfords Corner  
Holmdel, NJ 07733

**Re: 2014 Sanitary Sewer Lining and Trenchless Repair Program  
Recommendation of Award**

Dear Ms. Vieiro:

On Wednesday, June 1, 2016, bids were received for the 2014 Sewer Repair and Rehabilitation Program. The project involves sewer lining and trenchless repairs and two bids were received as follows:

|   |              |
|---|--------------|
| Aqua Infrastructure Rehabilitation Co., LLC<br>d/b/a Tri State Grouting<br>567 Walther Road<br>Newark, Delaware | \$165,240.00 |
|---|--------------|

|                                  |              |
|----------------------------------|--------------|
| National Water Main Cleaning Co. | \$195,280.00 |
|----------------------------------|--------------|

I have reviewed these bids and recommend that the contract be awarded to Aqua Infrastructure Rehabilitation Co., of Newark, Delaware in the amount of \$165,240.00 subject to review by the Township Attorney. Copies of the bids have been forwarded to the Attorney's office.

Based on the above, I recommend that the award will be made at the Township Committee meeting of June 9. An agenda report concerning this matter is enclosed.

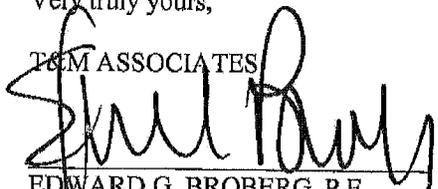
With regard to the second contract, which involves more complex sewer work requiring excavation, no bids were received. I will be reviewing this matter with Mr. Stevens to determine whether the project should be re-advertised or combined with other work in the future.

A copy of the bid summary for the trenchless work is enclosed for your information.

If you have any questions or require additional information, please contact me.

Very truly yours,

T&M ASSOCIATES

  
EDWARD G. BROBERG, P.E.  
HOLMDEL TOWNSHIP ENGINEER

EGB:dk  
Enclosure

cc: Jeanette Larrison, CFO  
Maureen Doloughy, Clerk  
Robert Munoz, Esq.  
Victor Stevens, Director of Infrastructure

H:\HOLM\06080\Correspondence\Vieiro\_EGB\_2014 Sanitary Sewer Lining and Trenchless Repair Program.docx