
HOLMDEL TOWNSHIP

OFFICE OF THE TOWNSHIP CLERK

TO: Mayor and Township Committee

FROM: Maureen Doloughy, RMC, Township Clerk

DATE: March 31, 2016

RE: Agenda Items for the Meeting of April 5, 2016

PLEASE NOTE: There will be a Closed Session beginning at 7:00 PM

Hearing on Ordinances

1. NJSA 40A:4-45.15 provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriations and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years.

Chief Financial Officer

2. A Resolution has been prepared in accordance with NJSA 40A:4-8 which provides that the budget be read by title only at the time of the publication providing that at least one week prior to the hearing date a complete copy of the approved budget has been made available by the Clerk to persons requiring them. The 2016 Introduced Budget has been published on the Township website.

3. The Holmdel Township Municipal Budget was Introduced on March 1, 2016. The budget summary was published in the Asbury Park Press. The budget has been available to the public on the Township's website and at the Township Clerk's office. The Public Hearing has been scheduled for April 5, 2016.

Consent

The list of Bills Payable has been forwarded to you for review. The Resolution of Approval has been prepared.

The List of Purchases over \$3,500 is enclosed for your review.

HOLMDEL TOWNSHIP

OFFICE OF THE TOWNSHIP CLERK

In accordance with the Planning Board approval 701 Holmdel Associates, Inc. has submitted the Acknowledgement of Development Fees for Mount Laurel Contribution. Once the Township Committee approves this document it will be forwarded to the Monmouth County Clerk for Recording.

Recreation Director Robert Ward has requested that the Committee approve Brian Wiltbank as Assistant Manager at the Swim Club for the 2016 Season. This will be his third year in this position and his salary will be \$15.50 per hour.

A Resolution has been prepared awarding the contract for Swim Club Opening/Closing for 2016 to Aquatic Services. Two proposals were received and Aquatic Services was the lowest bidder.

Joe Dupuis has submitted an application to become a Holmdel Township Fire Fighter. The background check and physical have been approved by the Police Department.

Minutes

The Minutes of the Meeting held on November 24 and December 15, 2015, February 2, February 16, March 1, and March 15, 2016 have been forwarded to you for review.

Sales Trailer

Crown Royal Homes has made application for a Sales Trailer to be placed on Palmetto Court. The Traffic Safety Officer, Township Engineer, and Code Enforcement Officer have reviewed the plan and have no objection to the placement of the trailer. The trailer will not interfere with roadway traffic in the area and will not create view obstructions, will not have any impact on environmentally sensitive areas and will be located more than 125 feet from any residential dwelling.

As always if you have questions or cannot attend the meeting please call me at 732-946-2820

HOLMDEL TOWNSHIP

Tel: 732-946-2820

4 CRAWFORDS CORNER ROAD
HOLMDEL, NEW JERSEY 07733

Fax: 732-946-0116

HOLMDEL TOWNSHIP COMMITTEE REGULAR MEETING

April 5, 2016

7:00 PM Executive Session

7:30 PM Open Session

Date

Time

Call meeting to order.

Statement to be read by Mayor:

I hereby announce that pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was sent to the Asbury Park Press, the Independent, and the Two River Times and posted on the bulletin board in Township Hall and filed in the Township Clerk's Office on January 9, 2016.

Roll Call:

	Present	Absent
Eric Hinds, Mayor	_____	_____
Gregory Buontempo, Deputy Mayor	_____	_____
Patrick Imprevuto, Committeeman	_____	_____
Joseph Ponisi, Committeeman	_____	_____
Thomas Critelli, Committeeman	_____	_____

Also Present:

E.G. Broberg, Engineer	_____	_____
Robert F. Munoz, Attorney	_____	_____
Donna Vieiro, Township Administrator	_____	_____
Jeanette Larrison, Chief Financial Officer	_____	_____
Maureen Doloughy, Township Clerk	_____	_____

Pledge of Allegiance and Moment of Silent Prayer

The Township Committee may adjust the order of the Agenda Items at their discretion

Township Committee Meeting – April 5, 2016

Resolution to Close Meeting – Action May be Taken in Public After
Adjournment

Hearings on Ordinances

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK 2016-03

Clerk's Statement

Public Hearing

Motion to adopt on final reading and publish in the Asbury Park Press according
to law.

Chief Financial Officer

Adopt Resolution to Read Budget by Title Only

2016 Municipal Budget Public Hearing

Clerk

Consent Agenda

Approve Bills Payable

Approve Purchases over \$3,500

Accept Acknowledgement of Development Fees for Mount Laurel Contribution for 701
Holmdel Associates, Inc.

Approve Brian Wiltbank as Assistant Manager at the Swim Club for the 2016 Season

Adopt Resolution Awarding Contract for Opening and Closing the Swim Pool to Aquatic
Services in the Amount of \$13,898.00

Approve Joe Dupuis as a Holmdel Township Fire Fighter

Township Committee Meeting – April 5, 2016

Minutes

Approve Minutes of the Meeting held on November 24 and December 15, 2015, February 2, February 16, March 1, and March 15, 2016

Sales Trailer

Request to Place Sales Trailer on Palmetto Court

Departments

Administrator

Professionals

Attorney

Engineer

Boards/Committees

Business From the Committee

Public Portion – Agenda and Non-Agenda Items

Adjournment

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM #

Meeting Date: April 5, 2016

Subject: **Ordinance 2016-03**

Submitted by: Maureen Doloughy

Approved by:

RECOMMENDATION

It is recommended that the Committee adopt the Ordinance after the Public Hearing

PREVIOUS ACTION

BACKGROUND

NJSA 40A:4-45.15 provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriations and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years.

FISCAL IMPACT

None

Attachments:

Ordinance 2016-03

For Internal Use

Township Committee Action

Approve

Denied

Other

Comments: _____

HOLMDEL TOWNSHIP
CALENDAR YEAR 2016
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14) 2016-03

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,
WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,
WHEREAS, the Mayor and Township Committee of the Township of Holmdel in the County of Monmouth finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,
WHEREAS, the Mayor and Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 593,563.78 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,
WHEREAS the Mayor and Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.
NOW THEREFORE BE IT ORDAINED, by the Mayor and Township Committee of the Township of Holmdel, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of Holmdel shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 593,563.78, and that the CY 2016 municipal budget for the Township of Holmdel be approved and adopted in accordance with this ordinance; and,
BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,
BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,
BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

LEGAL NOTICE

The foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Committee of the Township of Holmdel held on March 1, 2016 and will be considered for final passage and adoption at a meeting of said Township Committee to be held on April 5, 2016 at Township Hall, 4 Crawfords Corner Road, Holmdel, NJ at 7:30 PM at which time and place all persons desiring to be heard thereon will be given full opportunity.

Eric Hinds, Mayor

Attest:
Maureen Doloughy, RMC
Township Clerk
(\$100.50)

0001095697-01

I, Maureen Doloughy, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of an Ordinance published in the Asbury Park Press on March 4, 2016.


Maureen Doloughy, RMC
Holmdel Township Clerk

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM #

Meeting Date: April 5, 2016

Subject: **Resolution to Read Budget by Title**

Submitted by: Maureen Doloughy

Approved by:

RECOMMENDATION

It is recommended that the Committee adopt the Resolution

PREVIOUS ACTION

BACKGROUND

A Resolution has been prepared in accordance with NJSA 40A:4-8 which provides that the budget be read by title only at the time of the publication providing that at least one week prior to the hearing date a complete copy of the approved budget has been made available by the Clerk to persons requiring them. The 2015 Introduced Budget has been published on the Township website.

FISCAL IMPACT

None

Attachments:

Resolution

For Internal Use

Township Committee Action

Approve

Denied

Other

Comments: _____

Resolution to Read Budget by Title Only

WHEREAS, NJSA 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of the hearing a complete copy of the approved budget as advertised has been posted in Town Hall and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED that the budget shall be read by title only.

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel, do hereby certify this to be a true copy of a Resolution adopted by the Township Committee of the Township of Holmdel at a meeting held on April 5, 2016

Maureen Doloughy, RMC
Township Clerk

TOWNSHIP OF HOLMDEL
2016 Municipal Budget
of the Township of Holmdel, County of
Monmouth for the fiscal year 2016.
Revenue and Appropriation Summaries

Summary of Revenues		2016	Anticipated	2015
1. Surplus				
2. Total Miscellaneous Revenue		2,710,000.00		1,900,000.00
3. Receipts from Delinquent Taxes		4,055,530.87		5,031,172.41
4. a) Local Tax for Municipal Purpose		575,000.00		740,000.00
b) Addition to Local District School Tax		14,527,675.55		14,354,244.54
c) Minimum Library Tax		.00		.00
Total Amount to be Raised for Support of Municipal Budget		.00		.00
Total General Revenues		14,527,675.55		14,354,244.54
		21,868,206.42		22,025,416.95

Summary of Appropriations		2016 Budget	Final 2015 Budget
1. Operating Expenses: Salaries and Wages		8,396,391.00	8,526,774.00
Other Expenses		6,576,532.12	6,591,333.65
2. Deferred Charges and Other Appropriations		2,558,312.44	3,126,921.25
3. Capital Improvements		500,000.00	100,000.00
4. Debt Service (Include for School Purposes)		2,399,958.46	2,296,961.41
5. Reserve for Uncollected Taxes		1,437,012.40	1,383,426.64
Total General Appropriations		21,868,206.42	22,025,416.95

2016 Dedicated Sewer Utility Budget

Summary of Revenues		2016	Anticipated	2015
1. Surplus				
2. Miscellaneous Revenues		368,178.84		219,135.08
3. Deficit (General Budget)		2,465,477.16		2,379,245.61
Total Revenues		.00		.00
		2,833,656.00		2,598,380.69

Summary of Appropriations		2016 Budget	Final 2015 Budget
1. Operating Expenses: Salaries and Wages		319,750.00	209,481.00
Other Expenses		2,139,000.00	2,061,154.00
2. Capital Improvements		50,000.00	40,000.00
3. Debt Service		260,971.00	247,828.00
4. Deferred Charges and Other Expenditures		63,935.00	39,917.69
5. Surplus (General Budget)		.00	.00
Total Appropriations		2,833,656.00	2,598,380.69

2016 Dedicated Swim Pool Utility Budget

Summary of Revenues		2016	Anticipated	2015
1. Surplus				
2. Miscellaneous Revenues		119,000.00		148,303.00
3. Deficit (General Budget)		354,490.00		359,845.00
Total Revenues		.00		.00
		473,490.00		508,148.00

Summary of Appropriations		2016 Budget	Final 2015 Budget
1. Operating Expenses: Salaries and Wages		225,890.00	207,403.00
Other Expenses		222,800.00	284,945.00
2. Capital Improvements		7,500.00	.00
3. Debt Service		.00	.00
4. Deferred Charges and Other Expenditures		.00	.00
5. Surplus (General Budget)		17,300.00	15,800.00
Total Appropriations		473,490.00	508,148.00

Balance of Outstanding Debt

	General		Utilities	
	General	Sewer	Sewer	Swim Pool
Interest	563,098.21	16,243.00		
Principal	2,368,465.18	261,728.00		
Outstanding Balance	20,319,672.89	1,366,728.00		

Notice is hereby given that the budget and tax resolution was approved by the governing body of the Township of Holmdel, County of Monmouth on March 1, 2016. A hearing on the budget and tax resolution will be held at the Municipal Building, on April 5, 2016 at 7:30 p.m. at which time and place objections to the Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons. Copies of the budget are available in the office of Maureen Doloughty, Township Clerk, at the Municipal Building, 4 Crawfords Corner Road, Holmdel, NJ 07733, phone number 732-946-2820, during the hours of 8:30 a.m. to 4:30 p.m. (\$189.00)

0001094502-01

I, Maureen Doloughty, Township Clerk of the Township of Holmdel do hereby certify this to be a true copy of the Budget Summary for 2016 published in the Asbury Park Press on March 4, 2016.

Maureen Doloughty
Maureen Doloughty, RMQ
Township Clerk

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM #

Meeting Date: April 5, 2016

Subject: 701 Holmdel Associates, Inc.

Submitted by: Maureen Doloughy

Approved by:

RECOMMENDATION

It is recommended that the Committee accept the Agreement

PREVIOUS ACTION

BACKGROUND

In accordance with the Planning Board approval 701 Holmdel Associates, Inc. has submitted the Acknowledgement of Development Fees for Mount Laurel Contribution. Once the Township Committee approves this document it will be forwarded to the Monmouth County Clerk for Recording.

FISCAL IMPACT

None

Attachments:

of Development Fees for Mount Laurel Contribution Agreement

For Internal Use

Township Committee Action

Approve

Denied

Other

ACKNOWLEDGEMENT OF DEVELOPMENT FEES
FOR MOUNT LAUREL CONTRIBUTION
NON-RESIDENTIAL DEVELOPMENT
FOR 701 HOLMDEL ASSOCIATES, LLC

This Acknowledgement is made on the 16th day of March, 2016 by 701 Holmdel Associates, LLC, having its principal place of business at 701 Holmdel Road, Holmdel New Jersey 07733, (the "Developer") for the benefit of the Township of Holmdel, a municipality of the State of New Jersey, having its principal office located at the Municipal Building, 4 Crawfords Corner Road, P.O. Box 410, Holmdel, NJ 07733 (the "Township").

WHEREAS, the Developer is the owner of real property located at 701 Holmdel Road and identified on the Holmdel Township tax map as Block 46, Lot 22 (the "Subject Property") which is located within the R-15 residential zone district of the Township, but which has been used as a gas station since approximately 1970; and

WHEREAS, the Developer filed an application with the Zoning Board of Adjustment of the Township of Holmdel (the "Zoning Board") seeking approval to expand this non-conforming use through the construction of two (2) 24' by 36' canopies over the existing pump stations on the Subject Property ("the "Proposed Development"); and

WHEREAS, on December 16, 2015, the Zoning Board granted Preliminary and Final Site Plan Approval and Use and Bulk Variance Relief (Site Plan 2015-7) to the Developer for the Proposed Development on the Subject Property and this approval was memorialized in a Resolution adopted on January 20, 2016; and

WHEREAS, the Zoning Board conditioned its approval of the Proposed Development on the Subject Property upon the Developer making a mandatory monetary contribution for Mount Laurel purposes to the Township of Fair Share Housing Fund pursuant to Chapter 14, Housing, of the Code of the Township of Holmdel (see General Condition #7 on Page 13 of the Zoning Board's resolution of approval of this application); and

WHEREAS, the Developer desires to proceed with the construction and development of the Proposed Development on the Subject Property, and the Developer and the Township desire to ensure that the Township's Mount Laurel housing obligations are provided in a timely manner;

WHEREAS, the parties hereto acknowledge it is beneficial to facilitate the funding of the Township's Mount Laurel obligations; and

WHEREAS, the parties further acknowledge that Developer is required by Chapter 14 of the Township Code and by N.J.A.C. 5:94-6.1 *et. seq.* of COAH regulations to pay a development fee equal to two percent (2.0%) of the equalized assessed value of the increase in the equalized assessed value of the Subject Property as a result of the Proposed Development; and

WHEREAS, the parties further acknowledge that the New Jersey Legislature adopted Legislation in July 2008 known as the Statewide Non-residential Development Fee Act, N.J.S.A. 40:55D-8.1 -8.7 which in part, superseded all municipal development fee ordinances, and instead imposed a 2.5% development fee for non-residential development; and

NOW, THEREFORE, in accordance with the requirements of the Non-Residential Development Fee Act, the parties hereby acknowledge as follows:

1. The Developer, its successors and assigns, shall pay to the Township of Holmdel, a development fee equal to two and one-half percent (2.5%) of the equalized assessed value of the increase in the equalized assessed value of the Subject Property as a result of the Proposed Development, as determined by the Holmdel Township tax assessor.

2. Cash contributions pursuant to Paragraphs 1 and 2 of this Acknowledgment shall be paid as follows:

(a) When a cash development fee is to be made in a sum determined by applying a percentage figure against the equalized assessed value of the Subject Property with the Proposed Development, the following rule shall apply: The value of Subject Property shall be the equalized assessed value of the Subject Property at the time of the completion of the Proposed Development or where feasible, completion of the improvement in question.

(b) the Developer shall pay fifty percent (50%) of the calculated development fee to the Township at the issuance of the building permit. The development fee shall be estimated by the Tax Assessor prior to the issuance of the building permit based upon construction costs.

(c) The Developer shall pay the remaining fee to the Township at issuance of the certificate of approval of occupancy. At the issuance of the certificate of approval or occupancy, the Tax Assessor shall calculate the equalized assessed value and the appropriate development fee. The Developer shall be responsible for paying the difference between the fee calculated at the time of issuance of the certificate of approval or occupancy and the amount paid at the time of issuance of the building permit.

(d) All payments shall be made to the Township in the form of a payment by certified check or bank money order payable to the "Holmdel Fair Share Housing Fund".

(3) Upon payment by the Developer and receipt by the Township of the total amount due hereunder, as set forth in Paragraphs 1 and 2 herein, the Developer, its successors and assigns, with respect to this improvement, shall have no further obligation to the Township for any Mount Laurel purposes as a

result of the approved development on the Subject Property as it exists at this time.

(4) By signing this Acknowledgement, the Developer binds itself, its successors, heirs, assigns and legal representatives hereto with respect to all covenants and obligations contained in this Acknowledgement.

(5) This Acknowledgement may not be modified except by the written agreement of the Township.

(6) No notice, request, consent, approval, waiver or other communication under this Acknowledgment shall be effective unless, but any such communication shall be deemed to have been given if, the same is in writing and is (a) served personally or (b) mailed by registered or certified mail, postage prepaid, addressed to the parties at the addresses noted below:

Upon the Township:

Maureen Doloughty, Township Clerk
Holmdel Municipal Building
P.O. Box 410
Holmdel, NJ 07733

With a copy to Attorney:

Andrew Bayer, Esq.
GluckWalrath LLP
428 River View Plaza
Trenton, NJ 08611

Developer:

701 Holmdel Associates, LLC
701 Holmdel Road
Holmdel New Jersey 07733

With a copy to Attorney:

Louis Granata, Esq.
Louis E. Granata, P.C.
210 Main Street
Matawan, NJ 07747

(7) This Acknowledgement and the performance hereof shall be governed, interpreted, construed and regulated by the laws of the State of New Jersey.

(8) Wherever herein the singular number is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders, and vice versa, as the context shall require.

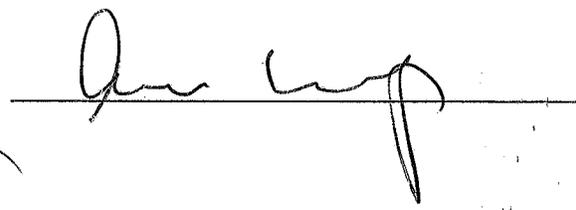
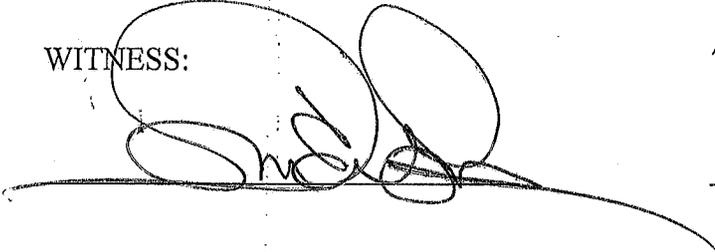
(9) The within Acknowledgement may be assigned by the Developer to any grantee of the Subject Property provided that notice and a true copy of any such assignment shall be provided to the Township not less than five (5) days prior to the effective date of such assignment.

(10) This Acknowledgement sets forth all of the conditions and understandings of the Developer relative to the subject matter hereof, and there are no promises, agreements, conditions or understandings, either written or oral, express or implied, between the Developer and Township other than as herein set forth. Except as herein otherwise specifically provided, no subsequent alterations, amendments, changes or additions to this Acknowledgment shall be binding upon the Township unless agreed to in writing and signed by the Township.

(11) This Acknowledgement shall be recorded by the Township, at the Developer's expense in the Monmouth County Clerk's Office. No building permits shall be issued by the Township unless and until this Acknowledgment is first recorded.

WITNESS:

701 HOLMDEL ASSOCIATES, LLC



STATE OF NEW JERSEY

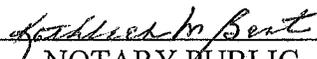
SS:

COUNTY OF MONMOUTH

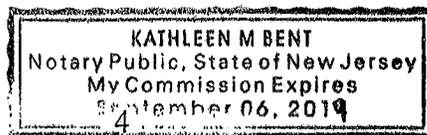
I CERTIFY that on 16th of March, 2016 _____ personally came before me and acknowledged under oath to my satisfaction that:

a) this person is a(n) President of 701 Holmdel Associates, LLC, a party named in this instrument.

b) this person signed and delivered this instrument as the voluntary and duly authorized act of 701 Holmdel Associates, LLC.



NOTARY PUBLIC



TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM #

Meeting Date: March 1, 2016

Subject: **Approval of Swim Club Employees for the 2016 Season**

Submitted by: Robert Ward, Recreation Director

Approved by: *Donna M. Vieiro, Township Administrator*

RECOMMENDATION

It is recommended the Township Committee approve below as a Swim Club assistant manager for the 2016 season.

PREVIOUS ACTION

BACKGROUND

Brian Wiltbank – Assistant Manager
(start date 4/101/16)

\$15.50/hour (3rd year)

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM #

Meeting Date: April 5, 2016
Subject: Swim Club Opening/Closing contract for 2016
Submitted by: Bob Ward
Approved by: R Ward

RECOMMENDATION

It is recommended that the Committee award this contract to Aquatic Services.

PREVIOUS ACTION

none.

BACKGROUND

FISCAL IMPACT

Contract needs to awarded to ensure Swim Club pools are up and operational for the 2016 season
And closed properly at the end of the season.

Attachments:

Proposal from Aquatic Services \$13,898.00
Proposal from Pool Operation Mgmt \$31,000
Candelwood Management – No proposal
Sparkling Pools – No proposal

<u>For Internal Use</u>	
<i>Township Committee Action</i>	
Approve	Denied
Other	
Comments: _____	

RESOLUTION AWARDING CONTRACT

WHEREAS, proposals were received at the Municipal Building, Crawfords Corner Road, Holmdel, New Jersey for the contract for opening/closing the Holmdel Swim Club for the 2016 Season; and

WHEREAS, the following bids were received:

Contractor	Amount
Aquatic Services	\$13,898.00
Pool Operation Management	\$31,000.00

and

WHEREAS, the Township Recreation Director has recommended an award be made to Aquatic Services; and

WHEREAS, the Chief Financial Officer has certified to the Township Clerk that funds are available.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Holmdel hereby awards a contract to Aquatic Services in accordance with the bid documents in the amount of \$13,898.00.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to Aquatic Services, the Township Chief Financial Officer, Township Administrator, and Township Recreation Director.

CERTIFICATION

I, Maureen Doloughy, Township Clerk of the Township of Holmdel, do hereby certify that the above is a true copy of the Resolution adopted by the Holmdel Township Committee at a meeting held on April 5, 2016.

Maureen Doloughy, RMC
Township Clerk

TOWNSHIP OF HOLMDEL

Vendor	Opening	Closing	Total
<i>Aquatic Services</i>	<i>\$10,842.00</i>	<i>\$3056.00</i>	<i>\$13,898.00</i>
Pool Operation Mgmt.	15,500.00	\$15,500.00	\$31,000.00
Candlewood			No Proposal
Sparkling Pools			No Proposal

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM #

Meeting Date: April 5, 2016

Subject: Holmdel Township Fire Fighter Approval

Submitted by: Barbara Kovelesky

Approved by: Donna M. Vieiro, Township Administrator

RECOMMENDATION

It is recommended that the Committee approve a fire fighter application

PREVIOUS ACTION

BACKGROUND

A Fire Fighter application was received by Joe Dupuis.

The application, background check and physical have been approved by the Police Department.

FISCAL IMPACT

None

Attachments:

None

TOWNSHIP OF HOLMDEL

TOWNSHIP COMMITTEE AGENDA ITEM #

Meeting Date: April 5, 2016

Subject: Sales Trailer Permit

Submitted by: Loni Lucina, Code Enforcement Officer

Approved by: Donna Vieiro, Township Administrator

RECOMMENDATION

It is recommended that the Township Committee approve the placement of a Sales Trailer

PREVIOUS ACTION

None

BACKGROUND

Crown Royal Homes, LLC will be completing Stillwell Estates on Palmetto Court. They have made application for a Sales Trailer to be put on the site. As per Ordinance 4-3, the Traffic Safety Officer, Township Engineer and I have reviewed the plan submitted and have no objections to the placement of the trailer. The trailer will not interfere with roadway traffic in the area and will not create view obstructions where they will be located nor will they have any impact on environmentally sensitive area and are located more than 125 feet from any residential dwelling. A copy of the application and the plan where the trailer will be located are attached for your review. Crown Royal Homes, LLC has complied with all other requirements under the Ordinance.

FISCAL IMPACT

None

Attachments:

Sales Trailer Permit Application
Copy of Plan Detailing Sales Trailer Location

For Internal Use

Township Committee Action

Approve Denied
Other

Comments: _____

HOLMDEL TOWNSHIP TRAILER PERMIT APPLICATION

DATE: 2/25/15.

IS THERE A DEVELOPMENT APPLICATION BEFORE PLANNING BOARD/ZONING BOARD?
YES _____ NO *Already Approved*

(name)

THE FOLLOWING IS PROHIBITED: ADVERTISING SIGNS, USE OF TRAILER BETWEEN 7 PM & 7 AM AND ON SUNDAY, & TRAILERS MOUNTED ON PERMANENT FOUNDATIONS

Applicant: Name CROWN ROYAL HOMES LLC

Address: 6 LINE RD HOLMDEL NJ zip 07733

Phone Number (732) 241-9333

Property Owner: Name SAME

Address -

SITE LOCATION OF TRAILER: BLOCK 9 LOT 14.03 #13
ADDRESS: 2 PALMETO COURT

Copy of survey, subdivision plat, or site plan must be attached to application and specify landscaping, and method of solid waste disposal if applicable. If landscaping waiver is requested, reasons for waiver must be included.

NOTICE TO PROPERTY OWNERS WITHIN 200' MUST BE SENT CERTIFIED MAIL AND INCLUDE: (1) NOTICE SHALL STATE THAT THE RECIPIENT HAS 10 DAYS TO REGISTER OBJECTIONS WITH THE CODE ENFORCEMENT OFFICER and (2) LOCATION AND TIMES WHEN DOCUMENTS ARE AVAILABLE TO INSPECTION AT TOWN HALL.

- TEMPORARY SALES OFFICE @ \$200. each _____
- _____ CONSTRUCTION TRAILER @ \$200. each _____
- _____ STORAGE TRAILER @ \$200. each _____

(Six month renewal of license: \$100 each)

For office use only - do not write below this line

Regulations: No occupied dwellings within 125' _____

Certification of taxes paid LL 3/23/16

Notification to property owners within 200' of proposed trailer site 3/23/16

Proper location identification _____

Consultations: Engineer 3/10/16 approval

Traffic Safety Officer 3/16/16 approval

FEES PAID: DATE: 3/1/16 AMOUNT: \$200.00

Recommend Township Committee to approve: Date 2/5/16

Disapprove Reason: _____

APPROVAL BY TOWNSHIP COMMITTEE _____ DATE _____

LICENSE ISSUED: DATE _____ EXPIRES _____

6 MONTH RENEWAL: DATE _____ EXPIRES _____

